

6 CAPABILITY ASSESSMENT

Local mitigation capabilities are existing authorities, plans, ordinances, policies, mutual aid, programs, staffing, technical skills and assets, funding, outreach, public education, and resources that reduce hazard impacts or that could be used to help implement hazard mitigation activities. These capabilities were inventoried for the **Webster Hazard Mitigation Plan Update 2018**.

The **Capability Assessment** contains an inventory of locally-important existing mitigation support activities, or capabilities, which have a positive impact on the way hazard events are handled within the community. Most capabilities are not hazard mitigation Actions but support the Action Plan and help decrease the community's hazard risk. These community-strengthening capabilities are not STAPLEE-rated (Social Technical Administrative Political Legal Environmental and Economics questions) like the Actions, but instead the capabilities serve to sustain and assist the community to maintain and accomplish its hazard mitigation Actions and priorities. Selected **Future Improvements** (mitigation-oriented) to some of these capabilities have the potential to be considered as Actions in **7 POTENTIAL ACTION EVALUATION** and **8 MITIGATION ACTION PLAN**.

Capability Assessment Types

Planning & Regulatory

Administrative and Technical

Financial Resources

Education and Outreach

**See instructions Page 3.
Each Dept to revise
Word file & return to
SA by Fri 01-26-18.**

There are four overall Capabilities considered for which an inventory of mitigation support items was identified by the Hazard Mitigation Committee, **Planning & Regulatory**, **Administrative and Technical**, **Financial Resources**, and **Education and Outreach**.

Each Capability had inventoried the latest version or adoption Date; a Description of the item; the location of the capability in Town; the Level of Effectiveness of the Capability; which Department, Board or other has Responsibility for the capability; what Changes were made to the capability since the **2012 Hazard Mitigation Plan**; and Future Improvements to the Capability.

Town Capabilities

A summary of the items within the four Capability tables is provided here to offer a portrait of resources Webster has at hand to assist with mitigation. Careful consideration of each Capability's **Level of Effectiveness** helped the Departments to determine any clear **Future Improvements** to undertake. Many of the Town's Capabilities involved existing plans, procedures, reports, policies, regulations, and resource documents from individual Departments. These plans and documents were reviewed and incorporated into the **Capability**

Assessment. Future Improvements to these documents were identified and many later became Action items in **8 MITIGATION ACTION PLAN**. Capabilities of all Town Departments and the School District as related to hazard mitigation are detailed within the following tables.

Level of Effectiveness	Description
High	Capability is working well and is regularly followed
Moderate	Capability could use some revisions but is followed
Low	Capability is not working and needs revisions

PLANNING AND REGULATORY CAPABILITIES

The planning and regulatory capabilities displayed in **Table 32** are the plans, policies, codes, and ordinances that reduce the risks or impacts of hazards. There are 3 categories: Plans, Codes, and Regulations. Most of the documents listed below are the Town's documents, but others are School, local, regional, state and federal which support the Town's the hazard mitigation goals, objectives, and/or Actions.

DEPARTMENT ABBREVIATION KEY:

FD	Fire & Rescue Department
EM	Emergency Management
PD	Police Department
CE/ BI	Code Enforcement/Building Inspector
PB	Planning Board
HD	Highway Department
SB	Select Board
CC	Conservation Commission
SD	(Merrimack Valley) School District
PL	Pillsbury Lake (Water Precinct)
US	US Army Corps of Engineers (Blackwater Dam)

WS2 01-16 WEBSTER Haz Mit Committee:

1. This data below in the following tables is over 5 years old and requires updates & additions & deletions.
2. **REVIEW EACH ROW** to ensure Capability Name is Accurate.
3. **ADD NEW CAPABILITIES** to reflect Department information (See examples provided at the bottom of each Table).
4. **UPDATE** the data **IN EACH COLUMN OF EVERY ROW** (Capability) to reflect 2017/2018 information. We cannot have a single empty cell else the Plan will not be accepted.

HOW TO UPDATE TABLES

EACH DEPARTMENT (see key prior page, please review & complete the revisions to these Tables.

Use Word's Track Changes feature OR

- ~~Use Red text & strikeout to show deletions~~
- Use Blue text to add new
- Use yellow highlight to indicate any changes to existing text

Any revisions must be identified in some visual way or they cannot be copied into the master document Stephanie holds. She will collate everyone's responses into one updated Chapter.

