

**TOWN OF WEBSTER**

*Office of Selectmen*

945 Battle Street/Rte. 127

**Webster, NH 03303**

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Webster Board of Selectmen's Meeting – March 24, 2008

7:00 P.M. Roll Call – Selectmen present: George Hashem, David Klumb and Thomas Mullins.

The Board signed a Payroll Check Warrant and the Accounts Payable Warrant. Selectman Mullins made a motion to accept the February 25, 2008 minutes as revised, seconded by Selectman Klumb and so approved. Selectman Klumb made a motion to accept the March 10, 2008 minutes as written, seconded by Selectman Mullins and so approved.

The Board signed the following for Administrative Assistant Judith Jones:

- Two Intents to Cut;
- One Intent to Excavate;
- Two applications for the Veteran's Tax Credit were reviewed;
- Approved an Application for Elderly Exemption;
- Purchase Order #5 to Huckleberry Heating Oils, LLC for Town Hall furnace repairs in the amount of \$388.68;
- Purchase Order #6 to Information Management Corp. for the Police Department for Support Fees in the amount of \$2,915.00;
- Purchase Order #7 to Central NH Special Operations Unit for the Police Department for Membership Dues in the amount of \$2,500.00; and
- Purchase Order #8 to Interstate Arms Corp. for the Police Department for a rifle scope in the amount of \$425.50.

Don Koberski, on behalf of the Fire Department, reported that four of the fire trucks need inspection. He also advised that the Department wishes to purchase a chain saw for \$350.00 and will secure the necessary purchase order for the Board's signature.

Road Agent Emmett Bean had no issues at this time.

Fire Chief Adam Pouliot has renewed the Town Hall's Permits for Place of Assembly, both upstairs and downstairs.

Police Chief Brian Milano presented his semi-monthly report. He also reported that there is a problem with the transfer switch on the generator, which is being repaired under Warranty.

Landfill Committee Members Robert Drown and Linda Hook requested that the Board appoint an alternate to the Committee as Member Gordon Welch will be tied up for several months. The Board will talk to Richard Cummings to see if he would be willing to serve in the interim.

Selectman Klumb nominated Chairman Hashem to serve another year as Chairman of the Board of Selectmen; seconded by Selectman Mullins and approved.

Selectman Mullins will attend the Court Hearing with the Town Attorney scheduled for April 1, 2008.

Chief Milano will handle the necessary "Memorandum of Understanding" paperwork for the radio received through a grant for the Emergency Operation Center.

7:25 P.M. Chairman Hashem opened the Public Hearing under RSA 31:95-b to accept donations for paint and repairs to the 1992 GMC Jimmy belonging to the Police Department in the amount of \$1,251.44. Chairman Hashem asked if this was the Dare vehicle. Chief Milano advised that it was donated as the Dare vehicle seven years ago though its use has changed and as such, the proper terminology for this unmarked vehicle would be a police vehicle as it is being used for transportation to court, training, etc. Selectman Mullins noted that this was way different than what it originally was accepted for, which was not for transporting. Chief Milano acknowledging that its use has changed, with Lt. Mitchell clarifying that no prisoners were being transported. Comments on the Public Hearing were opened to the public. There being none, comments were opened to the Board. Chairman Hashem asked if there had been any additional expenses other than the \$1,251.44 in donations toward the repairs, with Chief Milano advising that no other money had been spent noting that

it even had the original tires. Chairman Hashem requested that any more work or purchases for the vehicle come to the Board beforehand. Selectman Mullins reiterated that the correct procedure is to have the Board accept all goods or money prior to their being expended. Selectman Klumb made a motion to accept the donations for the GMC Jimmy listed above; seconded by Chairman Hashem and approved.

The Board reviewed nominations from the Conservation Commission for appointments to those members whose terms would expire on 3/31/08, with no decisions being made. Planning and Zoning Board appointments will need to be reviewed and approved.

Jere Buckley read a letter into the record regarding his continued concerns related to Current Use. He is still awaiting a signed copy of the Buckley 2004 Current Use Application, which was provided.

7:32 P.M. Selectman Mullins made a motion to go into non-public session under RSA 91-A:3 I(e) to discuss pending legal issues; seconded by Selectman Klumb. Roll call: Chairman Hashem – yes; Selectman Mullins – yes and Selectman Klumb – yes.

7:48 P.M. Chairman Hashem reconvened the meeting. He advised that no decisions were made. Selectman Mullins will write the minutes. He then made the motion to seal the minutes seconded by Selectman Klumb and so moved. A short recess was called.

7:54 P.M. Department of Revenue Representative Greg Heyn, Property Appraisal Division, met with the Board, as it is required by the State and the Assessing Standards Boards to have a pre-meeting for those Town's up for a full revaluation, which Webster's is in 2008. This is when the Town will be anewing (written that way in the State Constitution) all the values, with Webster's contract already in place with Avitar. This contract has been reviewed and approved by the State. Chairman Hashem inquired as to any leeway with the State if the Town's equalized ratio were within the acceptable guidelines. Mr. Heyn advised that there is no room in the State Constitution for any waiving of the requirements for the anewing every five years. The Board expressed concerns that our assessor was duplicating services and receiving payment for same by doing 20% of the Town annually and then the full revaluation every five years. Mr. Heyn assured the Board that this is not the case, explaining that the Town can either pay a portion each year or could do the entire revaluation on the fifth year. Currently, Webster has its assessor do 20% of those properties with homes every year, with the last 20% being done in the fifth year, as well as all the raw land, and an analysis of all sales set forth in book form that would provide all the information that led up to the evaluations used, with a model to be applied to the entire Town (this is referred to as mass appraisal). Mr. Heyn will be reviewing the analysis done by our assessors. Other points made by Mr. Heyn were as follows: all assessment records must be available to the public; the status of each property value is as of April 1 in any given year; inventories must be properly filed and recorded if required by the Town; the State does random checks of the Current Use properties for proper filings and proper assessment ranges; they check that all the Land Use Change Taxes are up-to-date; check on all exemptions and credits; check that all charitable organizations have filed the proper paperwork; check for data accuracy on the assessment cards by doing a random pick of those properties reviewed by the assessors with 80% of cards required to be free of material errors; proportionality of assessments for old construction versus new construction, etc. Mr. Heyn invited the Board to call him at any time with any questions as he is there to assist in any way possible.

9:15 P.M. Selectman Klumb made a motion to adjourn the meeting; seconded by Selectman Mullins and unanimously approved.

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George K. Hashem

Thomas S. Mullins

David E. Klumb

BOS/jj