

**Office of Select Board
945 Battle Street/Rte. 127
Webster, NH 03303**

6:32 pm Select Board's Meeting – September 30, 2013

Select Board present: Chairman Bruce Johnson, Selectman Roy Fanjoy and Selectman Mason Donovan.

The Select Board signed the following for Administrative Assistant Judith Jones:

- Selectman Fanjoy made a motion to accept the Select Board Minutes of September 16, 2013 as written; seconded by Chairman Johnson and approved. Selectman Donovan was not in attendance at this meeting.
- A Land Use Change Tax for Amy and Sandra Chadbourne paid but not previously recorded at the registry.
- Intent to Cut for Judith and Katie Ford – Map 3-48.
- An abatement was received from the Board of Tax and Land Appeals for the Telecommunications. The Board agreed to ask Cross Country to defend the values as they are the ones that set the value.

Police Chief Robert Dupuis advised the Board of the following:

- Purchase Order #25 for the PSB to JP Pest Services for rodent extermination in the amount of \$810.
- Received a contract from Milton Cat for annual maintenance of the generator for \$785, which he will sign and return.
- 44 calls for service over the past two weeks with highlights read.
- Chief Dupuis requested a non-public session at the end of the meeting.
- Chairman Johnson thanked Chief Dupuis for the increased visibility in the School Zone and for helping with the children as they crossed the road for an event at the Town Hall last week.
- Discussed possibility and options for better signage regarding "School Zone" ahead.

Fire Chief Robert Wolinski advised the Board of the following:

- Purchase Order #25 for the FD to EZ Lift Rescue Systems, Inc. for an EZ Lift Rescue System backboard in the amount of \$654.30.
- Purchase Order #26 for the FD to East Coast Emergency Outfitter for embroidered shirts and the amount of \$1,124.30.
- 7 calls for service in the last two weeks.
- Attended a Mutual Aid drill in Boscawen on Hardy Lane and Walker Pond.
- Starting work on the 2014 budget.
- He attended the Capital Area Meeting. Dispatch will be up by \$9.00. No figure from Hopkinton re: ambulance fee received.
- Emmett Bean is working on revising the Gerrish Rd. and Pond Hill Rd. street number breaks to clear any confusion with Dispatch.
- Attended the Haz Mat Committee Meeting last week and discussed dry hydrants to be placed behind the School and at the Salisbury/Webster Town Line.
- Two firefighters will take the Emergency Vehicle Drivers Training in Penacook. Next Sunday is the drivers' test day at the NH International Speedway. They are expected to take Engine 3, as it is the vehicle they are training on, for the road test similar to the CDL test.
- Incident Command System Class applications were given to the Select Board to be completed and returned to him at the office.
- Fire Prevention Week is planned at the Elementary School on Friday, October 25th.
- Mr. Bean is looking into "Slow Stop" signs and costs per recommendation of the Local Government Center. Chief Dupuis advised he found them for \$37 on the internet and would be glad to order for anyone that needs them.
- Copy of the By-Laws was reviewed by Ron O'Keefe, Property Liability Trust. Needs to be updated, but first needs to know how the FD was set up. If this was not properly voted on at Town Meeting it can be done at next year's Town Meeting to correct.
- The FD will hold a Halloween Open House on Thursday, October 31st from 6:00 – 8:30 pm. The Board designated 6:00 pm to 8:00 pm on the same day to celebrate Halloween.
- Chief Wolinski expressed concerns that there may be an occupied RV trailer on Cashell Lane in the roadway. Chief Dupuis will check into this and report his findings to the Board.
- Jon King and Art Dickerman have rejoined the Fire Department.
- Selectman Fanjoy was at the fundraiser for the FD and drew the ticket for the winner.

Chairman Johnson advised that the Board met earlier with Road Agent Emmett Bean to discuss the UNH road study. Mr. Bean also gave his regular report advising that the tarring on Little Hill, Lake Road and Deer Meadow Road would be done soon.

Treasurer Mary Smith contacted Bruce Mayberry, who set the Impact Fee amount for Webster, to request clarification regarding the use of the fees. He advised that the fees are used to recoup and offset capital improvements typically funded through a bond. However, she should have the Board's authorization for expenditures. The Board discussed the LED lights, an improvement decided on at the last meeting, Selectman Fanjoy made a motion to expend \$1,140 from the Impact Fees for the LED lights at the Salt Shed and three exterior lights at the Town Hall; seconded by Selectman Donovan and approved. Marty Bender is making arrangements for this improvement.

