

TOWN OF WEBSTER
Joint Loss Management Committee
945 Battle Street/Rte. 127
Webster, NH 03303
Tel. (603) 648-2272

5:30 pm Joint Loss Management Committee Meeting – December 15, 2015 at the Public Safety Building.

Members Present: Chairman David Collins, Police Officer Daniel Shapiro, Deputy Fire Chief Robert Drown, III and Therese Larson, Secretary. Also in attendance was Mr. Phil St. Cyr, Risk Management Consultant for the Town, from Primex.

Old Business:

- ADA compliance at the Town Hall Offices entrance. Mrs. Larson informed the committee that plans are ongoing; Town going into Budget mode so the Select Board will be very busy.

New Business:

- Mr. St. Cyr informed the committee that the DOL does require a safety program which should be reviewed and updated every 2 years; the Town should have a Workplace Violence Policy.
- Discussion followed with Chairman Collins about having Mr. St. Cyr conduct trainings with the Fire/Rescue personnel regarding Blood Borne pathogens and airborne illnesses. Training to also include Town Hall staff.
- Discussion also touched on the Town's payroll regarding self-employed vendors such as the Town's Road Agent.
- Deputy Chief Drown, III inquired if the Library and Pillsbury Lake Community Center have AED's; Mrs. Larson will find out.
- Mr. St. Cyr stated he would send samples of the safety program and workplace violence policy to Mrs. Larson. (Note: These were received via email on December 16, 2015.)

Next Meeting will be sometime in March 2016 – to be determined.

After a brief discussion, the meeting adjourned at 6:05 pm.

Respectfully submitted,

Therese E. Larson, JLMC Secretary