

**Webster Free Public Library  
Trustees Meeting  
August 24th, 2016**

The meeting was called to order at 4:15. Present were Cathryn Clark-Dawe, Director, Nancy Picthall-French, President, Marty Bender, Treasurer, and Leslie Collins, Secretary.

The Secretary's report for July was reviewed and accepted.

After deleting two lines on the July budget (NHLTA \$65, paid twice, Upstart \$15.75), the revised budget for July was accepted. The budget for August was reviewed and accepted.

**Old Business**

Nancy asked for an update on the status of the computers. Cathryn stated that when starting up the computers first thing in the morning, the computer closest to the public printer needed a good knock with her fist before turning on. Marty stated that the computers were still under warrantee so the next time it happens, call him and he will come to the library and contact Best Buy.

Wal-Mart granted our request for funding for August with a \$50 gift card. Leslie will exchange the \$50 gift card for 10 \$5 gift cards for our first 10 Baby Book Bags. Leslie has sent Wal-Mart a thank you card for the donation. Nancy will contact Michele Derby to find out how newborns are reported to the town so we can include first-born children in the project.

The nature walk by Betsy Janeway on the Riverdale Trail attracted seven participants. Both Leslie and Nancy sent a thank you card to Betsy. The Open House on Old Home Day attracted four people. The trustees felt both experiences were worthwhile while providing exposure for the library.

Nancy distributed the Needs Assessment to everyone for their review. Cathryn would like a question included inquiring why former patrons who are zealous readers no longer visit the library. Leslie felt her concern about meeting the needs of the community was covered by an existing question. The Needs Assessment will be distributed on both the Primary (9-13-16) and General election (11-8-16) during the Book Sale. Nancy will bring clipboards and pens. Participants may place their completed assessments in a metal election box Marty is donating, or may be returned to the library or library's Book Drop Box.

Nancy will make a sign stating the choices of returning the completed assessments.

Nancy spoke to Dot Haskins about the Book Sale and it was decided three tables will be used and placed in the same spot as last year. Nancy would like to set up on Sunday, September 11<sup>th</sup>. Marty agreed to help set up at 2 p.m. During the Book Sale Marty will take the hours of 8-12, Sue 12-4 and Nancy 4-7. Cathryn will notify Dot Haskins about the Book Sale as well as about dropping off the

donations at the library. During Cathryn's vacation (September 4<sup>th</sup> through the 7<sup>th</sup>) Leslie will check the library's steps to see if any donated books have been dropped off on Sunday, September 4<sup>th</sup> and Nancy will check on Wednesday, September 7<sup>th</sup>.

**New Business**

On September 24<sup>th</sup> the Library Board will be attending a citizen archivist workshop at Keene State College. The workshop is 9 a.m. to 4 p.m. so we will leave from the parking lot at 7:30. Marty will pick up Cathryn at 7:25.

As a result of moving out of state, Mary Smith has resigned from her volunteer position on the second Wednesday of the month in the library. Sincere appreciation and gratitude are extended to Mary on behalf of the Library Board. Thank you for your dedication and service, Mary. Best wishes and good luck! You will be missed! Leslie will send her a thank you card for her service.

Julia bender will be taking Mary's place on the second Wednesday of the month. Welcome, Julia! Please let us know how we may assist you in any way!

The meeting ended at 5:12 p.m. The next meeting of the Webster Free Public Library will be on September 28th, 2016 at 4 p.m.

Respectfully submitted,  
Leslie Collins, Secretary

