

## TOWN OF WEBSTER, NEW HAMPSHIRE

### E-Mail Policy

#### Purpose

E-Mail contacts between members of All Boards and Commissions must be in accordance with RSA 91-A. Acceptable contact subjects include: scheduling of meetings or hearings, list of meeting agenda items or general procedure requirements. **Contacts that are no acceptable include: responses, discussions, or exchanges.**

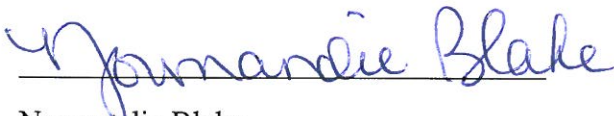
E-Mail contact between individual Board Members and employees are acceptable, as well as E-Mail contact between individual Selectboard Members and members of other committees. Any person submitting E-Mail comments or questions to Town officials or employees should not expect that the communication will properly transfer nor will remain private and confidential. E-Mails may well become subject to public disclosure under State and Federal law

Comments on public hearing or meeting items that are submitted by email will not automatically become part of the official record or such proceedings, unless required by law. Persons wishing to comment on public hearing or meeting items should attend the public hearing and express themselves in person.

Policy as updated and approved March 21, 2022

A blue ink signature of David Hemenway, consisting of a stylized 'D' and 'H' followed by a horizontal line.

David Hemenway

A blue ink signature of Normandie Blake, written in a cursive style.

Normandie Blake

A blue ink signature of Marlo Herrick, consisting of a stylized 'M' and 'H' followed by a horizontal line.

Marlo Herrick