

**Town of Webster
Office of Select Board
945 Battle Street
Webster, NH 03303
Final Select Board Work Session Minutes – December 16, 2019
Approved December 31, 2019**

Present: Christine Schadler, Bianca Acebron Peco, Dee Blake and Emmett Bean

Chairwoman Schadler opened the Work Session at 4:20 PM.

Normandie B. Blake was sworn in as Select Board Member. Her appointment fills the vacancy on the Board through the next election in March 2020.

Board Motion: Selectwoman Acebron Peco moved to appoint Selectwoman Schadler Chair of the Select Board. Selectwoman Blake seconded the motion. All in favor, the motion was approved.

Finance

- The Select Board signed the payroll and AP manifests.

Land Use

- The Select Board signed three intents to cut, a veteran's exemption, a solar exemption and a land use change tax.

Administration

- Chairwoman Schadler signed the GIS Internet Services Agreement for 2020
- The Select Board signed an Application for Credit for Ben's Uniforms
- The Select Board approved payment of the following invoices:

Board Motion: Chairwoman Schadler moved to request the Trustees of Trust Funds issue a check for \$636.00 payable to The Town of Webster to reimburse the Town for the purchase of a 2 drawer lateral file and a 30 "H storage cabinet from Bush Furniture to Go, invoice #ES297A35-INV from the Town Hall Capital Reserve Fund. Selectwoman Acebron Peco seconded the motion. All in favor, the motion was approved.

Board Motion: Chairwoman Schadler moved to request the Trustees of Trust Funds issue a check for \$5,851.21 payable to Vanasse Hangen Brustlin, Inc to pay invoice #303456-6 for engineering services for Clothespin Bridge from the Bridge and Culvert Improvements Capital Reserve Fund. Selectwoman Acebron Peco seconded the motion. All in favor, the motion was approved.

Board Motion: Chairwoman Schadler moved to request the Trustees of Trust Funds issue a check for \$685.00 payable to Cross Plumbing and Heating to pay invoice #4264 for Town Hall Plumbing repairs from the Municipal Property Maintenance Expendable Trust Fund. Selectwoman Acebron Peco seconded the motion. All in favor, the motion was approved.

Board Motion: Chairwoman Schadler moved to request the Trustees of Trust Funds issue a check for \$600.00 payable to Neal Frost to pay for rental assistance from the Welfare Expendable Trust Fund. Selectwoman Acebron Peco seconded the motion. All in favor, the motion was approved.

Budget Work Session

- Highways and Roads – Road Agent Bean reviewed his budget with the Select Board which remains at \$222,638 for 2020.
- Fire Department – Fire Chief Bean reviewed the Fire Department budget with the Select Board. Discussed was the possibility of adding money to the budget or using capital reserve money for the purchase of a washer and dryer in case the AFG grant is not awarded. Fire Chief Bean indicated that he would be submitting a PO for the purchase of uniforms. The Select Board will follow up on the purchase of a new key fob security system for the Fire Department, as money was encumbered for the purchase at the end of 2019.

Approval of Minutes

- Chairwoman Schadler moved to approve the October 31, 2019 Select Board Work Session Minutes as written. Selectwoman Acebron Peco seconded the motion. All in favor, the motion was approved.
- Chairwoman Schadler moved to approve the December 3, 2019 Select Board Work Session Minutes as written. Selectwoman Acebron Peco seconded the motion. All in favor, the motion was approved.
- Chairwoman Schadler moved to approve the December 3, 2019 Select Board Non-Public Session Minutes as written. Selectwoman Acebron Peco seconded the motion. All in favor, the motion was approved.
- Chairwoman Schadler moved to approve the December 3, 2019 Select Board Minutes as amended to correct the last name “Growley’s” to “Pirelli’s.” Selectwoman Acebron Peco seconded the motion. All in favor, the motion was approved.
- Chairwoman Schadler moved to approve the December 6, 2019 Select Board Work Session Minutes as written. Selectwoman Acebron Peco seconded the motion. All in favor, the motion was approved.
- Chairwoman Schadler moved to approve the December 9, 2019 Select Board Work Session Minutes as written. Selectwoman Acebron Peco seconded the motion. All in favor, the motion was approved.

At 6:00 PM, Selectwoman Acebron Peco moved to adjourn the meeting. Chairwoman Schadler seconded the motion. All in favor, the motion was approved.

Respectfully Submitted,

Leslie M. Palmer