EMAIL YOUR DEPARTMENT'S REVISED WORD FILE to

Stephanie at salexander@cnhrpc.org **DUE by FRI 01-26-18.**

Table 32

Planning and Regulatory Capabilities

Latest Adoption or Version Date	Capability Assessment: Planning and Regulatory Resources	Description Related to hazard mitigation planning and coordination	Location of Capability Entire Town or Selected Areas	Level of Effectiveness	Responsibility	Changes Since Last Haz Mit Plan (2012)	Future Improvements to Plans
PLANS							
DATE OF LATEST FOR EACH	TITLE OF EACH PLAN/POLICY	UPDATE	CONFIRM	UPDATE	CONFIRM	UPDATE	UPDATE
2012	EM Hazard Mitigation Plan		Town	High	EMD	Held HMC meetings, attempted action completion	Updating as of Jan 2018
2016	EM Emergency Operations Plan	Recently updated to 2015 ESF format. Prior EOP was 2006.	Town	High	EMD		Annual review, update and concurrence
May 2011	EM Evacuation Plan for Cozy Pond Camping Resort	Developed a notification and evacuation plan for Cozy Pond Camping Resort. Completed May 2011.	Cozy Pond Camping Resort	High	EMD/Fire		Continually monitor and update
20xx	EM Dam Plans	Town has dam plans in the EOP, and the Army Corps has them too. During the last major flood in 1987, they were followed and were extremely effective. Army Corps: "Continue to use FEP during any high water event"	Black-water Dam, other dams	High	EMD	EMD reports no contact with USACE since last update	Army Corps stated: "Update FEP contact list regularly"
20xx	US ACOE Flood Emergency Plan	Updated yearly, it states how to run the dam during an emergency event, who to contact for various events, which structures to remove in the event of a breach, etc. Also has a flood inundation map.	Blackwater Dam	High	Army Corps	Army Corps: "Continued to use FEP during any high water event"	Army Corps: "Update contact list regularly"
2005	PB Master Plan	Planning Board Adopted a new master plan.	Entire Town	Medium	Planning Board	Supporting activity of the Department to the Mitigation Plan	Planning Board should discuss the necessity for an update and will plan accordingly.
20xx	SD Emergency Management Plan for Elementary School	The EMP contains information for fire drills, what students, parents, and teachers will do in the event of an emergency. All schools in the Blackwater Valley School District are operating under the same procedure.	Elementary School		School Principal	N/A. New supporting strategy of the Hazard Mitigation Plan Update.	Add changes from the drill exercises to make it safer for students.

OLD WEBSTER HMP Data to UPDATE

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BUILDING CODES,		PERMITTING, INSPECTIONS					
DATE OF LATEST FOR EACH	TITLE OF EACH PLAN/POLICY	UPDATE	CONFIRM	UPDATE	CONFIRM	UPDATE	UPDATE
April 19, 2010	PB FEMA Flood Insurance Rate Maps	Adopted by Town, used for Blackwater River, streams, brooks	Floodplains	High	Planning Board/Land Use Department Staff	FEMA has not provided new maps since then	Continue using maps in Town offices and noting any substantial deviations
N/A	CE Code Inspections	Have a code enforcement officer as it pertains to building permits, driveways, etc.	Entire Town	Low	Code Enforcement Officer		CEO should do all enforcement activities. CEO should have written policies and procedures. CEP should be looking at structure in the floodplain.
Examples	Review these below to see if any could fit WEBSTER	EXAMPLES BELOW. DO ANY APPLY TO WEBSTER? IF YES, REVISES AS APPROPRIATE.	Examples	Example	Examples	Examples	Examples
2009	BI State Life Safety Code 2009, Construction Inspected by the Town Building Inspector and Fire Dept	New construction is continually evaluated during the process with the final inspection conducted by both the Fire and Building Officials prior to the issuance of a certificate of occupancy.	Entire Town	High	Building Inspector with Fire Dept assistance	Town only enforce when State adopts the new code	Would like to see the State adopt the current version
2009	BI State Building Code (International Building Code 2009)	Contains a suite of residential, commercial, plumbing, electrical, mechanical, energy, and existing buildings	Entire Town	High	Building Inspector	Town still follows the code from 2009	Would like to see the State adopt the current version
2009	FD NFPA 101 Life Safety Codes Occupancy Inspections	Contains 15 types of occupancies that may be inspected by Fire Departments - <u>Places of Assembly</u> - Mercantile - Business - Health Care - Ambulatory Health Care - Residential Board and Care - <u>Day Care</u>	Places of Assembly, Day Cares, and Educational sites	High	Fire Dept	Continued inspections for these 3 types	Would like to see the State adopt the current version

