

## Selectmen's Agenda – September 19, 2011

**NOTE:    \*\*The agenda is subject to change by the Board of Selectmen\*\***

**\*\*The Board will go into non-public session as circumstances may warrant\*\*;**

### **Department Heads:**

#### A. Administrative Assistant

1. Selectmen's Minutes of September 6, 2011.
2. Purchase Order #22 to Yestramski Electrical Services Inc. for a load bank test on the generator in the amount of \$400.
3. Purchase Order #23 to Art W. Bourbeau, Clerk of the Works for the Town Hall Roof & Carpentry project in an amount not to exceed \$1,500. (A vote is needed to withdraw \$1,000 from the existing Town Hall Capital Reserve Fund – the \$500 was authorized on 9/6/11).
4. Purchase Order #24 to P.R.E.P. Contractors, LLC for painting of the steeple in the amount of \$2,000.
5. Purchase Order #25 to JP Pest Services for perimeter treatment around the Town Hall in the amount of \$395.00. (A vote is needed to withdraw \$359 from the existing Town Hall Capital Reserve Fund).
6. Purchase Order #26 to P.R.E.P. Contractors, LLC for carpentry repairs needed after damage from carpenter ants discovered in the amount of \$3,399.15. (Need to do an inter-fund transfer of \$2,271.15 as \$1,128 is to come from account #01-419406-430).
7. Purchase Order #27 to The Melanson Co. Inc. for Bid 1-A – Town Hall Roofing Project and Bid 1-B – Town Hall Carpentry Repairs in the amount of \$48,609.00. (A vote is needed to withdraw this amount from the existing Town Hall Capital Reserve Fund).
8. Request from Chet Adams a registered NH Guide from Andover, NH to access a conservation easement property (Dublin Lane) to remove, if necessary, a downed moose.
9. Vacation Leave Slip for approval.

#### B. Financial Administrator

1. Cash Reconciliation for Statement Date 8/31/2011 for her and Treasurer.
2. Sick Leave Slip for approval.

#### C. Police Department

1. Purchase Order #28 to GovConnection for the purchase of 2-Olympus Digital Recorders and transcription kit for the same in the amount of \$379.94 to come from account #01-421008-620 police office supplies.

#### D. Fire Department

#### E. Highway Department

#### F. Any other Department Head(s) in attendance

7:15 PM Vanessa Goold – Scenic By-Ways

### **OLD BUSINESS:**

1. Discuss possible transfer of Map 10-4-143 to the Pillsbury Lake District. Review of the Map shows that 10-4-142 belongs to the Alleys and 10-4-144 belongs to the Town. Other lots requested by David Klumb at the 7/25/11 meeting were 10-6-6, 10-6-17 and 10-4-144. Map showing abutters will be available for review at this meeting.
2. Discuss the purchase or rental of a sound system for the Town Hall. Discussed with Paul Sanderson at LGC who indicated that using the existing Office Supply Capital Reserve would be an acceptable purpose should the Board so desire. The current balance in that account is \$9,181.04.

### **NEW BUSINESS:**

1. Reminder – Board to meet with Salisbury Selectmen on 9/21/11 at 7:00 pm at Academy Hall.
2. Budget Planning Schedule
3. Meeting with Town of Salisbury.