

Capital Improvement Program (CIP)

Planning Board

Sub Committee Meeting

October 22, 2020

This was a virtual meeting.

Present: Sue Rauth, Paul King, Roger Becker, Bruce Johnson, Russ Tatro, Dana Hadley and David Hemenway.

The meeting was called to order at 10:00 am by Sue Rauth, Chair of the sub-committee. They considered requests from department heads of items to be included in the updated CIP program for the years 2021-2026.

Ambulance Replacement

The Fire Chief submitted a request to replace the ambulance in 2022 at a cost of \$330,000. Roger Becker questioned the need for an ambulance due to issues with staffing. There was also discussion as to when the work on the current ambulance was performed.

Fire Department

The Fire Chief asked for the tanker truck replacement be transferred to 2021 and increased from \$300,000 to \$440,000. The truck replacement was not done in 2020.

Police Department

An updated CIP request has not yet been received from the Police Department. Chairman Rauth will contact the chief.

Highways and Roads

The road agent requested that amount that had been slated for 2020 be moved to 2021. Projects did not go forward due to the Covid-19 situation. He added an additional item for the reconstruction of Detour Road for the years, 2024-2025 in the amount of \$250,000 for each.

Public Safety Building

The committee received a quote from Huckleberry Fuels offering two options for replacement of heaters at the Public Safety Building. There was a suggestion of using a heat pump system. There were concerns raised about the condition of the roof on the Public Safety Building. The Chair will follow up to obtain more information from both the Police and the Fire Chief.

Town Hall Improvements

The Town Administrator asked that since projects did not occur in 2020 that the 2020 items be moved to 2021. This is for the painting of the Town Hall and replacement of the network switch and server.

Town Office

The Town Administrator asked for these items be moved to 2021 for the same reason as the town hall improvements.

Transfer Station

The committee has not received a request update. The Town Administrator will reach out to the Town of Hopkinton for updated information.

Bridges

There was discussion about the Clothespin Road bridge. Currently the bridge is scheduled to be replaced in 2023. Committee members expressed concern that the bridge may fail before then. The Town Administrator will review the reasons for the 2023 schedule with VHB engineers.

Trust Funds

There was discussion regarding current balances in trust funds and if the balance would support the projects specified. Those will be considered when working how much money is needed for projects.

Moved by Roger Becker to adjourn the meeting Seconded by Bruce Johnson and vote in the affirmative.

Meeting adjourned at 11:40 a.m.

Respectfully Submitted,

Dana Hadley

Town Administrator