

TOWN OF WEBSTER
Office of Selectmen
945 Battle Street/Rte. 127
Webster, NH 03303

Webster Board of Selectmen's Meeting – May 4, 2009

7:07 P.M. Roll Call – Present: Chairman Thomas Mullins, Selectman David Klumb and Selectman George Hashem

The Board signed the payroll check and vendor manifests as well as the following for Administrative Assistant Judith Jones:

- The Board tabled signing of the minutes of 4/20/09 for further review until the next Selectmen's Meeting on 5/18/09;
- Selectman Klumb made a motion to accept the minutes of April 23, 2009 as written; seconded by Selectman Hashem and approved;
- The "Work Hour Policy for the Police Department" as approved by the Board at the April 23, 2009 Selectmen's Meeting;
- A vacation leave slip for Mrs. Jones;
- Seven Veteran's re-verifications; and
- An Intent To Cut for Sanbornton Realty Trust – Map 1-2.

Financial Administrator Wendy Pinkham provided documentation of the reconciliation between the Treasurer and herself from January to March. She also provided the month end reports of budgets actually spent through April 30, 2009.

Police Chief Brian Milano presented his semi-monthly report.

Selectman Hashem discussed the newly adopted "Work Hour Policy for the Police Department" which was later discussed in greater detail.

Fire Chief Adam Pouliot advised that the cost of repairs for the defibrillator would be \$1,725 through Zoll Medical; a reconditioned defibrillator would be over \$10,000. He recommended going forward with the repairs at this time with an expectation that the Department would have an opportunity to purchase one next through another agency at a much better price. He recommended getting a service plan with Zoll. It was realized that the funds would come from the operating budget, to which the Board and Fire Chief agreed.

Road Agent Emmett Bean had no new report at this time.

The Board will be reviewing the Personnel Policy. Secretary Mary Smith has received a sample policy and will compare our policy to the sample. Mrs. Pinkham had responded by e-mail to the Board regarding some inquiries made regarding the policy. The Board will work on this at a later date.

Fire Chief Adam Pouliot introduced John Pianka as a candidate to do the building inspection needs for Webster. The Board and Planning Board Chairman Cliff Broker introduced themselves. Mr. Pianka inquired as to how much the Board would be looking for him to do advising that he does electrical, plumbing and mechanical inspection in Hopkinton. Chairman Mullins advised that the Town needs the Zoning Ordinance enforced and fire and safety issues as needed. He noted that the Town has not adopted the mechanism to enforce the State Building Codes. Chairman Broker noted that the Planning Board is concerned about the Driveway Regulations. Selectman Klumb noted the need for the life safety codes regarding egress; electrical codes; the setbacks and driveway regulations with the culverts needing attention. Chief Pouliot noted the need for inspections of the day care facilities and elderly facilities. Mr. Pianka suggested he be available a few set days a week with scheduling to be done through Secretary Mary Smith. Chief Pouliot will suggest a fee schedule at the next meeting. Selectman Klumb made a motion to hire John Pianka for the Building Inspection needs for Webster; seconded by Selectman Hashem and approved. Mrs. Jones will call Mainstay Technology to set up an e-mail for Mr. Pianka.

The Board will later discuss the Study Committee as presented by David Batchelder.

Returning to the above mentioned work policy, Selectman Hashem questioned Chief Milano as to what would be the best thing to do to provide more coverage. Chief Milano noted that there were coverage issues with any of the hours proposed by trying to cover hours with officers that were no longer available. Several scenarios of coverage were discussed. Chief Milano advised that there was still only 80 officer hours per week no matter how many hours a day were worked. Selectman Hashem inquired if there were certain times that were better to be covered. Chief Milano noted that salaried employees cannot be told how many

hours to work, noting that two hours would count as a day for a salaried position, noting that as with any salaried position there is a give and take situation. He advised that he cannot effectively run the Department without overlap time, i.e. court. He asked the Board as to what had changed to prompt the Board to create this policy as he knows of no other Department with such a policy. Selectman Hashem made a motion to withdraw the policy as written; seconded by Selectman Klumb and approved.

Mrs. Jones and Mrs. Pinkham will attend a Local Officials Workshop in Concord on Saturday, June 13th.

Mrs. Pinkham and Mrs. Smith will attend a Department of Labor workshop in Laconia on Wednesday, May 20, 2009.

Mrs. Jones advised that the tax bills for the July billing will tentatively be run on May 19th.

Resident Guy Larochelle inquired about recent activity at the Campground. An Intent to Cut has been filed and signed as required.

7:45 P.M. Selectman Klumb made a motion to adjourn; seconded by Selectman Hashem and approved.

Thomas S. Mullins

David E. Klumb

George K. Hashem

BOS/jj