

**TOWN OF WEBSTER
PLANNING BOARD
MEETING MINUTES JANUARY 18, 2018**

At 6:35 pm Chairperson Sue Rauth convened the regularly scheduled meeting of the Planning Board and took attendance. Members present were Selectman Bruce Johnson, and Paul King; alternate members present were Craig Fournier and Kathy Bacon. Craig Fournier was appointed as a voting member due to the absence of Sue Roman and Kathy Bacon was appointed as a voting member due to the absence of Lynmarie Lehmann. Members of the public present were Mr. Dean Williams, Transportation Planner for CNHRPC and Ms. Chris Schadler, Conservation Commission Chairperson.

Chairperson Rauth deferred review of the draft minutes until after Mr. Dean Williams' presentation. Mr. Williams is the Transportation Planner of the Central New Hampshire Regional Planning Commission and is tasked with assisting the Town of Webster update the Transportation chapter of the Master Plan.

Mr. Williams presented the Board with a 20 page in depth and comprehensive draft of the Transportation chapter. This chapter included 5 maps each showing different road/highway classifications and functions in the Town. He explained that he organized the chapter in the same way that the CNHRPC organized their regional transportation plan. He told the Board if there was anything they did or did not want in the chapter, he would make adjustments. Mr. Williams continued his presentation for over an hour after which he stated he would make changes discussed and come back to Planning Board in the near future for a full review. *Addressing Mr. Williams, Acting Member Fournier made the statement that the Town of Webster wants to be bicycle friendly especially along Route 127.* Mr. Williams thanked the Board for their time and left.

At this time the Board reviewed the draft minutes from December 21, 2017. Member King made a motion to accept the minutes as written; seconded by Selectman Johnson and approved unanimously.

Chairperson Rauth informed the Board of three re-appointments to the Planning Board coming due March 31st. She will contact each one to confirm their continued interest and then make her recommendations to the Select Board.

Chairperson Rauth informed the Board of the formation of the Clothespin Bridge Committee which needs representation from the Planning Board. The first meeting will be Tuesday, January 23rd at 7:00 pm in the Select Board's conference room at Town Hall. Alternate Member Craig Fournier volunteered to serve.

The next order of business on the agenda was an update of the CIP Program. Chairperson Rauth stated the report was nearly complete. The PB CIP Subcommittee has given the important recommendations to the Select Board. Chairperson Rauth and subcommittee member Susan Roman gave a presentation at the Select Board meeting held January 16th in the Library. Chairperson Rauth stated that the Financial Analysis of the CIP was a big piece in order to figure the impact on the property tax rate. She stated the timing of the CIP update and the Select Board's budget development worked out so that the subcommittee will be using the Select Board's final budget numbers for their program report. Chairperson Rauth praised the report to be a great model for the future and a good head start for 2019 budget process.

At this time Chairperson Rauth announced that the Public Hearing for the Town's Budget will be held Thursday, February 8th at 6:30 pm in the upstairs Grange Hall. She explained that the Select Board actually goes through all the warrant articles and receives public comments. Selectman Johnson stated that any changes to the warrant have to be made immediately after the public hearing. The warrant is then submitted to the Department of Revenue Administration and Town Counsel for review. Selectman Johnson gave a brief summary of the warrant articles. A couple of brief discussions ensued regarding replacements of the Clothespin Bridge and the White Plains Road culvert/bridge over Schoodac Brook.

At this time Chairperson Rauth stated the update for Master Plan for 2018 was well on its way. The Conservation Commission was almost done with their chapter. After a brief discussion, she instructed the Board to compare the 2005

Master Plan Transportation Chapter and the updated draft presented tonight to make any improvements/change/comments. She added that after Town Meeting the Planning Board would schedule time for a Focus Group for residents' input. She stated a few more volunteers had signed up and Alternate Member Kathy Bacon had volunteered to update some of the data in the housing/demographics charts.

Chairperson Rauth then informed the Board that a Wetlands Permit Application had been submitted to DES for the Rutherford driveway on Dustin Road.

Mrs. Larson informed the Board there may be a Lot Line Adjustment application presented at the February 15th Planning Board meeting. The adjustment will be between a lot owned by the Town of Webster and an abutter. Not all required documents had been received at the time of this meeting.

At 8:40 pm Selectman Johnson made a motion to adjourn; seconded by Member King and approved unanimously.

These minutes were approved as amended at the Planning Board meeting of February 15, 2018.

Respectfully,

Susan Rauth, Chairperson