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		- Educational - Apartment Buildings - Lodging or Rooming Housing - Hotel or Dormitory - 1 and 2 Family Dwellings - Industrial - Storage - Detention and correctional					
2009	FD NFPA 1 Fire Codes Permitting	Section 1:12, and Table 1.12.7a specifically outline instances when permits are required	Select Structures	High	Fire Dept	Continued to issue permits	Would like to see the State adopt the current version
LAND USE PLANNING, ORDINANCES, REGS							
DATE OF LATEST FOR EACH	TITLE OF EACH PLAN/POLICY	UPDATE	CONFIRM	UPDATE	CONFIRM	UPDATE	UPDATE
2009	SB Weight Limit Ordinance	This policy was adopted to help control the damage to the road infrastructure	Roadways	High	Select Board (With help from Road Agent)		Keep the ordinance up to date to comply with the needs of the Town.
2010	PB Floodplain Zoning Ordinance	Latest CAV showed that Webster is currently in compliance with the Flood Insurance Program. Newest FEMA Maps adopted Apr 2010	Floodplains	High	Planning Board & Code Enforcement Officer		Update the Floodplain Ordinance when FEMA determines changes are needed.
2007	PB Updated Driveway Regulations for Fire Regulation Compliance	Developed updated driveway regulations for safety and emergency vehicular access purposes.	Driveways	High	Planning Board		Continually monitor and update
Examples	Review these below to see if any could fit WEBSTER	EXAMPLES BELOW. DO ANY APPLY TO WEBSTER? IF YES, REVISES AS APPROPRIATE.	Examples	Example	Examples	Examples	Examples
20xx	PB Manufactured Housing Ordinance in Zoning	The Manufactured Housing regulations in Zoning disallows additional units to be placed on individual lots and disallows new manufactured housing subdivisions. State building codes need to be reviewed to ensure regulations are consistent. This project helps mitigate the effects of flood disaster events.	Floodplain areas		Planning Board/ Code Enforce		

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20xx	PB Flood Hazard Regulations in Subdivision Regulations	The Subdivision Regulations contains provisions that state land to be subdivided which is subject to periodic flooding or has poor drainage must be proven to be able to sustain development.	Floodplain Hydric Soils areas, Wetlands	Medium	Planning Board/ Code Enforce		Review state building codes and define what details need to be shown on a construction drawing and state this within local regulations. Check to see if necessary amendments were made to the Subdivision regulations to meet NFIP policies.
20xx	WP Ordinance Procedures in Place Against Contamination	The procedures prevent spillage. Must test septage to ensure it is not contaminated with gasoline. Must obtain a DES permit renewed every 5 years.	Water Precinct Area	High	PLWP		
20xx	PB Shoreland Ordinance	Cites the Shoreland Water Quality Protection Act 483-B	Shorelands and Great Ponds	High	Planning Board		
20xx	PB Road Design and Construction Standards (Subdivision /Site Plan Regulations)	PB updated documents recently. Engineer contracted for application to follow the standards	Entire Town	High	Planning Board		
20xx	PB Stormwater Construction and Maintenance Standards (Subdivision /Site Plan Regulations)	PB updated documents recently. Engineer contracted for application to follow the standards	Entire Town	High	Planning Board		

Source: Webster Hazard Mitigation Committee

ADMINISTRATIVE AND TECHNICAL CAPABILITIES

The administrative and technical capabilities in **Table 33** include staff, volunteers, and their skills and tools that can be used for mitigation planning and to implement specific mitigation actions. Smaller jurisdictions without local staff resources often rely on public or shared resources. There are 3 categories: Admin Programs, Staffing, and Technical Capabilities.

Table 33

Administrative and Technical Capabilities

Latest Adoption or Version Date	Capability Assessment: Administrative and Technical	Description Related to hazard mitigation planning and coordination	Location of Capability Entire Town or Selected Areas	Level of Effectiveness	Responsibility	Changes Since Last Haz Mit Plan (2012)	Future Improvements to Plans
ADMINISTRATIVE PROGRAMS AND POLICIES							
DATE OF LATEST FOR EACH	TITLE OF EACH AGREEMENT, PROCEDURE, SOG	DESCRIBE/UPDATE	CONFIRM	UPDATE	CONFIRM	UPDATE	UPDATE
20xx	PD Operation Policies	Police Department Policies which govern the day to day operation of the department. Constantly updated.	Entire Town	High	Police Dept	Updated to include pursuit use of force, and investigation policies.	Continue to update as new decisions come from Supreme Court.
20xx	PD Mutual Aid Agreement	Police Department Mutual Aid with Warner, Hopkinton, Webster, Salisbury, Merrimack County Sheriff, Concord. All are up to date.	Entire Town and Region	High	Police Dept	Updated with Concord (soon to be received)	Improve the MUA through training together for response in other towns.
20xx	PD Officer Annual Training	Officers undergo annual police training	Entire Town	High	Police Dept	Trained by emergency vehicle operations, tasers, batons, OC spray.	Continue to update officer certifications.
20xx	PD In-service Training	Ongoing in-service training and education including: active shooter, incident command, firearms, handcuffing, pepper spray, baton, motor vehicle hazards, containment procedures.	Entire Town, and resources to other communities	High	Police Dept	Held in-service training for field officers, evidence room procedures, driver training and annual certifications.	Train with MUA towns and with Webster's Franklin Savings Bank on how each Department would respond.
20xx	FD Member of Capital Area Fire Mutual Aid Compact	Request would be made by Fire Department for CAFMAC response to incident. CAFMAC staffed by Concord. Share in funding and the use of it.	Entire Town	High	Fire Dept	New dispatch consoles were purchased and new changes to software was made (not Webster, but dispatch)	Continually monitor and update for compliance to this supporting activity of the Hazard Mitigation Plan

