

**TOWN OF WEBSTER**  
**PLANNING BOARD**  
**MEETING MINUTES THURSDAY June 16, 2022**

The Planning Board held a meeting on Thursday, June 16, 2022. The meeting was held at the Town Hall in the Grange Hall; 945 Battle Street, Webster, NH 03303.

**Planning Board Members present:** Craig Fournier, Paul King, Susan Youngs, Marlo Herrick, Adam Mock, Joseph Palowski.

**Also, present:** Land Use Coordinator Russell Tatro, Julie & Richard Steele.

Chairperson Fournier opened the May 19, 2022 meeting at 6:30pm and took attendance. Alternate Member Kathy Bacon was absent. He then moved onto the first item on the agenda, election of officers

Chairperson Fournier stated that each year after Town election a new officers needed to be elected and this had not happened yet this year. He stated that he would be willing to be the Chair for another year but wanted to give another member the opportunity if they were interested.

**MOTION:** Susan Youngs

***Motion to elect Craig Fournier as Chairperson of the Planning Board for 2022.***

**SECOND:** Adam Mock

**CRAIG FOURNIER – YES**

**MARLO HERRICK – YES**

**PAUL KING – YES**

**SUSAN YOUNGS – YES**

**ADAM MOCK – YES**

**The motion passed 5 to 0.**

Chairperson Fournier moved the next item on the agenda, the White Plains Road culvert Plans.

Chairperson Fournier asked if Ex-Officio Member Herrick would go over what she had heard regarding the culvert plans from the last Select Board meeting. Member Herrick then went over the basics of what Chad Poland from Michie Corp. had explained at the Select Board meeting on the June 6, 2022. She then explained that due to the time that it would take for NHDES to approve the permit the project would not be able to be started until next spring. Chairperson Fournier asked how long it would take the replace the culvert once construction started. Member Herrick stated it would take about approximately three weeks to complete.

Chairperson Fournier moved to the next item on the agenda, driveway regulations/enforcement.

Member King stated he had a few driveway issues he wanted to discuss with the Board. The first driveway he wanted to discuss was on Pleasant Street. He stated that a few years ago they had done an enforcement action against the owner because he had put in a driveway without the adequate frontage. The owner had placed a branch across the driveway and had ceased using it as the Board had asked. Recently the owner had started using the driveway again and asked if the Board wanted to have the Select Board send them another letter. The Board discussed the topic and agreed.

**MOTION:** Craig Fournier

***Motion to refer the driveway on Pleasant Street to the Select Board for code enforcement.***

**SECOND:** Marlo Herrick

**CRAIG FOURNIER – YES**

**MARLO HERRICK – YES**

1 **PAUL KING – YES**

2 **SUSAN YOUNGS – YES**

3 **ADAM MOCK – YES**

4 **The motion passed 5 to 0.**

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6 Member King then brought up his second driveway of concern on Deer Meadow Road. He stated that at  
7 the Select Board meeting on the 6<sup>th</sup> Ms. Tomchak had been denied her temporary occupancy permit.  
8 However, she was still looking for a Town driveway permit. Ms. Tomchak had stated at that meeting that  
9 the boundary pin had been moved. He felt that a driveway permit should not be granted until such time as  
10 the boundary pin issue had been resolved. The Board then had a lengthy discussion regarding the lot and  
11 agreed not to grant any driveway permit until the boundary permit location was resolved.  
12

13 Member King's third driveway of concern was on Battle Street, and this was for the subdivision that they  
14 had approved a few months ago for Mr. Debello. The Town had received a driveway application and was  
15 awaiting State approval. He had agreed to approve the construction permit  
16  
17

18 **MOTION:** Marlo Herrick

19 ***Motion to adjourn the meeting at 7:09pm***

20 **SECOND:** Craig Fournier

21 **CRAIG FOURNIER – YES**

22 **MARLO HERRICK – YES**

23 **PAUL KING – YES**

24 **SUSAN YOUNGS – YES**

25 **The motion passed 4 to 0**

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28 Respectfully,  
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*Minutes taken by Russell Tatro*