

**Office of Select Board  
945 Battle Street/Rte. 127  
Webster, NH 03303**

6:30 pm Select Board's Meeting – April 29, 2013

Select Board present: Chairman Bruce Johnson, Selectman Roy Fanjoy and Selectman Mason Donovan.

Chairman Johnson mentioned three items as follows:

A written thank-you signed by the Select Board to the Conservation Commission for honoring "Earth Day" by sponsoring a clean-up day in Webster.

Thursday, May 9<sup>th</sup> at 6:00 pm Senator Andrew Hosmer and Representatives Clyde Carson and David Kerrick will at the Town Hall for a "Meet your State Senator and State Representatives" night for the purpose of giving people an opportunity to hear what is going on at the State House and ask questions.

The Select Board is still looking for applications of interest to serve on the Police Advisory Committee and will be looking at the applications at the May 13<sup>th</sup> Select Board Meeting.

The Select Board signed the payroll and check manifests.

The Select Board signed the following for Administrative Assistant Judith Jones:

- Selectman Fanjoy made a motion to accept the Minutes of the Select Board's Meeting held April 15, 2013 as written; seconded by Selectman Donovan and approved.
- Selectman Donovan made a motion to accept the Minutes of the Select Board's Meeting held April 15, 2013 work session as written; seconded by Selectman Fanjoy and approved.
- Selectman Donovan made a motion to accept the Minutes of the Select Board's Meeting held April 19, 2013 work session as written; seconded by Chairman Johnson and approved. Selectman Fanjoy did not attend this meeting.
- 2012 Abatements, both approved and denied, for 9 properties.
- Were advised that the 2012 Sales Ratio set by the Department of Revenue is at 122.63 percent.
- Signed one Board appointment from a previous meeting prepared by the Town Clerk.

The Select Board signed or approved the following for Financial Administrator Wendy Pinkham:

- The State Surplus approval letter was signed by those on the list.
- 7 Timber Tax Bills and 4 Timber Warrants.
- Intent to Cut for Richard George – Map 4-41.

Police Chief Robert Dupuis advised the Select Board of the following:

- 51 calls for service in the last two weeks with highlights read. He noted that in 2012 there had been 322 calls to date and in 2013 there have been 392 calls for service.
- Provided the estimated cost for doors and fobs, realizing that the largest expense is the setup in a closet area that runs the system: one outside door and 25 fobs for the Town Hall \$2,736 and approximately \$1,500 per additional door; Public Safety Building for a total of 3 doors \$5,222. Chief Colby did not feel any were needed for the Fire Department.
- An estimate for sealing the parking lot at the PSB is as follows: seal coating \$3,450, crack sealing, \$1,125 and striping \$425. Chief Dupuis will get additional prices and coordinate with the Fire Department for timing. Funds are available from a Capital Reserve.

Fire Chief Colin Colby advised the Board of the following:

- 52 calls for service to date. He noted that calls through the Capital Area Compact are up 5% over all.
- The Town of Hillsborough has joined the Compact which will now proceed with new cost sharing of dispatch fees.
- While at a mutual aid brush fire in Boscawen, there was an issue with the Forestry Truck battery. Emmett Bean had the truck back in service the same evening.
- Two members have moved and left the Department, one an EMT and the other the Fire Captain. Jake Drown has taken the position of Fire Captain and Ryan Dubuc will take the Lieutenant position vacated by Mr. Drown.

- There was a minor accident involving a firefighter during a recent chimney fire, which was treated at the scene with no additional treatment necessary.

Treasurer Mary Smith advised that funds were low and bank fees may be incurred. Therefore she is asking all to curtail expenses until the tax bills are sent and collection starts.

Old Business:

- Pillsbury Lake Water bills: With new information from LGC, Chairman Johnson addressed the request by Pillsbury Lake District to have the Tax Collector collect the overdue water bills. Because the Town Tax Collector is also the PL tax collector, the PL Commissioners can present the Tax Collector with a warrant for collection. Selectman Donovan advised that the Town can charge the District a fee plus any extra expenses incurred. The Select Board still feels that this arrangement is not in the best interest of the Town. It was decided that PL Commissioner David Klumb and Mrs. Pinkham will do further research and proceed as needed.
- Copart discussion: Chairman Johnson spoke with Larry Stripling, representative of Copart, relative to the weight limit postings. A meeting with the Select Board and Mr. Stripling regarding possible solutions will be on May 13<sup>th</sup> at 4:00 pm and will be posted. Mrs. Jones will advise Road Agent Emmett Bean of this. Discussion ensued.
- Law Enforcement Grants: Chief Dupuis advised that any grant awarded need to be expended and if not the Town would not get another. He expressed concerns over staffing to cover specified time periods as required by some grants. He received information from the Department of Justice relative to a Cops Grant for new hires. Selectman Donovan inquired about the patrols in the dam area. Chief Dupuis advised that it will start up in May and is an annual renewal agreement, which will expire in July. Though it is not required to reapply, he has a meeting with Jennifer Rocket from the Army Corps of Engineers regarding rates, gas, etc. for the patrol. He noted that gas has increased, though he is pursuing more cost efficient purchasing.
- Selectman Donovan researched the legal notice requirements currently posted in the Concord Monitor. He received information from Local Government Center indicating that the notices could go in any local paper, including the Grapevine and Merrimack Valley Voice, though time constraints may be a challenge. Therese Larson will be asked to review timelines and the use of less expensive notices.

