

Selectmen's Agenda – March 21, 2011

NOTE: **The agenda is subject to change by the Board of Selectmen.**

****The Board will go into non-public session as circumstances may warrant.**;**

Elect Board of Selectman Chairman for 2011-2012.

Department Heads:

- A. Administrative Assistant
 - 1. Selectmen's Minutes of February 22, 2011 (Tuesday);
 - 2. Selectmen's Minutes of March 7, 2011;
 - 3. Vacation and Sick Leave Slip;
 - 4. Four notice of "Intent to Tax Real Property on Land of Another"; and
 - 5. Software Purchase & Installation Agreement for Tax Collect Internet Kiosk System between the Town and Avitar.
- B. Financial Administrator
 - 1. Need a vote of the Board to withdraw the funds for the computer from the Office Equipment Capital Reserve and sign Purchase Order #5 for the Office to Mainstay Technologies for 2 new Dell computers in the amount of \$1,349.84;
 - 2. Purchase Order #6 for the Highway Dept. to NH Correctional Industries – Sign Shop for signs in the amount of \$314.60; and
 - 3. Sick Leave Slip.
- C. Police Department
- D. Fire Department
- E. Treasurer
- F. Highway Department
- G. Any other Department Head(s) in attendance

OLD BUSINESS:

- 1. Appointed Board Members whose terms expire 3/31/11 need to be considered by the March 21st meeting. ZBA Chairman Marty Bender recommends the reappointment of all ZBA members whose term expires 3/31/11. Letter of resignation received from ZBA member Shawn Smith. Chairman Cliff Broker recommends Rich Doucette and Sue Roman, but does not recommend Tom Godfrey.
- 2. Expecting letter regarding apartment issue at 433 Deer Meadow Road as owner called.
- 3. Outstanding inspection fee was received on 3/16/11.

NEW BUSINESS:

- 1. The dead pine tree on Long Street was removed by the State on 3/15/11.
- 2. Need a replacement on the Trustee of Trust Funds for Mary Smith. This position to be filled by the Board until the next election.
- 3. Received a call regarding the Town Hall roof repairs. I was reminded that shingles are a petroleum product and hence the price may increase drastically as with gas prices.