

TOWN OF WEBSTER, NEW HAMPSHIRE

Agenda Topics Policy

Purpose

The purpose of this policy is to specify agenda criteria for those who wish to speak at Selectboard Meetings. The agenda item must be descriptive enough so that a reasonable person would understand what the subject concerns and to decide whether he/she has an interest to attend the Selectboard Meeting to hear more.

Additional Information

Selectboard meetings are the conduct of Town business. The Chair decides whether an agenda topic is appropriate.

Procedure

Those wishing to put his/her name on any Selectboard meeting agenda shall contact the Selectboard office no later than 3:00 p.m. on the Wednesday preceding the next scheduled Selectboard Meeting.

The agenda topic must be descriptive enough to clearly indicate the subject and if any written communications or readings are to be referred to they must be provided when making the appointment. The Board will not read new material during the meeting.

Anyone who does not wish to divulge a clear topic for the agenda will not be able to make an appointment but can wait until the public comment portion of the meeting to address the Board.

The Selectboard chair may limit discussion to 2 (two) minutes.

The Selectboard reserves the right to waive any provision of this policy at their discretion.

Policy as updated and approved March 21, 2022



David Hemenway

Normandie Blake

Marlo Herrick