

**Office of Select Board  
945 Battle Street/Rte. 127  
Webster, NH 03303**

6:31 pm Select Board's Meeting – June 24, 2013

Select Board present: Chairman Bruce Johnson, Selectman Roy Fanjoy and Selectman Mason Donovan.

The Select Board signed the payroll and check manifests.

Chairman Johnson once again reminded folks to turn in the "Town Survey".

The Select Board signed the following for Administrative Assistant Mrs. Jones:

- Selectman Fanjoy made a motion to accept the Select Board's Minutes of June 10, 2013 as written; seconded by Chairman Johnson and approved. Selectman Donovan was not at this meeting.
- Signed the appointment sheets for Health Officer Dr. Nick Van Loan and Deputy Health Officer Nancy Van Loan to be returned to the State for approval.
- A thank you letter to the Society for the Preservation of the Old Meeting House for the donation of the sign post at the Town Hall.
- Selectman Fanjoy made a motion to withdraw \$175.50 from the Legal Expendable Trust Fund, established in 2008 for this purpose, to pay for expenses incurred with Upton & Hatfield, LLP; seconded by Selectman Donovan and approved.

Financial Administrator Wendy Pinkham was welcomed back by the Select Board. She then proceeded with the following:

- The April bank reconciliation was not signed at this time as was requested by Treasurer Mary Smith.
- She has received a notice regarding the necessity to have a written policy regarding retiree coverage eligibility and this policy must be made available to the Health Trust upon request. The current Personnel Policy does not address the coverage eligibility and needs to be incorporated into the revised Personnel Policy. Selectman Fanjoy will work on this and bring a draft to the Board.
- The Board signed three Timber Tax Bills and the accompanying Warrant.
- After discussion of the LGC's notice of a refund from past contributions it was decided to request a check in the amount of \$10,788.73 as opposed to a "Contribution Holiday." Mrs. Pinkham spoke with Shelley Gerlarneau from DRA regarding this unanticipated revenue and they have not yet decided how it will be handled.
- The Board was provided with the budget showing expenditures to date. Selectman Donovan asked if she had any concerns. She mentioned the Town Hall oil as being overspent and other minor issues. Discussion ensued regarding the budget in general.

Police Chief Robert Dupuis advised the Board of the following:

- 80 calls for service in the last two weeks with the highlights read.
- He reported on the recent trade show he attended. He advised that he won four tires, which he will donate to the Town for the Ford Explorer. This will be on the next agenda for acceptance.
- Santa Cruz Associates donated a gunlock for the cruiser. This will be on the next agenda for acceptance.
- He needs to order Town Dog Summons at a cost of \$75 per thousand.
- There is a court date of August 7<sup>th</sup> at 1:00 pm at Franklin District Court regarding the theft of petty cash from the office and August 8<sup>th</sup> at 1:00 pm regarding the return of items belonging to the Town taken as evidence.
- Purchase Order #16 for the Police Department to Ossipee Mountain Electronics for radio and radar repairs to the 2010 Crown Vic in the amount of \$500.
- Purchase Order #17 for the Police Department to Concord Lincoln Mercury to change transmission fluid and repair fan/defrost problems in the 2007 Ford Explorer in the amount of \$500.
- There was discussion on the basketball hoops on Centennial Drive. Chief Dupuis, after doing a site visit, was uncertain whether they were in the Town's right-of-way and questioned by what authority they could be requested to be moved. Chairman Johnson will call the Local Government Center for more information and then draft a letter for the Select Board's review.

Fire Chief Colin Colby advised the Board of the following:

- 70 calls to date.
- Purchase Order #11 for the Fire Department to ACS Firehouse Software for software updates in the amount of \$600.
- Trucks and Fire Department members were at the Elementary School last week for the annual "Webster Hose Day".
- The Department is working on the July 13<sup>th</sup> mutual aid drill.

Selectman Donovan asked Chief Colby if there were any safety issues regarding the cement pads at the Public Safety Building. Chief Colby indicated that there was the potential. Discussion ensued on the issues and possible solutions regarding water runoff and the paved area. Chief Dupuis will talk with the Town of Hill, who used UNH students to do some road studies, to see if they could be of any assistance. Emmett Bean had told Chief Colby that he could fix the water run-off from the hill and will contact him about the drainage ditch. The Purchase Order for paving/stripping of the driveway at the PSB is still on hold until the best solution is found.

