

**Office of Select Board
945 Battle Street/Rte. 127
Webster, NH 03303**

6:31 pm Select Board's Meeting – July 22, 2013 - draft

Select Board present: Chairman Bruce Johnson, Selectman Roy Fanjoy and Selectman Mason Donovan.

The Select Board signed the payroll and check manifests.

The Select Board signed the following for Administrative Assistant Mrs. Jones:

- Selectman Fanjoy made a motion to accept the Select Board's Minutes of July 8, 2013 as written; seconded by Selectman Donovan and approved.
- Selectman Fanjoy made a motion to accept the Select Board's Non-public Minutes Session I of July 8, 2013 as written; seconded by Selectman Donovan and approved. These minutes are sealed.
- Selectman Fanjoy made a motion to accept the Select Board's Non-public Minutes Session II of July 8, 2013 as written; seconded by Selectman Donovan and approved. These minutes are sealed.
- The request to DRA for the PA-28 "Taxpayer Inventory Blanks".
- The Board formerly accepted the returned "Town of Webster Services Survey" with Selectman Donovan to calculate the results.
- Chairman Johnson made a motion to withdraw \$341.25 to cover Attorney fees from the Webster Legal Fund established in 2008 for this purpose; seconded by Selectman Fanjoy and approved.
- Current Use issues raised by the Town's assessors will be reviewed on a case by case basis by the Select Board.
- It was noted that Copart is in the process of making the required application for a Junk Yard.

The Select Board signed the following for Financial Administrator Wendy Pinkham:

- June bank reconciliation.
- A voided check register for check numbers 1600 to 1630 as they had the wrong date on the checks.
- Mrs. Pinkham provided July monthly budget reports.
- Mrs. Pinkham e-mailed Webster's FEMA representative regarding reimbursement for the declared February 8th to 10th 2013 storm.

Police Chief Robert Dupuis advised the Board of the following:

- 31 calls for service over the past two weeks with highlights read.
- He advised that he is seeking guidance from Local Government Center regarding a policy for the use of accrued vacation leave.
- Selectman Fanjoy made a motion to accept four tires valued at \$480.88 per RSA 31-95-e donated by Police Chief Dupuis; seconded by Selectman Donovan and approved.
- Vacation leave request for Officer Dan Shapiro.
- He reported that the dog summonses have been completed resulting in approximately \$900 in fines.
- At the Police Advisory Committee Meeting, members discussed a "Rape Aggression Defense" program" available to those 13 and up. The instructor would be provided by the Sheriff's Office at no cost to the Town The Chief will advertise in the local papers to offer participation in the program.

Deputy Fire Chief Rob Wolinski advised the Board of the following:

- Purchase Order #19 for the FD to Crawford Garage Door Co. for six garage remotes and receivers in the amount of \$1,200 was signed.
- Smokey the Bear will be available for the Old Home Day Parade.
- Selectman Fanjoy advised that the July 13th drill was well attended and went well. He also complimented Emmett Bean on recent calls where Mr. Bean took command.

Road Agent Bean reported that it has been quiet other than weather related items. He discussed the work he has done to resolve the water run-off issue at the Public Safety Building.

Treasurer Mary Smith advised that she transferred \$4,200 from impact fees to offset the PSB bond; there is \$7,500 available for the school and approximately \$3,000 for the office building.

7:00 pm Chairman Johnson opened the public hearing, advising that this hearing was scheduled as a result of the recent vote taken by the Town of Hopkinton to withdraw the application to the State to open up the landfill for others to use, and wanted to allow the public to discuss or make comments on the Landfill. Input was taken from Harold and Betsy Janeway, Sally Embley, David Klumb, Mary Smith, Mr. Wolinski and Richard Inman. The Board reminded townspeople that Webster does have a 50% vote on decisions affecting the Landfill. Selectman Donovan made a motion for the Select Board to vote to rescind the current application for a permit to expand the Transfer Station to others. There was no second to the motion.

