

**TOWN OF WEBSTER**  
***Joint Loss Management Committee***  
**945 Battle Street/Rte. 127**  
**Webster, NH 03303**  
**Tel. (603) 648-2272**

The Joint Loss Management Committee – September 14, 2011

7:10 PM. Members Present: Chairman Marjorie Blanchette, Police Chief Robert Dupuis, Fire Chief Colin Colby, and Secretary Judith Jones.

Chairman Blanchette brought the meeting to order.

Chief Dupuis updated the Committee on the shared services meetings that have been ongoing. This group is still in the early stages with a number of sub-committees being formed to review many options.

Chief Colby advised that the Fire Department had the Local Government Center representatives put on the use of private vehicles to respond to emergency calls on August 4<sup>th</sup>. He further advised that LGC has on-line courses for both fire and police departments.

Chief Dupuis made a motion to accept the minutes of July 20, 2011 as written; seconded by Chief Colby and approved.

The Committee agreed to invite LGC to do a program on benefits for the Town's volunteers. Chief Colby will invite Salisbury once a date has been set. The plan is to do this program on a Thursday night at the firemen's meetings, but not the last Thursday of the month, which is their business meeting. Mrs. Jones will contact Ron O'Keefe from LGC to get some tentative dates, hopefully before the Fire Department's business meeting on September 29<sup>th</sup> so that he can get the word out to the members.

The Committee worked on and completed the "Safety Summary Form" for the January 1, 2012 filing. Mrs. Jones will complete the on-line form with the changes made tonight by the Committee and submit the document.

It was noted that the Committee had previously written a letter regarding possible safety hazards at the Public Safety Building and that those concerns are now being addressed. Chief Colby also advised that the wooden debris is being removed from behind the building which should also help with the situation.

Mrs. Jones brought to the attention of the Committee that in the "Joint Loss Management Program" booklet dated January 2, 1996 that the Committee adheres to in Section 7 II it reads "The Committee shall consist of four (4) members. Two supervisory employees and two nonsupervisory employees. Employee representatives shall be chosen on an annual basis and serve a one year term on the Committee." It had been discussed previously about the possibility of 3-year terms instead of the current 1-year term. That would mean changing the ordinance. It was decided that Mrs. Jones would send a copy of the ordinance to the members with the purpose of reviewing it for revisions at the next meeting.

As the Public Safety Building's emergency lights had recently been inspected by the alarm company these were not checked. However, the Committee did a walk around looking for any apparent issues. Two hanging emergency lights were noted; one in the training room and one on the north wall of the fire truck bay. There was an issue with the cover over the exterior propane fixture, which will be repaired. It was also noted that the women's shower needs repair as it currently is not working.

8:00 P.M. Chief Dupuis made a motion to adjourn the meeting; seconded by Chief Colby and approved.

Respectfully submitted,

Judith Jones, Secretary