

**Webster Free Public Library
Trustees Meeting
June 15th, 2016**

The meeting was called to order at 4:10. Present were Cathryn Clark-Dawe, Director, Nancy Picthall-French, President, Marty Bender, Treasurer, and Leslie Collins, Secretary.

The Secretary's report will be reviewed next month.

Marty reviewed the budget. He gave a reimbursement check to Cathryn for Microsoft Office and one to Nancy for a presenter's gift card and the message board. Marty spoke of the need to develop new categories in the budget for next year, such as Programming/Publicity and Technology. Marty has sent the payment to the NHLTA Conference and has renewed the passes for Strawberry Banke and The Farm Museum. He paid Baker & Taylor, which was unintentionally omitted from June's budget, so he will add it in and resubmit the budget by email. The Treasurer's report was accepted.

Old Business

The printers have not worked since the installation of the new computers. The connection between the computers and printers is not working. Marty has purchased a new cord. (John Collins came in after our meeting and was successfully able to get one printer to connect to one of the public computers. Cathryn's printer may also be connected. There was a question whether Cathryn's computer needed rebooting or if her printer was out of ink. He attempted to upgrade the receipt machine from Citizen, however Citizen does not support Windows 10. He tried downloading Tech Soup's Microsoft Office to one of the public computers but did not achieve a successful download due to complications and time constraints.) Catherine has priced new receipt printers, \$300 from Library Supply and \$250 to \$300 from Staples.

Betsy Janeway is thrilled to do a nature walk on the Riverdale Trail for any resident interested. The trail entrance is by a green sign just south of the Riverdale Cemetery on Tyler Road. An easy 1.1-mile stroll, the trail loops down by the Blackwater River. Two dates were selected (Sunday, August 14th @ 6:30 pm or Wednesday, August 17th @ 6:30 pm) and Betsy will pick the date most convenient for her. Nancy will finalize the date with Betsy and Catherine will post in the Grapevine. Nancy will make a half-sheet notice to pass out during the Summer Reading Program on Mondays @ 6:30 pm.

Wal-Mart denied our request for funding for June and Leslie will submit the request again for July.

Cathryn and Sarah Mason collaborated and brought 56 WES students from kindergarten through fourth grades to the library for a tour/introduction. Three different sessions initiated 28 new cards and each new patron was allowed to check out an item. Fourteen students who were already patrons also checked out an item. Well done! Thank you to both Cathryn and Sarah Mason!

Bruce Johnson contacted Nancy and Cathryn and suggested changing the end of the Summer Reading Program event from the end of the summer to the end of the school year. Salisbury has found that by doing this, more children participate in the Summer Reading Program. Bruce has offered his assistance in helping this to happen. Stephanie Wheeler is also enthusiastic about the idea and suggested that planning early is essential. Sarah Mason has expressed her support. Catherine attempted making these changes some years back and she is very willing to implement the idea for next year. All agreed that implementation could be quite advantageous for next summer.

To increase patronage at the library, presentation ideas were brainstormed. Ideas discussed: Reviewing the assessment and asking the residents to identify areas they might be interested in, having the presentation in the Town Hall and serving refreshments in the library and that our attempts are more for patronage than for profit. How about a Library mascot? Topics discussed included: bears (Fish & Game), seed starting by Jim Ramanek, seasonal guilds (summer/artisans guild, fall/crafters,

winter/products, spring/flea market), swaps (games, books, magazines, toys, recipes, skis), yoga, book reading by local author, cookie swap with gift certificate (Panera?), stuffed animal sleep over (animals collected at the elementary school and picked up the next day after school, art contest for children (judged by patrons with different age groups, microbrewery tasting, wine tasting, nutritionist from Hannaford, Bruce Johnson (tips for helping children improve their reading, Habitat for Humanity (teach some basic home repairs), craft group (making baby items to donate to a shelter or hospital), gardening (Jim Ramanek), bees, local musicians, meditation (how to), genealogy, telescope viewings, reading of historical diaries.

New Business

Cathryn is thinking about possibly taking her vacation in September.

Marty mentioned that he had a conversation with a former Webster resident, Currie Sawyer,

regarding access to very old diaries of the Little and Sawyer families of Webster. Since one of the purposes of a library is to house artifacts that can be found nowhere else in the world, wouldn't these diaries be a significant contribution?! Because of their fragile state, perhaps the library could help in some way to have them copied or duplicated in a manner in which they can be shared? Something to consider until Currie Sawyer's next visit to Webster.

Leslie suggested enlisting another library volunteer. Karen King has expressed an interest. Leslie will contact her.

Nancy will bring in the Needs Assessment Survey next month for review before passing it out to residents in September. Nancy inquired whether our meeting time should be changed to 3:30 and requested that we ponder the idea. Nancy asked Catherine about the history of taking minutes at Library Trustee meetings. Catherine stated that minutes go back to approximately 1970. Marty and Nancy both thought they would make fun reading so Catherine offered to have them available on the nights they volunteer. The Webster Free Public Library was established in 1894.

Thank you to Nancy for her donation of Magformers (and great yard-saling skills!).

The meeting ended at 5:30 p.m. The next meeting of the Webster Free Public Library will be on July 27th, 2016 at 4 p.m.

Respectfully submitted,
Leslie Collins, Secretary