

TOWN OF WEBSTER
PLANNING BOARD
MEETING MINUTES THURSDAY DECEMBER 21, 2023

1 The Planning Board held a meeting on Thursday, December 12, 2023. The meeting was held at the Town
2 Hall in the Grange Hall; 945 Battle Street, Webster, NH 03303.

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4 **Planning Board Members present:** Chairperson Craig Fournier, Marlo Herrick, Susan Youngs, and Paul
5 King.

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7 **Also, present:** Road Agent/ Fire Chief Emmett Bean, Land Use Coordinator Russell Tatro and Jeffrey
8 Evans.

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10 Chairperson Fournier opened the meeting at 6:30pm by taking attendance, members Adam Mock and
11 Theresa Finnamore were not in attendance. He then asked if Alternate Member King would fill the
12 position of Member Mock and Alternate Member King responded that he would.

13
14 Chairperson Fournier moved to the first item on the agenda, Mr. Evans recommendations for the
15 Driveway Regulations.

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17 Chairperson Fournier thanked Mr. Evans for drafting all his recommendations for the Board and asked
18 that he go over them with the Board. Mr. Evans began by saying that the State's driveway regulations and
19 Town's driveway regulations were closed. His first recommendation was that all the Roads that are State
20 Roads be listed in the ordinance. The Board then discussed which roads are state roads and which are
21 Town Roads. Mr. Evens then brought up that on these roads the Town should not require paved aprons
22 because the Town did not maintain the Road and the purpose of the apron was to protect the Town's
23 investment. Member Youngs commented that she thought that the Town did do some maintenance on a
24 few of the mentioned roads. Road Agent Bean responded that they did do winter maintenance on a few of
25 the State Roads.

26
27 Mr. Evans then brought up his recommendation that they remove the culvert location requirement on
28 State Roads. Member Youngs pointed out that in the ordinance the Board had the authority to make
29 exemptions if the situation warranted it. Road Agent Bean added that they often worked with applicants
30 on the location of a culvert when it was required, and he gave several examples of times when they had in
31 the past. Mr. Evans also commented that the 10-foot driveway setback from the abutter's property line
32 should not just be for the entrance of the driveway and the wording made it seem like that. The Board
33 agreed that this change made sense.

34
35 Member Herrick asked Member King when the 3-foot paved apron became part of the driveway
36 regulations. Member King responded that it was before he was on the Board. Mr. Evans added that it was
37 in the original driveway regulations. Road Agent Bean asked if it had always been 3 feet. Member King
38 responded as far as he knew it had been.

39
40 Mr. Evans then commented that the Board should consider adding the preferred grade and curve radius
41 into the driveway regulations. He thought it would be easier for applicants to understand what the ideal
42 range is. Chairperson Fournier pointed out that the primary reason for this requirement was to make sure
43 that the Town's emergency apparatus could safely traverse the driveway. Member Herrick pointed out
44 that surrounding communities used the range of 10-15% and Webster's requirement was only +/-5%
45 grade and she felt they should adjust the regulations to be similar.

46
47 Chairperson Fournier moved to the next item on the agenda, Zoning Amendments.
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1 Chairperson Fournier pointed out that there had been a lot of good feedback at the Public Hearing last
2 month. He felt that the Board still needed time to work on the Zoning Amendments and he was inclined
3 to put the amendments off until next year to give the Board more time to discuss it. The Board agreed
4 with his recommendation, and they would schedule a work session next year to work on it.

5
6 **MOTION:** Member King
7 *To approve the minutes from 11/16/23 as written*

8 **SECOND:** Member Herrick
9 **CRAIG FOURNIER – YES**

10 **PAUL KING –YES**
11 **SUSAN YOUNGS – ABSTAIN**
12 **MARLO HERRICK – YES**

13 **The motion passed 3 to 0 with one abstaining.**

14
15 **MOTION:** Chairperson Fournier
16 *To adjourn the meeting at 7:06pm*

17 **SECOND:** Member King
18 **CRAIG FOURNIER – YES**

19 **PAUL KING –YES**
20 **SUSAN YOUNGS – YES**
21 **MARLO HERRICK – YES**

22 **The motion passed 4 to 0.**

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24
25 Respectfully,

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29 _____
30 *Minutes taken by Russell Tatro*

Approved as Written 12/21/23