

TOWN OF WEBSTER
PLANNING BOARD
MEETING MINUTES THURSDAY JANUARY 20, 2022

1 The Planning Board held a meeting on Thursday, January 20, 2022. The meeting was held at the Town
2 Hall in the Grange Hall; 945 Battle Street, Webster, NH 03303.

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4 **Planning Board Members present:** Chairperson Craig Fournier, Paul King, Marlo Herrick, Adam
5 Mock, Susan Youngs.

6
7 **Also, present:** Land Use Coordinator Russell Tatro.

8
9 Acting Chair Paul King opened the meeting at 6:39pm. Chairperson Fournier and Alternate Member
10 Kathy Bacon were not in attendance. He then moved to the first item on the agenda driveway regulations
11 discussion.

12
13 Member Herrick wanted to make sure the Board was on the same page regarding the way driveway
14 permits are approved. Acting Chair King stated that the Planning Board did not need to get involved with
15 driveway permit applications unless the Road Agent/Fire Chief or himself asked to the Board to review
16 the permit. The landowner could also bring a permit to the board for review. Member Herrick though the
17 Board acted on the recommendation of Member King and Road Agent/Fire Chief Bean. Coordinator
18 Tatro informed the Board that Member King was appointed as the Planning Boards designee when Jerry
19 Buckley, the former designee, retired from the Planning Board. The Board had appointed a designee to
20 prevent the Board from being bogged down with driveway applications and to streamline the permitting
21 process. The only time a permit would be required to come before the entire Board was if Member King
22 or the landowner requested it. The Board discussed the process for approving a permit and gave examples
23 of previous approvals. Member Herrick stated that she had been reviewing the driveway regulations form
24 other Towns and she would have suggestions for changes in the future.

25
26 Acting Chairperson King moved to the next item on the agenda, the Capital Improvement Plan (CIP)
27 approval.

28
29 Coordinator Tatro informed the Board that with the help of Administrator Hadley the changes to the CIP
30 had been made based on the CIP Committee's recommendations. The plan had already been submitted to
31 the Select Board to use for the 2022 budget. He asked the Board if they would approve the final draft of
32 the CIP and the Board agreed they would.

33
34 Coordinator also provided to the Board a list of recommendations from the Town's master plan for the
35 Planning Board to review. He hoped the Board would discuss the recommendations at a future meeting.
36 Member Herrick asked if there were reasonings behind these recommendations. Coordinator Tatro stated
37 there were reasons for each item on the list, but they were in the full Master Plan. The Board agreed to
38 discuss the recommendation in the future. Coordinator Tatro would get further information on the
39 recommendations to the Board.

40
41 At this point Chairperson Fournier joined the meeting and requested Acting Chairperson King continue
42 leading the meeting.

43
44 Acting Chairperson King moved to the next item on the agenda, the draft warrant article for the Wetlands
45 and Watershed Ordinance.

46
47 Member Youngs read the draft article to the Board. The Board then discussed the language at length and
48 decided to move the grandfathering language to the beginning of the article. The Board also agreed to add
49 language to the warrant stating that these regulations were in addition to NHDES regulations.

MOTION: Paul King

Motion to approve the warrant article language for the Wetlands and Watershed Ordinance

SECOND: Craig Fournier

CRAIG FOURNIER – YES

PAUL KING – YES

MARLO HERRICK – ABSTAIN

ADAM MOCK – ABSTAIN

SUSAN YOUNGS – YES

The motion passed 3 to 0 with 2 Abstains

MOTION: Susan Youngs

Motion to adjourn the meeting at 7:32pm.

SECOND: Craig Fournier

CRAIG FOURNIER – YES

PAUL KING – YES

MARLO HERRICK – YES

ADAM MOCK – YES

SUSAN YOUNGS – YES

The motion passed 5 to 0

Respectfully,

Minutes taken by Russell Tatro