

APPROVED MINUTES
Webster Planning Board
CIP Subcommittee Meeting
June 7, 2017

The meeting of the Planning Board CIP Subcommittee was convened at 1:00 p.m. Attendees included Planning Board member Susan Rauth (Chair), and citizen members Roger Becker and Dot Bourque.

The discussion focused on the various possibilities for developing and maintaining an RSMS-type database for Webster. Since the UNH study was conducted in 2013 and includes a 10-year plan, it was agreed this would be the basis for our 2018-2023 CIP. The CIP Subcommittee can update the data by reviewing the maintenance that took place from 2013 to the present; put together a plan based on this data; and work with the input from the Road Agent to develop a long-term approach for road maintenance.

We reviewed the data available from the UNH study which identified, classified and assigned a 10-year maintenance plan to Webster paved road sections, including a sample spreadsheet and analysis conducted by Dot. We decided to determine if the database used in the UNH study is available to Webster and Sue agreed to follow up with Dean Williams. Also we discussed the possibility of the “Maine RSMS software” and Dot agreed to make a call to learn more about the application of that software to our CIP road maintenance plan. In the meantime, Sue and Dot agreed to work together to input four years of data for a sample analysis.

We discussed the importance of the maintenance categories conforming to the budget categories for ease of reporting and updating the database. Sue said she would talk to Bruce and Wendy about the options.

The next meeting was scheduled for Tuesday, June 13th at 1:00 p.m. It was agreed to keep the Tuesday afternoon meeting on the calendar for the rest of the summer and fall months. The meeting was adjourned at 2:30 p.m.

Respectfully submitted,
Susan Rauth
6/8/2017