

# Hazard Mitigation Plan Update PIM

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Meeting Minutes  
May 21, 2018

Committee Members Present: Leslie Palmer, Therese Larson, Phil Mitchell, Nanci Schofield

Select Board Members Present: Michael Borek, Christine Schadler

Town Staff Present: Steve Adams, Emmett Bean

Community Members Present: Bruce Johnson, Paula Fanjoy, Dan Nudd, Tom Clark, Linda Clark, Mark Collins, Mary Jo MacGowan, Isabel Brintnall, Betsy Janeway, Bob Quinn, Mark Kimball, George Cummings, Jere Buckley, Shelby Kimball, Mayson Kimball, Page Kimball, Tara Gunnigle, Susan Rauth, Jon Pearson, Sue Roberts, Ryan Dubuc, Gordy Welch, Karrie Jenovese

Chairman Borek opened the Select Board meeting at 6:38 PM. Hazard Mitigation Committee members Therese Larson, Leslie Palmer and Nanci Schofield presented the plan.

Land Use Coordinator Therese Larson presented the Introduction and Overview (Chapters 1-2) and addressed the following points:

- The purpose of the Hazard Mitigation Plan.
- Eligibility of the Town to apply for and receive FEMA mitigation funds.
- The reasons for updating the Town's 2012 Plan.
- The planning process used in to update the Plan.
- A review of the Hazard Mitigation Committee, including membership, along with a description of the Committee's meetings and work sessions.
- The publicity involved, including who was invited and who from the public attended.
- Town demographics of interest.

Administrative Assistant Leslie Palmer presented the Content of the Hazard Mitigation Plan (Chapters 3-8 and 10) and addressed the following points:

- The goals and objectives of the Plan.
- The main hazards in the community.
- Some of the recent disasters occurring in Webster, including those that FEMA reimbursed.
- Hazard events that could be expected in the future.
- A description of the inventory of community and critical facilities and their potential value if damaged.
- Some capabilities that Departments have already to support mitigation.
- Some completed 2012 actions and those deferred to 2018.
- Some new actions identified by the Committee.
- Some priority action projects the Town should undertake in the next 5 years.
- Discussion of important appendices and review of maps created.

Selectwoman Nanci Schofield presented the Review Implementation (Chapters 9 and 11), discussed the next steps for the draft HMP 2018 and addressed the following points:

- The establishment of a permanent Hazard Mitigation Committee to oversee the plan and meet quarterly.
- Actions to be accomplished yearly to be completed mostly by Departments at no cost.
- Actions may need to be placed in Operating Budget or be voted on at Town Meeting.
- The Plan will be submitted to NH Homeland Security and Emergency Management (NH HSEM) and FEMA; NH HSEM provides conditional approval contingent upon Select Board Approval.

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- The Select Board holds a public Plan adoption meeting and signs the Certificate of Adoption; CNHRPC submits the Certificate with final Plan to NH HSEM and FEMA.
- FEMA provides a Letter of Formal Approval indicating that the Plan will expire in 5 years.

The Committee entertained comments and questions from attendees.

- Mary Jo MacGowan asked if the maps are online; Administrative Assistant Palmer replied that they are on the Town's website on the Emergency management page.
- Jon Pearson, referring to the earlier mention of community and cultural resources, asked that the maintenance of private cemeteries by the Town be considered as an important action item in the plan. Administrative Assistant Palmer will also pass this information along to the Cemetery Trustees.
- The Select Board thanked the Committee for its commitment and hard work on the plan.

Respectfully Submitted,

Leslie M. Palmer