

Minutes
Webster Planning Board
Work Session for Subdivision Regulations Update
April 30, 2019

The work session started at 3:10 p.m. Attendees included Planning Board Chair Susan Rauth and members Paul King, Craig Fournier and Alternate Kathy Bacon. The purpose of the work session was to continue the update of the Webster Subdivision Regulations using a working draft from the April 14th work session.

Members returned to the discussion about Design Standards, suggesting edits and identifying issues/questions requiring further research. The review continued through the end of the document. They also reviewed Sections I and II and started on Section III, Definitions.

Several members offered to conduct further research in Design Standards:

Sections 8.2 Street layout and 8.7 Street construction, NH State Standards– Kathy
NH Land Surveyor's Association standard for boundary markers --Craig
DES requirements for Drainage, stormwater management, water and sewer facilities –Sue
Section 4.5 Flood Hazard Areas – review Webster Flood Plain ordinance -- Sue
Section IX, Required Improvements -- Sue
Section X, Administration and enforcement – Sue
Waiver process – Sue

Chair Rauth will contact CNHRPC to request assistance from Matt Monahan about legislation or other practices that have changed since the 2014 audit. The Planning Board will also seek his assistance in reviewing the entire document once it is completed. We will also request samples from other towns to update the application, checklist and other associated forms and procedures.

Kathy offered to reformat the headings and the Table of Contents, incorporating all the edits to date. She will create a new document for distribution prior to the next work session.

The Board discussed scheduling the next subdivision regulations update for Sunday, May 19th or Sunday, June 9th, at 8:30 a.m. Chair Rauth will check with the other members in regard to their availability on both dates and confirm.

The meeting adjourned at 5:15 p.m.

Respectfully submitted,
Susan Rauth, Chair