Treasurer Mary Smith advised that she will redo the May bank reconciliation.

Old Business:

- Research into the Temporary Driveway revealed that it only addressed logging and agricultural uses. Selectman Fanjoy attended the last Planning Board Meeting. Planning Board Chairman Jere Buckley said that the PB generally agreed that there was a need to address other temporary driveway uses. Discussion ensued.
- Selectman Fanjoy attended court last week regarding Copart and the City of Concord. This case will be continued through July or longer. He noted that there was no new news regarding Copart's search for an engineer.
- There have been over 80 Town Survey's returned. Selectman Donovan will calculate the survey's after the July 15<sup>th</sup> due date.

New Business:

- Chairman Johnson advised that 12 companies were sent RFP's requesting bids for the assessing needs for Webster, Salisbury and Andover. The bid requests an amount for all three towns as well as individual breakdowns for each town.
- Chairman Johnson attended the first Police Advisory Committee meeting, relating the discussion. He contacted Town Council for a response to questions asked at this meeting and has received a written response that Selectman Donovan can share with the Committee at their next meeting on July 15<sup>th</sup>. Chief Dupuis also attended this meeting, expressing concern that some members may have had an agenda prior to the formation of the Committee. Discussion ensued. The Select Board will alternate attendance, though not an official member of the PAC, as follows: Selectman Donovan on 7/15/13; Selectman Fanjoy on 8/12/13 and Chairman Johnson on 9/9/13.
- The Select Board will meet with the Warner Selectmen at the Attorney's Office at 8:00 am in Concord on July 1<sup>st</sup>.
- Chairman Johnson noted that the Public Hearing regarding the landfill will be July 22<sup>nd</sup> at 7:00 pm at the Select Board's Meeting. This will give the citizens an opportunity to ask questions. The Refuse Disposal Committee will be notified should they want to attend. Notice will be in the Grapevine, the Website, posted and in the Concord Monitor Community News.
- Selectman Donovan advised of a grant opportunity through the "American Dream" whereby they will match up to \$1,000 for any type of Community Project. The Town does not need to be involved. A simple application is available online and is due by July 15<sup>th</sup>. Selectman Donovan will provide a link to be put on the Website and in the Grapevine. Chief Dupuis does have a grant line in his budget and will work with Selectman Donovan regarding a self-defense program project. Ten finalist will be notified.
- Selectman Fanjoy made a motion to refer Susan Paniliatis, et al to the Zoning Board of Adjustment for a Special Exception relative to setbacks, seconded by Selectman Donovan and approved.
- A request was received from Kim Pare to have the Town reclaim her parent's lots shown as Map 10-1-54 and 59 on Windsor Terrace. The 2013 July taxes are still outstanding. The Board will do a site visit and make a decision on July 22<sup>nd</sup>. Mrs. Jones will advise Ms. Pare of the Board's decision.

David Klumb expressed concerns regarding a tractor trailer hauling from Copart on Deer Meadow Road towards Corn Hill Road as he met a truck near Concord Drive and was nearly forced off the road by necessity. He recommended limiting the size of vehicles that can haul over this road. As he could provide the time of day, Chief Dupuis will visit Copart and research information on the company.

Selectman Fanjoy reminded everyone of the upcoming Board meeting to be held at the Meeting House on August 19<sup>th</sup>.

Chairman Johnson opened discussion to the public.

Jere Buckley addressed newly paved driveways, noting that the driveway regulations were being addressed regarding the modification of driveways. Until this is accomplished he requested that Road Agent Emmett Bean and anyone else that notices new driveways to please notify the Planning Board. The new regulations, when adopted, will require a permit for new paving, but not for the maintenance of pavement.

8:45 pm Selectman Donovan made a motion to adjourn the meeting; seconded by Selectman Fanjoy and approved.

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**Bruce G. Johnson, Chairman**  
BOS/jj

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**Roy E. Fanjoy**

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**Mason W. Donovan**