New Business:

- The following Board and Committee appointments were made:  
Selectman Donovan made a motion to appoint Mark Kaplan to the Currier & Ives Byway Committee with no term; seconded by Selectman Fanjoy and approved.  
Selectman Donovan made a motion to appoint Harold Janeway to the Refuse Disposal Committee until 2015; seconded by Selectman Fanjoy and approved.  
Selectman Fanjoy made a motion to appoint George Cummings to the Highway Building Committee with no term; seconded by Selectman Donovan and approved.  
Chairman Johnson made a motion to acknowledge the resignation of Nancy Clark from the Conservation Commission, whose term was until 2016; seconded by Selectman Donovan and approved. A replacement is now needed.  
Selectman Fanjoy made a motion to appoint John Clark to the Hazard Mitigation Committee with no term; seconded by Selectman Donovan and approved.
- The Police Advisory Committee applications of interest will be reviewed and the Committee appointed at the May 13<sup>th</sup> meeting. There was discussion on the best way to choose those to be appointed.
- Selectman Fanjoy made a motion to accept a printer/copier per RSA 39:95-e with an estimated value of \$100-\$150; seconded by Chairman Johnson and approved by a vote of 2 to 0. Selectman Donovan abstained as his company donated the copier.
- Chairman Johnson updated the work of the Shared Services Committee, advising that they are continuing work on assessing, noting that he and Mrs. Jones are working on an RFP specific to Webster; legal services and insurance. Selectman Donovan thanked Chairman Johnson as he continues to spearhead progress through this committee.
- Chairman Johnson requested that the "Welcome to Webster" information on the website be updated and revised. He will also write a cover letter to accompany this information to be distributed to new residents.
- Selectman Donovan made a motion to refer James Michaud and Catherine Burke Michaud to the Zoning Board of

- Adjustment for an exception to the required frontage to subdivide; seconded by Selectman Fanjoy and approved.
- The Board reviewed the 2010 Tax Liens, which if unpaid will be deeded on May 3<sup>rd</sup>. It was noted that one property was not to be deeded as has been the previous practice of the Select Board. Mrs. Pinkham reminded the Select Board that if a property has a home on it, then that has to be insured by the Town as soon as the transfer is completed. There was a short discussion on the house on Dustin Road, tax deeded in 2012, currently insured by the Town. No decisions were made.

Selectman Donovan requested the Board to approve the "Town Survey" he proposed to be included with the first tax bills. The Select Board approved with a few recommended changes.

Selectman Donovan proposed a new Webster sign at the Salisbury Town Line, which he will donate. This will match the "historic" Salisbury sign and be placed on the same post. He then requested that the trees to be donated by Unitil be placed in the area of the Town Line signs and the second tree to be located near the sign for the Public Safety Building. He will be meeting with Unitil who will purchase and plant these trees. Selectman Donovan will coordinate the placement of the tree at the PSB with Fire Chief Colby. Chairman Johnson made a motion to plant the trees at the Town Line on Route 127/Battle Street and at the PSB; seconded by Selectman Fanjoy and approved.

Selectman Fanjoy reminded the Select Board of the necessity to look at the roof at the PSB before winter. During his recent travels, he noted a number of communities with solar panels. Discussion ensued and this research continues.

Selectman Donovan spoke with Comcast regarding cable service and was advised that they were not expanding to any area not currently served by them. He will continue researching service options for the Town.

Chairman Johnson opened discussion to those in attendance. There were no comments.

7:53 pm Selectman Fanjoy made a motion to adjourn; seconded by Selectman Donovan and approved.

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**Bruce G. Johnson, Chairman**  
BOS/jj

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**Roy E. Fanjoy**

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**Mason W. Donovan**