Old Webster HMP Data to UPDATE

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							Update. Obtain vote of all towns for changes.
20xx	FD Fully Equipped and Trained Fire Department	Normal response to all fire incidents, with mutual aid available.	Entire Town	High	Fire Dept	New members joined medial team and have gone through training. More people joined the FD. Monthly in-house trainings. New truck purchased.	Actively recruit members and continue with new advances in technology and training.
20xx	FD Downed Wires Response	Normal response to wires down road hazard calls, depending on situation, is with engine or forestry vehicle. FD no longer stays at the scene until utility company arrives. Communications between companies and towns have increased greatly since the previous winter storms.	Entire Town	High	Fire Dept	If not an emergency situation, FD members do not stay on scene until public utility shows up. Instead will erect blockade / detours signage.	Continue to work with power companies for quick notification and response.
20xx	FD Water/ Ice Water Rescue Emergencies	Normal response with Fire Department members. Mutual aid from Concord, Hopkinton & Penacook is automatic for water rescue assistance. More boat operators licenses are now held.	Entire Town	High	Fire Dept / Rescue Squad	Has own boat with a motor. Rely on MUA dive teams. Completed MUA training in 2012.	Hold a class with one of the other towns to ensure more people are trained on water rescue. Trained more personnel and purchase motor for the boat the department currently has.
20xx	FD Brush Fires Response Procedures	Fire Department has wildland firefighting equipment. Still relying on MUA response if needed, otherwise will respond themselves. FD members climb into the back bed of the Department's Ford pick-up truck to travel to the site.	Entire Town	High	Fire Dept	Continued MUA response. Undertook certified forest fire training and practiced every year with it. Received grant for 15 sets of wildland fire protective clothing.	Hoping to improve forestry vehicle to make safer for fire fighters. Find a grant to fix the truck they already have. Acquire an extended cab so FD members can be seat-belted in. Will appoint a couple more deputy wardens this year.

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20xx	FD Better Record Keeping of the CDL License Required for Tanker or Engines	Fire Department has wildland firefighting equipment. Still relying on MUA response if needed, otherwise will respond themselves. FD members climb into the back bed of the Department's Ford pick-up truck to travel to the site.	Entire Town	High	Fire Dept	Continued MUA response. Undertook certified forest fire training and practiced every year with it. Received grant for 15 sets of wildland fire protective clothing.	Hoping to improve forestry vehicle to make safer for fire fighters. Find a grant to fix the truck they already have. Acquire an extended cab so FD members can be seat-belted in. Will appoint a couple more deputy wardens this year.
20xx	FD Standard Operating Guidelines	An LGC class identified weaknesses in FD documentation. Better documentation suggestions include: actual driving time of vehicle, truck checks for all equipment on-board, mechanical checks for fuel, etc	Entire Town	High	Fire Dept		Need Department-wide Standard Operating Guidelines with formal training.
20xx	EM Better Communication with USACE	During Hurricane Irene, EMD was asked to close the flood gates by the State Police & EMD had no current contact list of ACE personnel.	Flood Control Area	High	EMD		Update USACE contact list regularly
20xx	HD Verbal Mutual Aid Agreements with Contractors	Webster has verbal mutual aid agreements with contractors. There are no agreements with neighboring towns or through the state wide mutual aid.	Roads	High	Road Agent	The Town is working on a Shared Services Agreement	If Shared Services Agreement is finalized, then Policies should be developed.
20xx	HD Plow Route Procedures	There are four designated plow routes.	Roads	High	Road Agent	Added roads to routes as they were adopted. Now have added plow pump sites and Public facilities.	Constant road maintenance and construct improved turnarounds for ease of plowing. Clearing of rocks & cleaning of ditches for better drainage.
20xx	HD Highway Crew Training	Contractor hires experienced drivers only. Drivers do a truck check before leaving the garage, and follow the laws of the State of NH.	Roads	High	Road Agent	Highway crew keeps up to date working with Local Government Center, Selectmen and	Full -time Highway Department is being planned through a Capital Reserve.

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						rules and regulations of the State of NH.	
20xx	HD Road Re-Construction and Maintenance	Each year, funding is provided for the complete replacement of under pavement, culverts & pavement for approximately 1,500' or as appropriated.	Roads	High	Road Agent	Recently completed Pearson Hill, section of Lake Road and Little Hill Road (1,600')	Complete the 3,000' of Little Hill Road and start Deer Meadow Road.
20xx	SB Communication with Road Agent	Town has an appointed road agent, not a full time employee, and has only contracted road crew members. The Road Agent is on call 24/7 and can be reached through cell phones, fire pager and radio.	Roads	High	Select Board/ Road Agent	Road Agent now has portable radios in the trucks and equipment and can communicate through Merrimack County Dispatch by telephone. Can talk to Concord Fire Alarm & Webster PD & FD via radio.	Continue to update communication equipment as it becomes available and affordable.
20xx	SB Highway Building Committee	This committee was established in 2011 to advise the Select Board in the future needs of the Highway Department and future construction of a Highway Building	Entire Town	High	Select Board		Purchase land for a Highway Building
20xx	SB Joint Loss Management Committee	This Committee has a responsibility to all of the public buildings and properties in the Town.	Entire Town	High	Select Board (with help of Joint Loss Management Committee)	Continued improvements made to a public facility due to regular inspections	Promote workshops available through other agencies relative to the safety and well-being of the Community and its assets.
20xx	SB Refuse Disposal Committee	This is a joint committee with the Town of Hopkinton. They ensure that the landfill is up to date and able to support the two towns. Improvements made at the landfill site ensure the ability to properly dispose of any materials.	Landfill	High	Select Board (with help of Refuse Disposal Committee)	Purchased new equipment as well as improved the site for disposal purposes	Continue the updating of the buildings, equipment and the site, and purchase new land as feasible

