

TOWN OF WEBSTER
Office of Selectmen
945 Battle Street/Rte. 127
Webster, NH 03303

7:03 P.M. Selectmen's Meeting – October 4, 2010

Present: Chairman David Klumb; Selectman George Hashem and Selectman George Cummings.

The Board signed the payroll and check manifests.

Upon presentation of the September 20th Selectmen's Minutes Selectman Hashem recommended that from this time forward that amendments be forwarded to Administrative Assistant Judith Jones to be put on the agenda for the next meeting for consideration. He elaborated on the rationale for the recommendation made for these minutes which related to proper internal controls. Selectman Cummings advised that he too was involved in controls, noting that he felt that sometimes one gets side tracked. He recommended that if the minutes were amended by anyone, then the amendments should be presented for all to review prior to the change, which he thought would be more efficient and practical. Discussion ensued as to the best way to handle this issue in the future. Selectman Hashem again noted that he was concerned about having sound procedures in place for internal control i.e. any use of credit cards and internal control, which the amendment alluded to. Police Chief Robert Dupuis then presented a copy of a blank Officer Activity Sheet and Cruiser Log for the Board to review. He explained how it is completed and how it can be matched up with the monthly fuel bills when received. He explained that currently each car has two cards: one that identifies the driver and the other identifies the vehicle. Selectman Hashem expressed appreciation for Chief Dupuis' initiative to save money.

The Board signed the following for Mrs. Jones:

- Selectman Hashem made a motion to accept the Selectmen's Minutes of September 20, 2010 as amended; seconded by Chairman Klumb and approved;
- Selectman Hashem made a motion to accept the Selectmen's non-public minutes of September 20, 2010; seconded by Selectman Cummings and approved; and
- Land Use Change Taxes for the following: Amy and Sandra Chadbourne – Map 3-33-2-2-1; Henry and Paula Bergeron – Map 3-23 and John and Rebecca Little – Map 9-18 as well as two Land Use Change Tax Warrants.

Matt Augeri and business partner Joe DiPrima, new owners of the campground, met to address the Board's concerns regarding the campground advising that they were looking towards a long-term solution as they hoped to be here for the next 20-30 years. Chairman Klumb welcomed them first then asked them what their expectations were. Mr. Augeri advised that in essence the campground was closed but that they were honoring those campers there until the close of the season. Mr. DiPrima advised that in the immediate future they would like to do upgrades on the property and convert the garage into a camp store noting that eventually they would like to construct a new camp store. As this was not the proper format to address all their concerns, Chairman Klumb recommended that they read through the Zoning Ordinances for reference, which would address some of their concerns i.e. the expansion of an existing commercial exception, noting that the pavilion was in place without the proper permits. Mr. Augeri asked if it would be helpful to be generic as to where the Town started from. Attorney Bart Mayer introduced himself, advising that it might be helpful to consult with the Planning Board regarding the conversion of the store and the outstanding issues of the pavilion as these are Site Plan issues. They were advised that they would need to meet with the Zoning Board regarding the expansion of the commercial use of the property. Attorney Mayer noted that the Board of Selectmen has listed outstanding issues for the previous owner i.e. the number of sites and any winter storage of units and provided this list to Mr. Augeri. Mr. DiPrima noted that they could agree on 69 sites in place now, noting that they would not allow any wooden additions to any units, only commercially built additions, showing examples of those units. Chairman Klumb reiterated that there would be no winter storage which is stated in the Zoning Ordinance. Mr. DiPrima asked if this were negotiable. Attorney Mayer noted that this would require an amendment to the Zoning Ordinance or a variance with the Zoning Board. The number of sites existing and what they had been over the years was discussed by the Board. Attorney Mayer, noting that the campground pre-existed Zoning, gave them the number previous to 1974 as 40 sites, then continued with numbers taken from the State permits and numbers of campsites from other sources he had available all the way through when the State stated a potential of 536 sites. All Board members joined in the discussion, making various points and comments. Attorney Mayer said that evidence showed that 69 sites was a fair number, noting that he had a good fix on the documentation of the numbers through

the years, to start. He noted that the Board has a limited amount of discretion to set any number and that beyond that the owners should pursue the expansion through the proper Boards. He noted that this baseline was important as it locked in a number with the owners going forward from there. The owners inquired about the second driveway and were advised that the proper permits were not in place, which would be obtained through the State as Battle Street is a State road. Attorney Mayer offered to serve as a liaison with the new owners.