Mike Dow of Newport Circle inquired about the purchase of Town Owned lots shown as Map 10-1-83, 84, 85 and 88, which if merged, would abut his property, but otherwise he only abuts one lot. He was advised of the process used in the past by the Town when offering lots. After discussion it was decided that Mrs. Jones would check with NHMA counsel for guidance on the restrictions for such a Warrant Article.

Old Business:

- Mrs. Jones will e-mail Mainstay regarding the 365 Cloud, options for the e-mails and end date for support of the current setup.
- After discussion the Board set the following meetings: October 7th 4:00 pm work session; October 15th 6:30 pm regular session; and October 28th 4:00 pm work session, and 6:30 pm regular session – tentatively Police Advisory Committee on the agenda at 7:00 pm.
- Mrs. Jones then requested and was granted a vacation day for October 14th.
- Gary Roberge of Avitar, who set the Unitil values in 2008, will be asked to bill the Town directly for services rendered related to the Unitil 2011 Abatement being sought through the Court system.
- Chairman Johnson reminded folks of the October 8th meeting at 6:00 pm to be held at the Elementary School to discuss the search for the Superintendent and October 30th meeting at the MVHS Library at 7:00 pm with the School Board and Select Boards invited.
- Notices for the Town owned lots in Pillsbury Lake District authorized for sale at Town Meeting have been mailed with a return request of October 28th.

New Business:

- Discussed the newly adopted cemetery fees regarding Mrs. Jones’ concern over the use of the term “perpetual care”. Selectman Donovan made a motion to change the wording of “\$200 for perpetual” to “\$200 to Cemetery Maintenance Fund”; seconded by Selectman Fanjoy and approved. Treasurer Mrs. Smith offered to hold the funds until needed. Selectman Donovan advised that it is mandatory per the RSA that be prepared for cemetery plots. He will write a letter for the Board’s review to be sent to the Cemetery Trustees to develop a process within a month. This process would be going forward and no deeds are expected to be issued for existing lots.
- Selectman Donovan made a motion to reappoint Fire Chief Robert Wolinski or his designee to the Hazard Mitigation Committee without a term; seconded by Selectman Fanjoy and approved.
- Custodian Brenda Silver will be advised that the leaves raked from the Town Hall may be thrown in the cellar hole on the Doucette’s side of the property.
- A request by George Radcliffe of 511 Deer Meadow Road regarding the cutting of trees in the Town’s right-of-way was discussed. The Board had no issue, but will have Mrs. Jones advise him that it will be at the owner’s expense, he must dispose of the trees and must advise the Police Department and Road Agent at least 24 hours in advance.
- The Board agreed to not proceed with the estimate from Yestranski for wiring in the conference room and may seek alternatives.
- A letter was received from George Little of Little Hill requesting that his acreage be increased based on a best estimate derived from the surrounding surveys recorded, therefore allowing him to apply for Current Use. Mrs. Jones will advise him that he must have a recorded survey in order for the acreage to be adjusted and then, if applicable, he could apply for CU.

Selectman Fanjoy advised that two Select Board Members have been requested to do the inspection discussed at the last meeting still to be scheduled. He then discussed a possible zoning violation of the setbacks of a shed in the PL District, which he will review and report his findings for a response to be written by Chairman Johnson.

Chairman Johnson opened discussion to the public:

- Resident Jere Buckley had concerns expressed to him regarding the Energy Committee’s expenditures without an appropriation. The Board agreed that the Energy Committee was an advisory committee with the Select Board authorizing any and all expenditures.
- Mrs. Jones will respond to a request from John Clark for a copy of the UNH Road Study and advise that the final study will be ready in about a month or he could opt to have the preliminary by requesting it from Selectman Fanjoy or Chairman Johnson.
- Chief Dupuis was asked about the scheduling of the Rape Aggression Defense class, which he advised may be by the end of the year and may require more than one class. Selectman Donovan reminded Mrs. Jones to change the status of this in the Hazard Mitigation table.
- Resident Joan Doucette inquired about the number of unregistered cars allowed at a residence. Chief Dupuis responded to this inquiry noting he had already spoke to the owners of the property she was inquiring about for compliance.

8:31 pm Selectman Fanjoy made a motion to go into a non-public session pursuant to RSA 91-A:3 II (c) that would likely adversely affect any persons reputation; seconded by Selectman Donovan. Roll call – Chairman Johnson – yes; Selectman Fanjoy – yes and Selectman Donovan – yes.

9:14 p.m. Chairman Johnson reconvened the meeting. The Board voted to seal the minutes.

Immediately following Selectman Donovan made a motion to adjourn; seconded by Selectman Fanjoy and approved unanimously.

Bruce G. Johnson, Chairman
 BOS/jj

Roy E. Fanjoy

Mason W. Donovan

 B. J. Johnson

 R. E. Fanjoy

 M. W. Donovan