

**Webster Free Public Library
Trustees Meeting
October 28th, 2015**

The meeting was called to order at 4:11. Present were Nancy Picthall-French, President, Marty Bender, Treasurer, Cathryn Clark-Dawe, Librarian, and Leslie Collins, Secretary.

The Secretary's report was read and accepted after WFP was corrected to WFPL.

The Treasurer's report for September was read and accepted.

Old Business

It was unanimously decided that the Needs Assessment Survey would be implemented in January after the holidays in the hope that community members would have more time to fill it out in the New Year.

Cathryn will be meeting with Sarah Mason, WES Librarian, to discuss ideas on how to utilize the resources at WFPL (Oct./Nov.).

Leslie contacted Stephanie Wheeler at WES to find out what events scheduled in October might lend themselves to promoting the resources at the library. It was recommended that the activities for "I Love to Read Month" in February would be the best attended. Nancy and Leslie will attend to recruit staff members, parents and students.

The WFPL sponsored an event on October 24th at 2 p.m. at the Town Hall. Steven Taylor presented *New Hampshire's Long Love-Hate Relationship with its Agricultural Fairs*. The board members in attendance agreed it was very informative and relevant. A discussion followed about how to increase attendance. Cathryn is going to contact NHPR, Leslie is contacting Dee Blake about posting notices in the Boscawen Newsvine and Salisbury Lifeline. Nancy is going to look into the cost of a sandwich board. Leslie is going to explore the possibility of posting notices at Roberts Greenhouse and the Webster Congregational Church.

New Business

Nancy agreed to experiment with implementing Survey Monkey for the Needs Assessment Survey.

Leslie inquired about the present policy for acquiring a library card and asked if a fill-in-the-blank form might be more efficient. It was decided the present procedure is the most efficient, whereas a new form might be beneficial when registering more than one person at a time.

An overview of the past budget process was reviewed. A budget for 2016 was proposed.

Holiday gifts for volunteers was discussed. Nancy is looking into placing an order.

Nancy proposed a new project the library could possibly sponsor. The New Baby Project was introduced and entails providing community resources to new siblings of WES students. Efforts would be coordinated between the library and school. Items collected might include a welcome letter, a new book, library and school information, pamphlets, etc. The Board agreed to think about the idea.

The meeting ended at 5:09 p.m. The next meeting of the Webster Free Public Library will be on November 18th, 2015 at 4 p.m.

Respectfully submitted,
Leslie Collins, Secretary