

Application Number: \_\_\_\_\_

Town of Webster  
**Driveway Application/Permit/Approval**

1) Driveway Application

Property Owner(s): \_\_\_\_\_

Authorized Agent (If any) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Location of Proposed Driveway:

Address: \_\_\_\_\_

Tax Map: Map \_\_\_\_\_ Lot \_\_\_\_\_

Merrimack County Registry of Deeds: Book \_\_\_\_\_ Page \_\_\_\_\_

List of Attached Supporting Documents:

Dimensioned drawing. (Required) \_\_\_\_\_

Agent Authorization Letter (If agent shown above) \_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

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Continued on next page.

The property owner:

- Acknowledges responsibility for full compliance with the *Webster Driveway Regulations*, the *Webster Zoning Ordinance*, the *Webster Subdivision Regulations*, and all other applicable State and local laws and regulations.
- Recognizes that failure to construct the driveway as described and shown on this application, and in accordance with any additional requirements indicated on the Driveway Construction Permit, shall void that permit.
- Agrees to indemnify and hold harmless the Town of Webster and its agents against all claims of damage or injury whatsoever that may arise from the encumbrance, occupation, obstruction, or use of the highway; or from any exercise of a permit resulting from this application.
- Acknowledges that acceptance of this application and issuance of a Driveway Construction Permit by the Planning Board does not constitute a use permit and that an inspection will be performed after the driveway is completed to determine if the work has been completed as specified.
- Agrees that the Planning Board or their agent, in order to evaluate a proposed driveway, may retain expert consultants of their choosing and that any expense so incurred will be borne by the applicant.
- Acknowledges that, if the driveway becomes an actual or potential threat as described under RSA 236:13, the Planning Board may issue an order for its repair at the landowner's expense and if such order is not complied with may take whatever action may be necessary to protect the highway and the traveling public. The landowner shall be liable for all of the Town's costs in taking such action.
- Agrees that any new dwelling, including any structure recently converted to residential use, served by this driveway shall not be occupied until the Planning Board has indicated by issuance of Final Driveway Approval that the construction has been completed as specified.

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Property owner or agent signature & date

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Printed owner or agent name

2) Driveway Construction Permit

This Permit authorizes construction of a driveway as described in the above Driveway Permit Application and in accordance with any additional requirements noted below. This permit is not transferrable. It is valid for a period of two years from the date of the latest approval signature below. It does not constitute Final Driveway Approval. That approval will be issued by the Planning Board when the owner reports completion of construction and an on-site inspection by the Planning Board confirms that the driveway has been constructed in accordance with this construction permit.

Any new dwelling, including any structure recently converted to residential use, served by this driveway shall not be occupied until the Planning Board has indicated by issuance of a Final Driveway Approval that the construction has been completed as specified

**It is the property owner's responsibility to notify the Planning Board when the construction authorized by this permit has been completed and is ready for inspection.**

Additional requirements:

Culvert: Diameter \_\_\_\_\_ Length \_\_\_\_\_ Material \_\_\_\_\_

Distance from top of culvert to driveway surface \_\_\_\_\_

Ditch/Gutter \_\_\_\_\_

Other \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Planning Board Approval Signature Date

\_\_\_\_\_  
Fire Chief Approval Signature Date

3) Final Driveway Approval

It is hereby certified that the driveway as specified in the above Driveway Permit Application and for which a Driveway Construction Permit was granted has been constructed in full compliance with said Driveway Construction Permit, including any additional requirements noted therein, and is therefore granted Final Approval.

\_\_\_\_\_  
Planning Board Approval Signature Date

\_\_\_\_\_  
Fire Chief Approval Signature Date