

**TOWN OF WEBSTER  
Office of Select Board  
945 Battle Street/Rte. 127  
Webster, NH 03303**

6:31 pm Select Board's Meeting – April 15, 2013

Select Board present: Chairman Bruce Johnson, Selectman Roy Fanjoy and Selectman Mason Donovan.

The Select Board signed the payroll and check manifests.

The Select Board signed the following for Administrative Assistant Judith Jones:

- Selectman Fanjoy made a motion to accept the Minutes of the Selectmen's Meeting held April 1, 2013 as written; seconded by Selectman Donovan and approved.
- Chairman Johnson made a motion to accept a grant for one APX 2500 portable radio for use by the Emergency Management Director with a value of \$1,585; seconded by Selectman Fanjoy and approved.
- Approved an Elderly Exemption.
- Selectman Fanjoy made a motion to withdraw \$2,044.60 from the Legal Expendable Trust Fund established in 2008 for this purpose; seconded by Selectman Donovan and approved.

The Select Board signed or approved the following for Financial Administrator Wendy Pinkham:

- The March bank reconciliation.
- PO #7 for the Supervisors of the Checklist to Surplus Office Equipment in the amount of \$949.

Selectman Donovan inquired about putting newspaper notices in the Grapevine or Merrimack Valley Voice versus the Concord Monitor. Mrs. Jones advised that these are usually Planning and Zoning Board legal notices that must be in a newspaper of general circulation. This will be researched to see if there are less costly alternatives.

Police Chief Robert Dupuis advised the Board of the following:

- 56 calls for service in the last two weeks with highlights read.
- He provided a list of surplus items for possible donation to the National Guard. The decision was to have the Fire Department and the Highway Department check to see if any of the items are useful to them prior to any donation.
- Chief Dupuis provided a correction for the Website regarding the Town's Use of Vehicles.
- A 2-day vacation request for Lieutenant Philip Mitchell.
- He discussed a letter from NH Black Top Sealers offering to seal the parking lot for the Public Safety Building. Road Agent Emmett Bean and Chief Dupuis will work together to find the lowest price.
- He received one application to serve on the Concord Crime Line. One more applicant is needed to fill the committee.
- The Department is putting on a bicycle program on 6/1/13 in the Pillsbury Lake area – all are invited.

Selectman Donovan inquired as to whether Chief Dupuis had taken any of the vehicles that were ticketed because they were over the weight limit to any scales to be weighed. He advised that he had not. Chief Dupuis clarified that the Department was not a revenue generating operation. He also advised that there would be training regarding weight limits.

Fire Chief Colin Colby advised the Board of the following:

- There have been 47 calls to date.
- There will be a "live burn" training in a field on Battle Street assisted by surrounding towns on 4/16/13 at 6 p.m..
- The Capital Area Meeting will be Thursday in Henniker. He is hoping for solid number for next year's dispatch fees.
- The Public Safety Building will be used as the staging area for the planned local clean-up day on April 20<sup>th</sup>.
- The Place of Assembly for the school gym has now been posted.

Road Agent Bean advised ditching being done for the water and other minor issues. He had no issue about the septic design intended to have pipes cross Lake Road., but reiterated that the road replacement needs to be approved by him.

Sonny Hunt met regarding the 30<sup>th</sup> annual kayak event to take place behind the School starting Friday, April 19<sup>th</sup> to April 21<sup>st</sup>. As always they will leave the area clean. The Certificate of Insurance is on file.

Larry Stripling, Representative from Copart, met to discuss the posting of the roads causing a hardship for his Company. The decision was to have Mr. Stripling find several engineer firms to interview for the purpose of reviewing the section of the road from Copart to the Concord Town Line with Copart paying to improve the road to where it will not need to be posted. Selectman Fanjoy will be the liaison for the Select Board. Mr. Bean expects to lift the weight limit later this week.