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Examples	Review these below to see if any could fit WEBSTER	EXAMPLES BELOW. DO ANY APPLY TO WEBSTER? IF YES, REVISES AS APPROPRIATE.	Examples	Examples	Examples	Examples	Examples
20xx	PD Standard Operating Procedures (SOPs)	SOPs include pursuit policies, taser, rifle, domestic violence, arrest procedures, homicide, bank procedures, sexual assaults, accidents, psychological problems, and multiple others. LCG will come up with base policy and procedures, has not yet come out.	Entire Town	High	Police Dept		Continually review and update policies according to trends in police operational procedures.
20xx	PD Traffic Management Procedures	Traffic management procedures are used to control traffic corridors when an accidents, hazardous materials spills, or natural disasters occur. Invested in emergency traffic management equipment related to procedures. Training has also occurred.	Roadways	High	Police Dept		Keep up to date on training and equipment purchases.
20xx	PD Member of NH State Police SWAT Unit	Member of Central NH State Police SWAT unit for high risk warrants, missing persons, barricaded subjects, hostage situations.	Town-wide	High	Police Dept		Continue participation an training
20xx	PD Merrimack County DWI Task Force Member	Merrimack County DWI Task Force members to provide 12-14 sobriety check points in 6 towns, and 22 saturation speed grants with three other towns. Still active with them, sat speed grants.	Entire Town	High	Police Dept		Utilize DWI State command bus RV. Everything done on scene at sobriety checkpoints with no need to transport off the scene when more officers are hired. Increase the number of speed patrols.
20xx	FD Call "Response Cards"	Call "Response Cards" indicate who responds to which emergencies or disasters within the Mutual Aid (MUA) Compact. Town was rezoned into 6 different fire protection	Entire Town	High	Fire Dept		As Webster grows, reevaluate the effectiveness of the 6 protection zones.

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		zones for MUA towns coming in.					
20xx	FD Sand-Bagging of Dams Procedure During Periods with Potential for Flooding	This activity is jointly undertaken by the Fire Department, Highway Department, Police Department, and volunteers with materials provided by the NH HSEM.		High	Fire Dept		
20xx	FD Standard Operating Guidelines (SOGs)		Entire Town	High	Fire Dept		Continue to review and revise
20xx	HD Town Roads Policy	Indicates which uses are permitted on which roads, road maintenance procedures	Roadways	High	Highway Dept		Formalize and adopt the Town Roads Policy.
20xx	HD Procedure to Communicate with Utility Companies to Cutback Overgrown Limbs	Removing overhanging limbs near power-lines will reduce that potential hazard in the Town. Communicate regularly with PSNH and other utility companies to make sure that branches are cut back from power lines to reduce the potential hazards from wind.	Roadways	High	Highway Dept		Continue communications as needed, be proactive to ensure elimination of hazardous limbs before they fall
20xx	WP Regular Waterline Maintenance Programs		Water Precinct	High	Water Precinct		
20xx	SD Webster School Evacuation Procedures		Elementary School	Low	School Principal		
TECHNICAL SKILLS, ASSETS AND RESOURCES							
# OF PEOPLE OR RESOURCES	TRAINING, ASSET, RESOURCE	DESCRIBE	WHERE	NEW: DO YOU HAVE ENOUGH? – Low, Moderate or High	WHO	CHANGES over last 5 years	ID Future Improvements
2007	PD Provided Backup Power for Town Services	Backup power for the Emergency Operations Center at the Public Safety Building secured. Town Office also has backup facility as the backup EOC.	Public Safety Building, Town Offices	High	Police Dept		Continually monitor and update

