

**Approved MINUTES
Webster Planning Board
CIP Subcommittee
May 30, 2017**

The CIP Subcommittee members present were S. Roman, B. Corliss, D. Bourque, B. Johnson, L. Palmer, B. Johnson and S. Rauth.

Dean Williams, CNHRPC, joined the meeting to discuss the new pilot RSMS study currently being conducted by UNH Technology Transfer (T2). The CNHRPC is working with the T2 staff to update the methodology for the type of RSMS study that was conducted in Webster in 2013. He said it would be similar in that the roadway sections would be inventoried, classified and put into a maintenance schedule. Prioritization will be based upon traffic volume and level of importance of each road. The study will include only paved and gravel/dirt roads. Bridges and culverts are not included. The forecasting tool is not complete yet. There are four towns identified to participate in the pilot for 2017. Dean indicated it isn't likely Webster will be able to participate.

Following Dean's presentation, the subcommittee discussed the options to develop our "own" RSMS. A software tool is available from the Maine DOT for \$150. Dot Bourque will look into the information, on behalf of the subcommittee. Another option is to use the 2013 UNH study as the baseline for 2017. In this option, we would attempt to update the data with information on the road projects that have been completed; develop a list of priority projects for 2017 and beyond; compare our project list with the information available from Mike Borek and Emmet Bean's meeting; adjust the list of priority project accordingly.

The subcommittee also discussed correlating the categories of road projects with the financial accounting data and budget.

Susan Rauth will work with Therese Larson to send out the CIP cover letters and applications the first week in June. She will also distribute by email a copy of the sample CIP report from CNHRPC, in order for the subcommittee members to start thinking about the level of detail for the final report and make chapter assignments.

The next meeting is scheduled for June 6th at 1:00 p.m.

Respectfully submitted,
Susan Rauth