

APPROVED MINUTES
Webster Planning Board
CIP Subcommittee
June 13, 2017

The CIP subcommittee meeting was attended by Dot Bourque, Roger Becker, Paul King, Leslie Palmer, Sue Roman and Susan Rauth.

The meeting focused primarily on the road maintenance project data needed for short-term planning (the 2017 CIP) and long-term planning. Dot Bourque presented an update on the availability of the Maine RSMS software. We cannot use the RSMS-16 but the RSMS-11 is available to the public for \$150. The UNH data won't work with the system, even if we obtain it. Dot downloaded the Maine RSMS-11 software and feels that it doesn't meet our needs; the subcommittee agreed.

A discussion continued about the costing data. In the UNH study, the cost estimates were provided by Allstate Paving. It was agreed we would follow up with Bruce Davis to determine what information was included in the cost data (materials, labor, etc.)

The need for correlating the road maintenance information with the financial data and budget categories was discussed. The group agreed to work with Leslie and Wendy to learn more about the current system and the ways in which it can be improved for clarity.

For the 2017 CIP, the subcommittee agreed will use the data available from the 2013 UNH study. Dot compiled spreadsheets showing the major and minor projects for paved and dirt roads. These will be reviewed with Mike Borek and Emmett Bean, after their meeting.

Sue Roman announced a culvert assessment workshop she would be attending. She was hoping to gain information that would be useful in estimating the costs of culvert maintenance and replacement projects.

The next meeting was scheduled for June 20th at 1:00 p.m. at Town Hall.

Respectfully submitted,
Susan Rauth