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#	PD Provided Mobile Data Terminal for Police Department	Provided mobile data terminal (MDT) for the Webster Police Department (State Police & Merrimack County).	Entire Town	High	Police Dept		Continually monitor and update
#	PD Dispatch Service	Dispatch is through Merrimack County. Town relies on cellular service which is poor in Webster and the system needs to be improved. Town relies on State Police & County bands.	Town	Moderate	Merrimack County Sheriff	Service went from analog to digital. Will be reducing bandwidth soon to obtain more repeaters, such as in-vehicle repeaters if radio reception declines with the narrowing of the bands.	Obtain in-vehicle repeaters if radio reception declines with the narrowing of the bands. Obtain MDT mobile data availability.
#	PD Communications	Each Department has a frequency in vehicles and can talk to one another. Police Dept. is compatible with Highway and Fire, as the radios are digital. Town has a local channel, the same frequency.	Entire Town	High	Police Dept	?	Encourage all fire fighters to procure a CDL license to drive a fire truck.
#	FD Fully Equipped Rescue Squad	Normal response to all rescue calls, with mutual aid available. Changing from a paramedic level of response to an intermediate level of response.	Entire Town	High	Fire Dept	Downturn in membership. Difficult to recertify, membership has decreased. Time and money commitments for volunteers are high.	Actively recruit members and continue with new advances in technology and training. Encourage high school training/equipment to be certified as EMT or state FF1.
#	EM Emergency Management Shelter	The Public Safety Building is open for the public offering sanitary facilities, water, cooking; etc.	Entire Town	High	EMD		Purchase portable signage to inform people of the shelter when disasters strike
# or year	SB Panic Buttons in Town Office	Each individual working in the Town Hall has an individual panic button, including in the Library.	Town Hall	High	Select Board		Ensure units are regularly tested and batteries are replaced. Explore new technology for purchase.

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Examples	Review these below to see if any could fit WEBSTER	EXAMPLES BELOW. DO ANY APPLY TO WEBSTER? IF YES, REVISES AS APPROPRIATE.	Examples	Examples	Examples	Examples	Examples
#	PD OHRVs	Equipment includes two OHRVs, which have been used for missing persons in remote locations for navigating terrain, and patrolling trails. Having this vehicle provides better access which may not have been possible and a higher level of life safety. The vehicle has a computer and GPS installed. A light trailer was also purchased	Entire Town	High	Police Dept		
#	FD EMS Mass Casualty Training	Training occurs on a regular basis for continuing accreditation. FD must continue to keep its accreditation by training and volunteers take a 24-hour refresher course every 2 years.	Entire Town	High	Fire Dept	FD volunteers continued to keep the Dept's accreditation with appropriate training.	Continue to keep up with state and national training requirements.
#	FD Water Rescue Capabilities	The Town has a boat to use for water rescue in response to the extreme flooding Webster experienced. More equipment was obtained to facilitate rescue during flooding conditions: trailer, ice rescue suits, ropes, personal flotation devices, and water rescue helmets	Blackwater River, Water bodies	High	Fire Dept		Continue to locate and take training related to water rescue, which is not easy to find or coordinate with volunteer schedules.
#	FD Capital Area Public Health Network Member	Point of Dispensing (POD) for Webster is in Northwood at Coe-Brown Academy for distribution of vaccines or pharmaceuticals for communicable disease, human, biological problems, exposure to chemicals, etc.	Entire Town	High	Fire Dept	Participated in training	
#	FD Explorer Post	The Explorer Post gives experience of community and volunteering to 15-21 year olds. The Fire Department gets assistance and the teens may one day join the Fire Department, or establish a career, as a result of their positive experience	Entire Town	Low	Fire Dept		

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#	PD & TO Generators	Generators in Town Office and Police Department were purchased through a FEMA grant. This will keep emergency operations functioning during a disaster event.	Town Office and Police Dept	High	Emergency Mgt		
#	HD List of Priority Target Buildings for Electrical Power Restoration	Priority powerlines to the Schools, Fire Department, Police Department, Webster Manor, and others should be fixed first during power outages so the Town emergency services can function and the most vulnerable populations can be served	Town Buildings, Main Street, King Street	High	Highway Dept		
#	HD List Road Equipment Vendors and Subcontractors List	The list of private contractors/vendors and the equipment they own can be tapped as a resource during disasters and emergencies to fill in where labor and equipment is necessary but is in short supply.	Entire Town	Low	Highway Dept		
x FD + x HD Mobiles, x FD + x HD + x EMD Portable, X EMD Base Station	PD/FD/HD/EMD Department Radios with Interoperability	Current Radios allow for this for interoperability. Received grants, now digitally capable on same frequencies to communicate. Analog frequencies for Highway and Town Hall communications.	Entire Town	High	Police Dept/ Fire Dept		Need FD funding for xx radio replacement, all are very old, end of lifespan.
x people	FD EMS Training	The Town has x certified EMTs who live in Town, x Paramedics undergo training at the Fire Academy.	Entire Town	High	Fire Dept		
x FT xx paid call	FD Fire Academy Training	Fire Department staff and volunteers have undergone required training at the Fire Academy.	Entire Town	High	Fire Dept		
x staff	HD Training, Road Agent Certified as a Master Roads Scholar	This is a consistent effort to improve service delivery through education acquired by participating in online training activities and program offered through the LGC.	Entire Town	High	Highway Dept		Send all Highway Department staff for training.
xxxx+	EMD Sandbags	Stored at Highway Garage, used for _____. Old now, brittle.	Highway Garage	Low	Emergency Mgt		Have all emergency response items in a trailer

