

TOWN OF WEBSTER
Office of Selectmen
945 Battle Street/Rte. 127
Webster, NH 03303

6:35 pm Selectmen's Meeting – March 4, 2013

Selectmen present: Chairman George Cummings, Selectman Bruce Johnson and Selectman Roy Fanjoy.

The Board signed the payroll and check manifests.

The Board signed the following for Administrative Assistant Judith Jones:

- Selectman Johnson made a motion to accept the Minutes of the Selectmen's Meeting held February 19, 2013 as written; seconded by Selectman Fanjoy and approved.
- Selectman Fanjoy made a motion to accept the non-public session of February 19, 2013 as written; seconded by Selectman Johnson and approved. These minutes were sealed.
- Purchase Order #2 for the Town Hall to Contoocook Artesian Well Co., Inc. for a service call on the sediment filter and parts needed in the amount of \$319 as well as an estimate of \$887 for additional work required to replace the media, which is expected to need replacement every four years. Discussion ensued regarding maintenance and future needs. The decision was to have Selectman Fanjoy discuss the issue with the company regarding the placement of the pump in the well and the need for the media replacement. It was also decided to pay the \$319 from the operating budget and to vote upon any additional funds when the final cost is known to be drawn from the Town Hall Capital Reserve. Mrs. Jones advised that she has added an estimated \$1,000 at four-year increments to the five-year projected costs for Town Hall Maintenance.

The Board signed the following for Financial Administrator Wendy Pinkham:

- Intent to Cut for Ernest Guimond – Map 10-1-116.
- February Bank reconciliation was signed earlier by the Board.
- Four Yield Taxes, with one being from 2011, and the accompanying Tax Warrant.
- As a grant in the amount of \$6,272 has been received this year through the Town Clerk for the conservation of records, Mrs. Pinkham advised of the necessity to raise the Town Clerk's budget line from the floor at Town Meeting by this amount as well as adjust the revenues by the same amount, thereby having a zero effect on the 2013 budget. The Board will make this amendment from the floor with Mrs. Pinkham provided them with the necessary wording.

Lieutenant Philip Mitchell attended the meeting in the absence of Police Chief Robert Dupuis. He referred to the grant for radios from the State with a value of \$3,537.84, which requires Board acceptance. Selectman Fanjoy made a motion to accept the grant in the amount of \$3,537.84; seconded by Selectman Johnson and approved. Mrs. Jones will review the Statute for compliance of acceptance by the Board.

Fire Chief Colin Colby advised the Board of the following:

- There have been 32 calls to date.
- The Fire Department is currently using a loaner radio from Beltronics in the ambulance. Chief Colby has received two quotes: Beltronics for a Kenwood radio in the amount of \$3,334.75 installed and Ossipee Mountain for a Motorola radio in the amount of \$3,886.09 plus \$600 for installation for a total of \$4,486.09. Both had the required dual head radios. He is leaning towards the Kenwood but will further review the specs. If the Fire Department budget is approved at Town Meeting he will submit a purchase order for a radio.
- In May, Concord Hospital will be hosting an EMS all-day trauma conference. Six members would like to attend and if registered before March 31st there is a \$25 discount for attendees, bringing the cost to \$300. As the Board had no objection, Chief Colby requested a purchase order be prepared for the next meeting.
- As there have been many evening calls recently, the lack of reflective numbers on the mailboxes or houses has been an issue. The Department has bought reflective numbers and will request permission from the Moderator to

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G. C. Cummings

B. G. Johnson

R. E. Fanjoy

give out seasonal burn permits. He has put reminders in the Grapevine regarding the need for these reflective numbers. Tara Gunnigle, a postal worker, offered to help the cause by putting a blanket information sheet in the mailboxes, not only for 911 purposes but as a requirement of the postal service. She will work with all three carriers that service the Town, noting however that this would not help with those that use a PO Box or have no box.

Road Agent Emmett Bean advised that "Mother Nature" has been good. However, a plow was ruined during the last storm and needs replacing, which also ruined some tires. He has a temporary plow to use, but is shopping for a new one in the near future. Jon Pearson inquired if the Town covered the tires, as Mr. Bean owns his own equipment, though the plows are Town owned. As Andover has the same situation with a contracted Road Agent, Mrs. Pinkham will contact them to see how they handle such a situation.

Selectman Fanjoy mentioned potholes on Clothespin Bridge Road. Mr. Bean is planning on putting out sand dust temporarily, as this is not the time of year to fill pot holes with hot top.

Treasurer Mary Smith advised that everything is fine.

Moderator Robert Pearson met with the Board to see if they had any questions of him and inquire as to whether they would be present at the Town Meeting. Two Selectmen will be there all day Tuesday with the third in attendance after 3:30 pm. Mr. Pearson recommended additional Ballot Clerks at future General Elections. Discussion ensued with participation by the Board, Moderator and residents present as follows: policies on use of the Town Hall; best safety practices inside and outside; handicap parking; emergency services; Police attendance; seating for Town residents and non-residents; speaking allowed only by Town residents unless allowed by townspeople; etc. Mr. Pearson advised that his rules will be printed and available to the public prior to the meeting and he plans to announce these at the start of the business meeting.

Mr. Pearson recommended that the Board move and second the questions to help move the meeting along. He inquired about anyone giving background information on any of the articles. Chairman Cummings advised that Town Counsel will be in attendance; Selectman Fanjoy advised that a State Police Officer may be available to answer questions; and Selectman Johnson advised that he expected someone from Pillsbury Lake to address the "Dam" article. The Board will also decide which Selectman will address which articles prior to the meeting. Mr. Pearson also inquired about the process if a second meeting was required to reconsider any articles. Scheduling and posting will be researched prior to Election Day.

The Board inquired as to whether Mr. Pearson had a Deputy Moderator. Mr. Pearson has appointed Guy Larochelle as assistant and pro-tem if needed.

Chairman Cummings provided a copy of the Road Agent's Contract to him in anticipation of it being signed tonight. Mr. Bean requested a non-public session for further discussion later this evening.

The Board considered an abatement as requested by a taxpayer. After discussion the decision was to ask the Tax Collector to review and to respond with any other possible options.

Mrs. Pinkham had calculated an estimated timber tax for the cut done by the Pillsbury Lake District that would have been due had the Board not already agreed to abate any timber tax from the District at their meeting on 7/25/11. This bill was only for informational purposes only and no bill will be signed or sent.

Chairman Cummings opened discussion to the audience. There was no further discussion.

7:55 pm Selectman Johnson made a motion to go into non-public session pursuant to RSA 91-A:3 II(a) to discuss the Road Agent's Contract with Mr. Bean and Susan Roberts; seconded by Selectman Fanjoy. Roll call: Chairman Cummings

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