

**TOWN OF WEBSTER
PLANNING BOARD
MEETING MINUTES AUGUST 17, 2017**

At 6:30 pm Chairperson Rauth convened the regularly scheduled meeting of the Planning Board and took attendance. Members present were Vice Chair Susan Roman, Selectman Bruce Johnson, Lynmarie Lehmann, Paul King and alternate members Craig Fournier, Kathy Bacon and Clay Gillander. Members of the public in attendance were Roger and Sally Becker, Nate and Valerie Mock and David Rotondi.

Chairperson Rauth delayed review of the draft minutes from July 20th until the end of the meeting due to having two scheduled conceptual consultations on the agenda.

The first conceptual consultation was with Roger and Sally Becker of Mutton Road. Mr. Becker presented the Board with a letter for a proposed lot line adjustment that would go across Mutton Road from lot 3-20 to lot 3-21. After a brief discussion and review of Mr. Becker's survey of his lots, the Board, by consensus, told him to go ahead with the Lot Line Adjustment/Annexation Application Process as required under the Subdivision Regulations.

The next order of business was a conceptual consultation with Mr. David Rotondi of New Hampshire Drive in the Pillsbury Lake District for a proposed modification of an existing access way/driveway. Mr. Rotondi presented to the Board from his laptop, a collection of photographs of his home and the current driveway situation. Because the house lot is very small, Mr. Rotondi needed the Board's guidance on how to approach the Driveway Permit application. After a very comprehensive review of the photographs by the Board and in depth discussion, Mr. Rotondi and the Board agreed upon a construction of a "horseshoe" type driveway. Mr. Rotondi stated he was meeting with an asphalt company on Friday and perhaps they could help him out with the design and Driveway Permit application. He thanked the Board for working with him and really helping him out. The Board thanked him for coming.

The next order of business was the continued review of the Select Board's sale of properties. Chairperson Rauth stated the Board was revisiting the subject for two reasons: 1) after the last Planning Board meeting it was discovered there were three properties that were overlooked; 2) and, regardless of whether or not the lots were tax deeded, Chairperson Rauth decided that the Planning Board should look at all the properties. Thus, the Board began an in depth and lengthy review of the list along with the tax map of the Pillsbury Lake District for reference. Vice Chair Roman stated that after reading the statutes, RSA 41:14-a & c and RSA 80:42 and RSA 80:80, she did not see anything that would prevent the Planning Board from offering an opinion; on that basis she stated that the Planning Board would go forward and give the Select Board their recommendations. Member Lehmann clarified that the Planning Board's recommendations are not legally required for tax deeded properties like it is under RSA 41:14-a.

After the discussion and review, Member Lehmann made a motion to accept the recommendations that the Planning Board put forward as documented by Therese; seconded by Member King and approved unanimously. Chairperson Rauth stated she would refine the recommendations in order to be able to present a final report to the Select Board and the public. Chairperson Rauth thanked the Planning Board for all their help during this tedious process.

The next order of business was to review the draft minutes from July 20, 2017. Vice Chair Roman was concerned about the word "gifted" in the fourth paragraph, third line down. After a brief discussion, Selectman Johnson made a motion to accept the meeting minutes of July 20th as amended by changing the word "gifted" to "given"; seconded by Vice Chair Roman and approved unanimously.

The next order of business was to give an update about the CIP Project. Chairperson Rauth stated it was coming along quite well. The next step will be to finalize the recommendations from all of the departments. She stated the Select Board would like to have it by their September 25th meeting which would mean it would have to be brought to the Planning Board at their meeting on September 21st. Selectman Johnson stated that the Select Board meeting of October 23rd would work also.

The next order of business was to give an update about the Master Plan project. Chairperson Rauth stated there had been about 200 surveys answered. The survey results will be tallied including the comments. She will get copies to the Board in order to start working on the challenge of how to deal with the different points of view about the town. She stated that one of the next steps after that may be to form a focus group with townspeople to get their feedback. She stated she would get the survey results to the Board members before the September meeting.

At 8:12 pm Member Lehmann made a motion to adjourn; seconded by Selectman Johnson and approved unanimously.

These draft minutes were prepared by Therese E. Larson, Land Use Coordinator.