Currier & Ives Byway Committee Member John Clark presented two signs, noting eventually that there will be a total of four signs, to be installed on Battle Street. Posts will be ordered and Mr. Bean will set them prior to 8/10/13, when the dig safe permit expires. Mr. Clark recommended the Concord Monitor be contacted to take pictures of the Committee and Board at one of the locations.

Old Business:

- The Select Board will meet on 8/19/13 at 4:00 pm at the Town Hall to discuss the Fee Schedule; the Personnel Policy; the Ethics Policy; the DSL proposed contracts and any other business that may come before the Board. This meeting will be posted.
- The Board agreed to accept three lots in the Pillsbury Lake District donated to the Town with the stipulation that the donor pay all costs regarding the transfer. Mr. Klumb advised that the PL Commissioners had no objections and that there were no DES issues.
- Chairman Johnson prepared a draft RFP for the Board's consideration for improvements at the PSB to alleviate some of the issues with snow buildup. After minor changes, this will be sent to the local papers and local contractors for return by 4:00 pm on 8/19/13. Selectman Fanjoy and Chief Dupuis will review the roof issues again and make recommendations.

New Business:

- Chairman Johnson contacted the Technology Transfer Center at UNH, regarding a review of the Town's road system, to be done at no expense to the Town. They will need any traffic studies as well as an importance rating of the roads, which was compiled by Chairman Johnson and reviewed by Mr. Bean. Chairman Johnson will accept the offer and set up a date to include Mr. Bean if available.
- Chairman Johnson shared his response from Paul Sanderson, LGC Legal Services, regarding ENH's program offer to benefit the Town for each new townsperson that signs up. Mr. Sanderson recommended that the Board reconsider this program. Selectman Donovan suggested opening up the program to another non-profit organization in the Town. The decision was to contact Mr. Sanderson for input regarding this and then to pursue if advisable.
- The Board acknowledged the resignation of Agricultural Commission Member Therese Larson.

Chairman Johnson opened discussion to the public.

Louis Gangi expressed concern about the fees charged at the landfill for those loads exceeding 399 lbs. whereby the person then pays for the entire load and he would like that changed. Landfill Committee Members present advised that this subject has been discussed at length, but no changes have been made. It was recommended that Mr. Gangi attend a meeting to express his concerns.

Mr. Inman asked the Board to comment on Copart as well as to their thoughts about additional commercial entities in general and their impact on the Town. Discussion ensued.

8:45 pm Chairman Johnson made a motion to go into non-public session with Chief Dupuis pursuant to RSA 91-A:3 II (c) which if discussed in public may adversely affect a person's reputation; seconded by Selectman Donovan. Roll call: Chairman Johnson – yes; Selectman Fanjoy – yes and Selectman Donovan – yes. Mrs. Jones was not asked to attend this session.

8:56 pm Chairman Johnson reconvened the meeting. He advised that the Board accepted the resignation of Fire Chief Colin Colby. Deputy Chief Rob Wolinski was asked if he would consider filling in as Acting Chief, which he accepted on a temporary basis. When asked to consider taking it permanently, he advised that he would discuss this with his family prior to any acceptance. He was thanked by the Board and advised that Selectman Fanjoy will be the Select Board contact. Discussion ensued.

9:05 pm Chairman Johnson made a motion to go into non-public session pursuant to RSA 91-A:3 II (b) regarding personnel issues. Roll call: Chairman Johnson – yes; Selectman Fanjoy – yes and Selectman Donovan – yes. Mrs. Jones was asked to meet with the Board for discussion, followed by Mrs. Pinkham.

10:05 pm Chairman Johnson reconvened the meeting. He advised that the Board voted to seal the minutes.

10:08 pm Selectman Donovan made a motion to adjourn the meeting; seconded by Selectman Fanjoy and approved.

Bruce G. Johnson, Chairman
BOS/jj

Roy E. Fanjoy

Mason W. Donovan