#### Old Business:

- Chief Dupuis is working on the Ordinance for weight limit and penalties as well as getting prices for fobs for the PSB.
- Mr. Bean will get samples of Weight Limit signs with fines listed. Mrs. Pinkham will check the sign shop for samples.
- Selectman Fanjoy met with Guilford Well regarding the Town Hall needs. He now has three quotes from well companies varying from \$2,000 plus to \$5,500 plus. Mrs. Jones to contact Capital Well for a list of other municipalities they have served; contact those municipalities for references, and provide the information to Selectman Fanjoy.
- Selectman Johnson presented the draft of the Police Advisory Committee Voluntary Interest Form which the Board approved. It will now be put on the Website, in the Grapevine, the Merrimack Valley Voice, and Town Crier.
- Selectman Donovan presented a draft of the "Junkyard License" reviewed by the Board. This will now be sent to Martin Bender, ZBA Chairman, for review and when ready, Mrs. Jones will forward it to Town Counsel for review.
- Selectman Johnson will continue discussion with the Energy Committee regarding possible energy to be generated from the Blackwater Dam to include solar, wind and hydro power.
- The Board approved the "Mission Statement" written by Chairman Johnson, which will now be put on the website.

#### New Business:

- Selectman Donovan recommended updating the "Personnel Policy". Selectman Donovan will review comp-time and bereavement time. Selectman Fanjoy will review the accrual of sick and vacation leave.
- Selectman Donovan volunteered to review the "fees" charged in the office. The current list will be forwarded to him.

#### The Board made the following appointments to the Boards and Committees:

- Selectman Donovan made a motion to appoint Roy Fanjoy as the Select Board's Member to the Planning Board until 2014; seconded by Chairman Johnson and approved. Selectman Donovan made a motion to appoint Bruce Johnson as the Select Board's Alternate until 2014; seconded by Selectman Fanjoy and approved.
- Selectman Fanjoy made a motion to appoint Mary Jo MacGowan and Susan Roman as members of the Conservation Commission until 2016 and Nancy Clark as an Alternate of the CC until 2016; seconded by Selectman Donovan and approved.
- Selectman Fanjoy made a motion to appoint Jaye Terrazano and Therese Larson to the Agricultural Commission until 2016; seconded by Selectman Donovan and approved.
- Selectman Donovan made a motion to appoint Police Chief Robert Dupuis to the Joint Loss Management Committee until 2016; seconded by Selectman Fanjoy and approved.
- Selectman Fanjoy made a motion to appoint David Collins to the Hazard Mitigation Committee with no expiration; seconded by Selectman Donovan. Chairman Johnson made a motion to appoint Judy Jones to the Haz Mit Committee with no expiration; seconded by Selectman Fanjoy and approved. Selectman Fanjoy made a motion to appoint Mason Donovan to the Haz Mit Committee with no expiration; seconded by Chairman Johnson and approved.

Mrs. Jones will contact George Cummings to confirm that he will continue to serve on the Highway Building Committee. She will also contact Sally Embley and John Clark to see if they would serve on the Haz Mit Committee.

#### New Business continued:

- Selectman Donovan will work on a list of Webster Businesses as a reference source.
- Selectman Donovan will work with the Town Clerk to distribute flyers advertising boat registration in Webster
- Selectman Donovan will meet with Unitil in May regarding their offer to plant a few trees.
- Selectman Donovan made a motion to request the assessors go to 1368 Battle Street to review property for the purpose of removing the building value from taxation for 2014; seconded by Selectman Fanjoy and approved.
- It was noted that the joint meeting with the Hopkinton and Webster Boards regarding the Landfill will be May 20<sup>th</sup>.
- The Board decided not to pursue billing overdue Pillsbury Lake District water bills.

Chairman Johnson opened discussion to the public. Ellen Kontinos-Cilley recommend that the Board contact Dot Haskins to put items in the Town Crier in the Concord Monitor to solicit volunteers for the Concord Crime Line; inquired about any research on the cable, which is ongoing; and mentioned another community with Police Commissions that had less than favorable results.

9:24 pm Selectman Donovan made a motion to adjourn; seconded by Selectman Fanjoy and approved.

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**Bruce G. Johnson, Chairman**  
BOS/jj

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**Roy E. Fanjoy**

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**Mason W. Donovan**