

## Selectmen's Agenda – September 29, 2014

**NOTE:   \*\*The agenda is subject to change by the Board of Selectmen\*\***

**\*\*The Board will go into non-public session as circumstances may warrant\*\*;**

### **Department Heads:**

- A. Administrative Assistant
  - 1. Select Board minutes from 09/15/2014
  - 2. Select Board non-public minutes from 9/15/2014 session 1.
  - 3. Select Board non-public minutes from 9/15/2014 session 2.
  - 4. Select Board non-public minutes from 9/15/2014 session 3.
  - 5.
- B. Financial Administrator
  - 1. August Bank reconciliation.
- C. Police Department
- D. Fire Department
  - 1.
- E. Highway Department
- F. Treasurer
- G. Any other Department Head(s) in attendance

7:00 pm Open sealed bids for Town Hall Painting Project.

7:05 pm Linda Wescott – MOU at Windsor Terrace. E-mail sent 9/22/14 & pictures to be taken for meeting.

7:10 pm David Collins, Chairman JLMC: results of Safety & Security Inspection of Town Hall 09/17/14.

### **OLD BUSINESS:**

- 1. Copart Junkyard License (Site Plan Review continued to October 16, 2014). Two license options: a) expiration June 30, 2015; b) 60 days = 11/30/14.
- 2. Safety Building Update – from Bruce.
- 3. Financial Administrator Job Description.
- 4. 9/15/14 minutes reflected that George Cummings needed to be sworn in as Highway Building Committee Member. He was appointed on 4/29/13 & sworn in on 6/3/13.
- 5. No adoption or effective on newly approved “Administrative Assistant” job description.

### **Public Comments:**

### **NEW BUSINESS:**

- 1.

### **Public Comments:**