

## Selectmen's Agenda – June 25, 2012

**NOTE:   \*\*The agenda is subject to change by the Board of Selectmen\*\***

**\*\*The Board will go into non-public session as circumstances may warrant\*\*;**

### **Department Heads:**

- A. Fire Department
- B. Administrative Assistant
  - 1. Selectmen's Minutes of June 11, 2012.
  - 2. Abatement denial for UTIL 1.
  - 3. PO #10 to Corriveau-Routhier, Inc. for 128 sq. ft. of tile and needed adhesive material for a portion of the hallway and in front of the Town Clerk's counter in the amount of \$420.61. May need vote of Board.
  - 4. PO #11 to Anton Wilson for installation of 128 sq. ft. of tile in the Town Hall in an amount not to exceed \$400. May need vote of Board.
  - 5. PO #
  - 6. 90-day Permit for Travel Trailer for Paul Silberman – Map 3-103.
  - 7. Sick leave slip.
- B. Financial Administrator – on Medical Leave
  - 1.
- C. Police Department
  - 1. Requested a non-public session pursuant to RSA 91-A:3 II (a) on 6/18/12.
- E. Highway Department
- F. Any other Department Head(s) in attendance

7:00 pm Fred Reagan, MVSD – will have map of the school and town property for review

7:15 pm Heidi Pelchat – Soccer Field net and more information; also insurance update

7:20 pm Tom Baye – Life Safety Code Enforcement Officer position open.

Sue Roberts – requests non-public session pursuant to RSA 91-A:3, II (a) on behalf of "Webster Residents for Responsible Government"

### **OLD BUSINESS:**

- 1. Cost to install waterless urinal requested from Wayne Morse (here 6/18, said he will get the estimate to us).
- 2. Carpet RFP.
- 3. Replace Mock plaque hopefully before Old Home Day.

### **NEW BUSINESS:**

- 1. Emergency Management Director – "EMD Duties & Responsibilities" delivered by Nancy St. Laurent, Field Representative for Homeland Security & Emergency Management.
- 2. Inspection of property in Davisville needs to be scheduled soon w/Matt Serge for "on or about August 1".
- 3. Agenda Items Policy draft for possible adoption.
- 4. Life Safety Code Enforcement Officer job description drafted by Selectman Johnson.
- 5. Selectman Johnson to look into the Moderators Manual relative to Election Day procedures.
- 6. No news or word from the non-public session sealed of 6/4/12.
- 7. Tile projected cost.
- 8. Nancy St. Laurent advised that the "Local Emergency Operations Plan" should be reviewed though it is not required by statute; it is needed to qualify for grants. Copy should be at the Police Department. Packet in read folder.
- 9. JP Pest Services will send Brandon on 6/26 between 3-5 for a re-application at no extra cost.