Town of Webster, NH Hazard Mitigation Plan Update 2018

6 CAPABILITY ASSESSMENT

<u>Latest Adoption or Version Date</u>	<u>Capability Assessment:</u> Administrative and Technical	<u>Description</u> Related to hazard mitigation planning and coordination	<u>Location of Capability</u> Entire Town or Selected Areas	<u>Level of Effectiveness</u>	Responsibility	Changes Since Last Haz Mit Plan (2012)	Future Improvements to Plans
xx barricades + xx cones	EMD Barricades and Cones	Plastic barricades, some have been vandalized, not enough	Fire Department	High	Emergency Mgt		

Source: Webster Hazard Mitigation Committee

FINANCIAL CAPABILITIES

The financial resources in **Table 34** available for hazard mitigation projects are those the Town has access to, has used in the past, or may be eligible to use in the future for hazard mitigation projects. These often include FEMA Public Assistance Grants (Disaster Recovery Costs), Warrant Articles, Town Capital Improvements Program (CIP) 2016 Project Funding, Department Operating Budgets, Bonds and FEMA and NH Department of Transportation grants.

Table 34
Financial Capabilities

Latest Adoption or Version Date	Capability Assessment: Financial	Description Related to hazard mitigation planning and coordination	Location of Capability Entire Town or Selected Areas	Level of Effectiveness	Responsibility	Changes Since Last Haz Mit Plan (2012)	Future Improvements to Plans
FINANCIAL PROGRAM OR		FUNDING RESOURCE	FOR HAZARD	MITIGATION			
DATE LAST USED	NAME OF FUNDING	DESCRIBE	WHERE	UPDATE	WHO	CHANGES over last 5 years	ID Future Improvements
Examples	Review these below to see if any could fit WEBSTER	EXAMPLES BELOW. DO ANY APPLY TO WEBSTER? IF YES, REVISES AS APPROPRIATE.	Examples	Examples	Examples	Examples	Examples
20xx	SB FEMA Public Assistance Grants (Disaster Recovery Costs)	Public Assistance Categories A-G may become available when disasters are declared if the community has an unexpired approved Haz Mit Plan. Continue to utilize the FEMA funding to help recover from declared disasters.	Entire Town	High	Town Admin with EM	Used for PA-B Protective Measures	Continue to utilize the FEMA PA program to help with disaster costs
20xx	SB NH Department of Transportation (NH DOT) Bridge Program	The bridge program is an 80/20 funding opportunity, with only 20% required by towns. Using the CIP Capital Reserve Funds, communities can set aside money for the several years it takes for the state to undertake the local bridge project ____		Medium	Town Admin		

INSERT NEW Data

Town of Webster, NH Hazard Mitigation Plan Update 2018

6 CAPABILITY ASSESSMENT

INSERT NEW Data

Latest Adoption or Version Date	Capability Assessment: Financial	Description Related to hazard mitigation planning and coordination	Location of Capability Entire Town or Selected Areas	Level of Effectiveness	Responsibility	Changes Since Last Haz Mit Plan (2012)	Future Improvements to Plans
PROGRAMS WHICH COULD POTENTIALLY BE USED BY TOWN FOR FUTURE PROJECTS							
DATE LAST USED □	NAME OF FUNDING □	DESCRIBE	WHERE	UPDATE	WHO	CHANGES over last 5 years	ID Future Improvements
Examples	Review these below to see if any could fit WEBSTER	EXAMPLES BELOW. DO ANY APPLY TO WEBSTER? IF YES, REVISES AS APPROPRIATE.	Examples	Examples	Examples	Examples	Examples
20xx	CC Conservation Easement Fund	The Conservation Easement Fund protects water supplies through purchase of conservation easements.	Priority locations	High	Conservation Commission	Deposits to the fund continued when current use land converted to developable land.	Consider using fund for water and flood protection
Not used yet	PB Town Capital Improvements Program (CIP) 2017 Project Funding	Sets aside funds for large equipment/ projects.	Entire Town	High	CIP Committee		CIP could include expensive or long-term hazard mitigation projects
Not used yet	PLWP User Fees for Water	Portions of water user fees are set aside to upgrade infrastructure.	Water Precinct Area	High	PLWP		Continue to make ongoing improvements to water infrastructure.
Not used yet	EMD Emergency Management Operating Budget	Budget can contain funding for outreach programs, mitigation projects	Entire Town	High	Emergency Mgt		Use Emergency Management Operating Budget to finance future hazard mitigation improvements

Source: Webster Hazard Mitigation Committee

EDUCATION AND OUTREACH CAPABILITIES

In **Table 35**, identifying Town Department education and outreach programs and methods already in place or those which could be implemented can supplement or encourage mitigation activities and communicate hazard-related information to residents, businesses and the general public.

