

**Webster Free Public Library
Trustees Meeting
December 16th, 2015**

The meeting was called to order at 4:14. Present were Cathryn Clark-Dawe, Director, Nancy Picthall-French, President, Marty Bender, Treasurer, and Leslie Collins, Secretary.

The Secretary's report from November was accepted after the due date for submitting articles to the Boscawen's Newsvine was changed from the 1st to the 10th. A clarification was made that the best due date for getting information into all three of Dee's publications is the 25th of the month.

The Treasurer's report was accepted. Marty will deposit Judy O'Donnell's check in January.

Old Business

Nancy presented the new sandwich board. Leslie volunteered her husband's help to assemble the board.

New Business

Cathryn will submit the Annual Report early in January for our review.

Leslie reported that she had contacted six businesses about making donations to the New Baby Project. A letterhead, nonprofit tax identification number and a written request to the corporate offices are needed to make a request. Nancy suggested pursuing the offer made by Wal-Mart, which grants \$25.00 gift cards if the request is accepted. Leslie offered to compose a sample letter for January. Cathryn offered to develop a brochure describing the *NH 1000 Books before Kindergarten Program* for The New Baby Project. She requested that a book geared especially toward newborns be included. Selections were discussed. Leslie suggested that a book also be included for each of sibling of the newborn. Nancy volunteered her surplus of books for this purpose.

The meeting ended at 4:41 p.m. The next meeting of the Webster Free Public Library will be on January 27th, 2015 at 4 p.m.

Respectfully submitted,
Leslie Collins, Secretary