Road Agent Emmett Bean inquired about the Fire Department's dry hydrant located at the campground in regards to plowing in the winter. After discussion regarding the best solution, the owners agreed to put a locked gate 20 to 30 feet beyond the hydrant, thereby allowing the area to be plowed easily by the Fire Department.

Mr. DiPrima inquired as to whether there would be a problem if they were to bring their local Boy Scout troops in for outdoor camping and hiking in the off season. They offered the site to any local troops as well. Chairman Klumb requested that they put this request in writing for the record, which they will.

The Board signed the MS 5 for Financial Administrator Wendy Pinkham. Submission of this form will now allow Mrs. Pinkham to request a date to set the tax rate. She recommended that the Board set up a separate meeting just for the purpose of reviewing budgets. As she has a number of budget requests ready, though some are tentative, she will forward the budget sheets to all for review. Chairman Klumb advised that he would be available at times the week of the 18th in the afternoon or evening as did Selectman Cummings.

Police Chief Dupuis advised or presented the following:

- The semi-monthly Police Department report; reporting that there have been three untimely deaths since the last meeting, which are very time consuming for the Department;
- As cell phone service in the building is not good in Webster, he has talked to Verizon Wireless and was looking for the Board's support to purchase a network extender for \$249.99, which would bring cell phone service into the building as long as there is service somewhere outside the building. The Board had no objection;
- He recently received information regarding an apartment being rented to a Sex Offender at 433 Deer Meadow Road and is having the parole officer verify that this is indeed a separate apartment. The Board advised that if there is an apartment in the home, then it would be in violation;
- A contract has been received from the Army Corp of Engineers covering from August 1st to July 31st to be signed by the Chief regarding patrol of the flood control area. He will be talking to his Secretary about billing monthly for bi-weekly patrols of four-hours, which will be tracked on separate activity sheets. These patrols will cease when snow falls, though the Department will continue to patrol the parking lot and associated buildings. Mrs. Pinkham offered to help with the billing. Chief Dupuis anticipates a total return of \$4,439.02 through electronic transfers as the billing is submitted. He will receive slips for the deposits for tracking purposes. He will sign and return the contract, noting that a contract will need to be signed annually.
- The prescription drug return program went well with no count available for Webster yet, which is measured by pounds. He reported that New England had 358 agencies participate, with 408 collection sites with a total collection of 25,810 pounds. All drugs have now been destroyed.
- The DARE Pancake Breakfast was not quite as successful as he had hoped, but they put \$460 in the bank, noting that of this amount there were some contributions to be documented with the help of the Salisbury Chief. Six folks from Kohls participated and Kohls will now donate \$500 to the DARE project. Chief Dupuis thanked those folks and the Selectmen who attended.

Fire Chief Colin Colby reported 136 calls to date. He attended the Central NH Fire Wardens Meeting where concern was high regarding forest and brush fires this fall. Also, he is working on a Purchase Order for six pagers out of this year's budget as the grant funds he was hoping for were not available. Because of this he noted that he would probably have to increase the radio budget line for next year.

Road Agent Bean is working on the list of road projects, as requested by the Board at the last meeting, and will be meeting with a paving company to review it with him so that he will have a better idea of the cost and needs. He has also had salt delivered and has been ditching on Pleasant Street, noting that the roads were all crowned good and he had little issue and no damage with the recent inclement weather. He also needs to pick up the new plow that was ordered.

The Board discussed specs for the roofing on the Town Hall. After much discussion, the decision was to request a bid for the removal/replacement as required with a 30-year roofing material and a detailed proposal.

Chief Dupuis advised that when the Energy Committee reviewed the Public Safety Building, they found that most of the lighting was already of the quality to be installed soon at the Town Hall. He did note that most of the security cameras around the building showed signs of water having leaked in as did some of the LED lights.

Selectman Cummings spoke with Food Pantry Coordinator Peg Foss, who advised him that not much has been done in the last month but plans were to finish soon. Ms. Foss thought they had funds enough to finish the project. The Board expects some accounting of expenditures at the end of the project. There was discussion on what to do with any remaining funds, should that happen.

Chief Dupuis advised of HB 1576-FN in legislation presented by the Professional Fire Fighters Union “relative to certain retirement system beneficiaries receiving a retirement allowance while in active service” which is often referred to as “double dipping” and may affect retirees working and collecting from the retirement system. He advised that this could affect the Town. When folks inquired as to what they could do to comment on the subject, they were told they could contact their legislator or attend the hearing on Wednesday, which he plans to attend.

8:35 P.M. Selectman Hashem made a motion to adjourn; seconded by Selectman Cummings and approved.

David E. Klumb, Chairman
BOS/jj

George K. Hashem

George C. Cummings