

## **Selectmen's Agenda – December 27, 2011 - Tuesday**

**NOTE:   \*\*The agenda is subject to change by the Board of Selectmen\*\***

**\*\*The Board will go into non-public session as circumstances may warrant\*\*;**

### **Department Heads:**

- A. Administrative Assistant
  - 1. Selectmen's Minutes of December 12, 2011.
  - 2. Selectmen's Minutes of December 12, 2011 – non-public session sealed.
  - 3. Sign "Appointment Procedure Policy" and "Volunteer Interests Form for Boards and Committees" as adopted on 12/12/11.
  - 4. Vacation leave slip.
- B. Financial Administrator
  - 1. Supplemental Intent to Cut for Richard George – Map 4-41.
  - 2. Intents to Cut for David Stewart-Smith – Map 5-28 and John Guay – Map 4-71.
  - 3. Vote on Encumbrances.
  - 4. Sick leave slip.
- C. Police Department
  - 1. PO #49 for the Police Department to Ossipee Mountain Electronics, Inc. comprised of a quote for miscellaneous electronic equipment in the amount of \$4,635.35.
  - 2. PO #50 for the Police Department to Mainstay Technologies for hardware for a server and labor in the amount of \$7,281.04.
  - 3. PO #51 for the Police Department to Sirchie for miscellaneous evidence bag tubing and a sealer in the amount of \$500.65.
  - 4. PO #52 for the Police Department to Twin Rivers Office Machines, Inc. for a multifunction copier in the amount of \$880.
  - 5. PO #53 for the Police Department to Neptune Uniform & Equipment, Inc. for new officer's uniform in the amount of \$1,200.
- D. Fire Department – Chief Colby will not be available to attend.
  - 1. PO #47 for the Fire Department to Knoxland Equipment for a generator for the new 65E2 in the amount of \$739.
  - 2. PO #48 for the Fire Department to Fire Tech & Safety for an O2 sensor for the gas meter with S/H in the amount of \$352.
- E. Highway Department
- F. Any other Department Head(s) in attendance

### **OLD BUSINESS:**

- 1. The first meeting of the Hazard Mitigation 2012 Update Committee is scheduled for January 11, 2012 at 6:00 PM at the Town Hall.

### **NEW BUSINESS:**

- 1. Budgets.
- 2. Discuss deeds from Hopkinton for Landfill properties.
- 3. Appoint volunteers to the Hazard Mitigation Plan 2012 Update Committee volunteers as follows:
  - a. Emergency Management Director/Code Enforcement Officer (life safety) – Adam Pouliot
  - b. Staff Coordinator/Administrative Assistant – Judy Jones
  - c. Fire Chief – Colin Colby
  - d. Police Chief – Bob Dupuis
  - e. Road Agent – Emmett Bean
  - f. Selectman – either Selectman Johnson or Selectman Cummings
  - g. Conservation Commission Member – Sally Embley
  - h. Member at large – Roy Fanjoy
  - i. No reps for School District; Business Community; or non-profits as of this date.
- 4. Last stipend increase for the volunteer firefighters was 2006.
- 5. Chief Dupuis to draft a policy regarding on-call time for the officers.

6. CNHRPC dues – minutes from Planning Board where they voted not to join.
7. Vote on encumbrances as follows:
  - a. PO #47 – Fire Department \$ 739.00
  - b. PO #48 – Fire Department 352.00
  - c. PO #49 – Police Department 4,635.35
  - d. PO #50 – Police Department 7,281.04
  - e. PO #51 – Police Department 500.65
  - f. PO #52 – Police Department 880.00
  - g. PO #53 – Police Department 1,200.00
  - h. Perry Brother’s Monument Co. for stone restoration 1,000.00
  - i. PO #41 (Grant 50%) 1,910.00