

**Town of Webster  
Office of the Select Board  
945 Battle St  
Webster, NH 03303  
Final Select Board Minutes – June 15, 2020  
Approved June 29, 2020**

Present: Chris Schadler, Bianca Acebron Peco, David Hemenway, Steve Adams, Greg Goodrich, Julie Whitmore and Leslie Palmer

Chairwoman Schadler opened the meeting at 6:39 PM.

**Communications and Announcements**

- Selectwoman Acebron Peco announced that Webster Ridge Farm will be participating in the Contoocook Farmers Market on Saturdays from 8:00 AM to noon.

**Police Department**

- Selectman Hemenway asked Police Chief Adams about de-escalation training. Police Chief Adams responded that although officers have been issued tasers they have not had to use them. He clarified that chokeholds are forbidden and that it is not a training tactic at the Academy; it is not supported or called for. He noted that the department is comprised of seasoned officers and they have been able to de-escalate situations using conversation. Selectman Hemenway thanked Police Chief Adams for a job well done.

**VHB Engineering**

Gregory Goodrich and Julie Whitmore met with the Select Board to review the draft Engineering Study prior to submitting it to NHDOT. Before reviewing the report, Mr. Goodrich confirmed with the Select Board that VHB is recommending the modified off alignment design option as discussed in previous meetings. The layout of the report was reviewed and included discussion on:

1. Executive Summary
2. Existing Conditions
3. Design Criteria
4. Proposed Roadway Improvements
5. Bridge Type Studies
6. Recommendation

Following this discussion, the Select Board indicated that it would like to contribute written comments to VHB prior to the submission of the report. The Select Board will forward these comments within the next couple of weeks.

**Administration**

- The Select Board approved the following minutes:

**Board Motion:** Chairwoman Schadler moved to approve the June 1, 2020 Select Board minutes as written. Selectman Hemenway seconded the motion. Selectwoman Acebron Peco seconded the motion. Roll call was taken: Chairwoman Schadler – yes, Selectwoman Acebron Peco – yes, Selectman Hemenway – yes.

**Board Motion:** Chairwoman Schadler moved to approve the June 1, 2020 Select Board Non-Public Session I minutes as written. Selectman Hemenway seconded the motion. Selectman Hemenway seconded the motion. Roll call was taken: Chairwoman Schadler – yes, Selectwoman Acebron Peco – yes, Selectman Hemenway – yes.

**Board Motion:** Chairwoman Schadler moved to approve the June 1, 2020 Select Board Non-Public Session II minutes as written. Selectman Hemenway seconded the motion. Selectwoman Acebron Peco seconded the motion. Roll call was taken: Chairwoman Schadler – yes, Selectwoman Acebron Peco – yes, Selectman Hemenway – yes.

**Board Motion:** Chairwoman Schadler moved to approve the June 3, 2020 Select Board Work Session minutes as written. Selectman Hemenway seconded the motion. Selectman Hemenway seconded the motion. Roll call was taken: Chairwoman Schadler – yes, Selectwoman Acebron Peco – yes, Selectman Hemenway – yes.

**Board Motion:** Chairwoman Schadler moved to unseal the June 3, 2020 Select Board Non-Public Session minutes. Selectman Hemenway seconded the motion. Selectman Hemenway seconded the motion. Roll call was taken: Chairwoman Schadler – yes, Selectwoman Acebron Peco – yes, Selectman Hemenway – yes.

**Board Motion:** Chairwoman Schadler moved to approve the June 8, 2020 Select Board Work Session minutes as written. Selectman Hemenway seconded the motion. Selectman Hemenway seconded the motion. Roll call was taken: Chairwoman Schadler – yes, Selectwoman Acebron Peco – yes, Selectman Hemenway – yes.

**Board Motion:** Chairwoman Schadler moved to approve the June 8, 2020 Select Board Non-Public Session minutes as written. Selectman Hemenway seconded the motion. Selectman Hemenway seconded the motion. Roll call was taken: Chairwoman Schadler – yes, Selectwoman Acebron Peco – yes, Selectman Hemenway – yes.

- The Select Board approved payment of the following invoices:

**Board Motion:** Chairwoman Schadler moved to request the Trustees of Trust Funds issue a check for \$8,643.38 payable to Vanasse Hangen Brustlin, Inc to pay invoice #0315863-12 for engineering work for Clothespin Bridge from the Bridge and Culvert Improvements Capital Reserve Fund. Selectman Hemenway seconded the motion. Roll call was taken: Chairwoman Schadler – yes, Selectwoman Acebron Peco – yes, Selectman Hemenway – yes.

**Board Motion:** Chairwoman Schadler moved to request the Trustees of Trust Funds issue a check for \$600.00 payable to Leon A. Evans for rental assistance from the Welfare Expendable Trust Fund. Selectman Hemenway seconded the motion. Roll call was taken: Chairwoman Schadler – yes, Selectwoman Acebron Peco – yes, Selectman Hemenway – yes.

- The Select Board discussed a request for Private Rd signs on Walker Pond Rd. Town Administrator Palmer will look into how such signage was handled in the past and report back to the Board for further consideration.
- The Select Board discussed the appointment of a new Health Officer. Chairwoman Schadler reported that several people have expressed interest. Town Administrator Palmer confirmed that she would need to fill out appointment paperwork to be filed with the NH Department of Health and Human Services.
- The Select Board approved the transfer of Old Home Day Funds approved at Town Meeting:

**Board Motion:** Selectwoman Acebron Peco moved to approve the transfer of \$3,500 from the operating budget into the Old Home Day account. Chairwoman Schadler seconded the motion. Roll call was taken: Chairwoman Schadler – yes, Selectwoman Acebron Peco – yes, Selectman Hemenway – yes.

At 8:52 PM, Chairwoman Schadler moved to enter into Non-Public Session under RSA 91-A:3, II (a ) to discuss the “dismissal, promotion, or compensation of any public employee...” Selectman Hemenway seconded the motion. Roll call was taken: Chairwoman Schadler – yes, Selectwoman Acebron Peco – yes, Selectman Hemenway – yes.

At 9:15 PM, Selectman Hemenway moved to come out of Non-Public Session. Selectwoman Acebron Peco seconded the motion. Roll call was taken: Chairwoman Schadler – yes, Selectwoman Acebron Peco – yes, Selectman Hemenway – yes.

At 9:15 PM, Chairwoman Schadler moved to adjourn the meeting. Selectman Hemenway seconded the motion. Roll call was taken: Chairwoman Schadler – yes, Selectwoman Acebron Peco – yes, Selectman Hemenway – yes.

*Respectfully submitted,*

*Leslie M Palmer*