

**Webster Free Public Library  
Trustees Meeting  
November 16th, 2016**

The meeting was called to order at 4:05 p.m. Present were Cathryn Clark-Dawe, Director, Nancy Picthall-French, President, Marty Bender, Treasurer, and Leslie Collins, Secretary.

The Secretary's report for October was accepted.

Marty submitted the October budget, which was reviewed and accepted. Marty submitted the November budget, which was reviewed and accepted. Marty then submitted the End of the Year budget (to date). Different line items were discussed. Increases were considered for the line items ending with a negative balance. Marty will present the finalized End of the Year budget in January. Next, Marty presented a proposed 2017 budget. He based increases on the line items that were deficient in the End of the Year budget. He added two new line items, Entertainment (to be renamed Programming) and Dues which is the trustees attendance fee to the NHLTA Conference. Marty is on the agenda for the Selectman's Meeting for Monday, November 21<sup>st</sup>, 2016 to present the library budget. Nancy will attend the meeting with Marty. Marty will contact Nancy with the time of the meeting. Nancy will do a comparison of librarian salaries in similar sized towns with a single librarian with a MLS degree and bring it to the meeting. An updated Quicken is not recommended at this time.

**Old Business**

Nancy requested feedback about the Book Sale. \$162 was made by donation, bringing the total for both book sales to \$300. The trustees were able to dispose of the left over boxes of books at the Goodwill in Concord and The Book Farm in Henniker. Nancy provided information about Rolling Thunder, [www.rolling-thunder-nh1.org](http://www.rolling-thunder-nh1.org) run by Diane and Jack Domenicis. Their email is [medicfdir@aol.com](mailto:medicfdir@aol.com), phone: (603) 608-6300, (603) 489-3048. It is their business to take away books (no need to box up) to sell online or turning into pulp in Texas. It was decided that a request for books from the public does not need to be made until a couple of months before the next book sale.

Nancy requested a MUSE movie license update from Cathryn. Cathryn is projecting a cost of \$236 annually through the NH State Library. We can join in January. She is continuing her research into which movies can be shown and whether there is a fee. Nancy will research the price of a projector. A big screen might go into the budget for next year and, perhaps, the town will split the cost?

More items have been placed in the "Baby Books" Box. Nancy is still waiting for flyers from the VNA. Nancy will bring in books for the siblings.

**New Business**

Cathryn requested vacation time for January 11<sup>th</sup> through the 25<sup>th</sup>, 2017. All of the trustees agreed. The library trustees will look at the schedule and try to keep the library open. Cathryn is forwarding an email to Marty from Amazon requesting a choice on how to reimburse a credit that is due the library. Kendra Saunders has approached Cathryn with a request to speak at the library about her writing process. Dates were discussed and it was agreed that Tuesday, December 6<sup>th</sup> at 7:00 p.m.

will be offered as an option. Cathryn agreed to contact the Grapevine and the Concord Monitor. Cathryn requested a clarification on the Home Delivery Policy and it was agreed that the scope of circumstances a patron cannot make it to the library is somewhat flexible as long as it is within reason.

Leslie reported that John Collins is willing to speak at the library about his John Muir Trail hike anytime this winter.

Nancy suggested that we order Christmas arrangements from Mrs. Piper on Tyler Road for our volunteers, Julia, Karen, Mary and Sue. All agreed. Leslie will provide cards. Nancy suggested The Fish and Game Department for a spring presentation since they are free. Nancy will get a list of the programs they offer.

The meeting ended at 5:35 p.m. The next meeting of the Webster Free Public Library will be on December 21<sup>st</sup>, 2016 at 4 p.m.

Respectfully submitted,  
Leslie Collins, Secretary