Table 35
Education and Outreach Capabilities

Latest Adoption or Version Date	Capability Assessment: Education and Outreach Programs	Description Related to hazard mitigation planning and coordination	Location of Capability Entire Town or Selected Areas	Level of Effectiveness	Responsibility	Changes Since Last Haz Mit Plan (2012)	Future Improvements to Plans
PUBLIC	OUTREACH	PROGRAM					
DATE LAST USED □	NAME OF PROGRAM □	DESCRIBE	WHERE	UPDATE	WHO	CHANGES over last 5 years	ID Future Improvements
Examples	Review these below to see if any could fit WEBSTER	EXAMPLES BELOW. DO ANY APPLY TO WEBSTER? IF YES, REVISES AS APPROPRIATE.	Examples	Examples	Examples	Examples	Examples
20xx	PD Drug Take Back Box & Drug Day	People can drop off narcotics or whatever people have with immunity and also unused prescription medication. Getting people to turn their medicine in is difficult.	Police Station	Moderate	Police Dept		
20xx	PD School Resource Officer/ Education for Students	Educational tool not only for drugs but safety protocol for children	Webster Elementary, Middle and High Schools	High	Police Dept		
20xx	EM NH Alert	People choose to receive notification calls from NH Alert, a statewide app. Town has advertised for people to join, used by Police, Highway, and Fire Departments	Entire Town, General Public	Low	Fire Dept		Publicize better to ensure more people are connected. Consider a Twitter feed
20xx	EM Civic Talks for Emergency Response & Preparedness	Engage with the community during emergencies, churches can help.	Entire Town, General Public	Moderate	Emergency Management		

Old Webster HMP Data to UPDATE

Town of Webster, NH Hazard Mitigation Plan Update 2018

6 CAPABILITY ASSESSMENT

Latest Adoption or Version Date	Capability Assessment: Education and Outreach Programs	Description Related to hazard mitigation planning and coordination	Location of Capability Entire Town or Selected Areas	Level of Effectiveness	Responsibility	Changes Since Last Haz Mit Plan (2012)	Future Improvements to Plans
20xx	FD Public Education Program	Held informal programs for seniors on emergency preparedness, and maintain daily call lists	Entire Town,	High	Fire Dept		
20xx	FD Annual Open House and Fire Prevention Week	Open House each fall, introduce fire safety to the community and Fire Prevention Week in School.	Entire Town, General Public	Low	Fire Dept		Better advertisement to hold a successful Open House
20xx	SD School District Automated Calling System	Used only for emergencies. Automated phone, text, email service to parents for alert. Used for snow delays and snow days. A new version is being tested - text, then audio from Department. Through PowerSchool	School District area homes	High	MV School District		Update regularly when parents require notification
20xx	CC Conservation and Wetland Monitoring	Conservation Commission monitors open space and conservation lands and wetlands through data collection. The data includes Class VI Roads. This project helps mitigate the effects of natural disaster events	Entire Town	High	Conservation Commission		

Source: Webster Hazard Mitigation Committee

Review of Existing Plans

As described above, during the Hazard Mitigation process and the identification of existing mitigation **Capabilities**, the Hazard Mitigation Committee used their knowledge of the existing plans, policies, procedures and other documents utilized for their Department duties to develop Capability **Future Improvements**. However, several additional documents not listed in the **Capability Assessment** are also utilized by the community and have a positive relationship to the **Hazard Mitigation Plan 2018**. Most of the documents below are not the Town's documents, but the hazard mitigation goals, objectives, and/or Actions in this Plan are supported by the **Mitigation Support and Resource Documents** listed below in **Table 36**.

Table 36
Mitigation Support and Resource Documents

Latest Adoption or Version Date	Mitigation Support and Resource Documents Not Listed within Capability Assessment Tables
	Review these DOCUMENTS below to see if any are used by WEBSTER. ADD/REMOVE as needed. [Review USACOE docs, EOP references]
Feb 2007	NH DHHS NH Influenza Pandemic Public Health Preparedness & Response Plan 2007
2009	NFPA 1 Fire Code 2009
Apr 2010	FEMA Flood Insurance Study for Merrimack County 2010
Oct 2013	State of NH Multi-Hazard Mitigation Plan Update 2013
Jul 2014	NH DOS Statewide Fire Mobilization Implementation Master Plan 2014
Jul 2014	NH DHHS NH Excessive Heat Emergency Response Plan 2014
2015	NFPA 101 Life Safety Code 2015
Feb 2015	Central NH Regional Plan 2015
Mar 2015	NH State of NH Tickborne Disease Plan 2015
Aug 2015	NH DOT Recommendations for the Ten-Year Transportation Improvement Plan (Projects) 2017-2026
Sep 2015	NH DOS Bureau of Emergency Management Services EMS Provider Manual 2015
Jul 2015	NHHSEM NH Recovery Plan with RSFs 2015
Oct 2016	CNHREPC Central New Hampshire Regional Emergency Planning Committee Regional Hazardous Materials Emergency Plan 2016
Aug 2016	CAPHN Capital Area Public Health Network Public Health Emergency Preparedness and Response Plan for the Capital Area 2016
Jul 2017	NH DHHS NH Arboviral Illness Surveillance, Prevention and Response Plan & Map 2017

Source: Webster Hazard Mitigation Committee

Webster's New Data to be Confirmed