

**Webster Free Public Library
Trustees Meeting
March 23rd, 2016**

The meeting was called to order at 4:13. Present were Nancy Picthall-French, President, Marty Bender, Treasurer, and Leslie Collins, Secretary. Cathryn Clark-Dawe was absent due to a family celebration and submitted her concerns in writing for the board.

The Secretary's report from February was accepted.

The Treasurer's report was accepted.

Old Business

Fiber optics are installed at the library. Because there is not a television set at the library, the discounted bundle price did not apply. There is a \$10 increase in cost and includes high speed internet.

Nancy described the challenges she is facing utilizing Survey Monkey for our online Needs Assessment. The trustees decided to print and distribute paper copies at the Primary Election. Marty will talk to John Pearson to inquire if and where these can be distributed.

Details were finalized for the workshop on March 26th entitled, *Birds, Bats, and Butterflies: Keeping Common Wildlife Common in New Hampshire* by Ruth Axelrod in the Webster Town Hall at 2 p.m. Nancy has done a commendable job of contacting multiple media sources for advertising the event.

Nancy contacted both Bruce Johnson and Leslie Palmer about our interest in participating in Old Home Day. Both agreed it would contribute to the day's events. No date has been set yet, and Leslie Palmer will get back to Nancy with a date once it is set.

New Business

Marty proposed that we think about upgrading our old XP computers with some newer used ones in next year's budget.

Leslie contacted Walmart. Our request for funding was denied for February but can be resubmitted each month. The best date for submission is the first of the month. Walmart does not contact the applicants if they are denied, but do call if they are approved.

Leslie read the draft guidelines she established for a Home Book Delivery Procedure. She will review the guidelines at next meeting so Cathryn's input can be included. What constitutes a "homebound patron" needs further clarification.

Cathryn submitted 5 points of concern in an email since she wasn't going to be present at today's meeting.

- The board recommends that the time of the workshop planned for October 22 begin at 3 p.m.
- Great choice for the summer Reading Program finale!
- Yes, you may proceed if given the go ahead by CLiF to apply for either loan.
- Your decision to make DVDs non-renewable is supported by the board.
- Thank you for supplying the screen for the workshop.

Nancy suggested a \$50 gift card for our workshop presenter since she is speaking for free. All agreed. She will pick one up from The Common Man.

Nancy and Leslie submitted their workshop selections to Marty for the 2016 Spring Conference Annual meeting on May 23rd. Marty will register and submit payment.

The meeting ended at 5:34 p.m. The next meeting of the Webster Free Public Library will be on April 27th, 2016 at 4 p.m.

Respectfully submitted,
Leslie Collins, Secretary