

TOWN OF WEBSTER
Joint Loss Management Committee
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The Joint Loss Management Committee – November 9, 2011

7:02 PM. Members Present: Chairman Marjorie Blanchette, Police Chief Robert Dupuis and Fire Chief Colin Colby and Ron O'Keefe, Health & Safety Advisor from the Local Government Center.

Chairman Blanchette brought the meeting to order.

The minutes of September 14, 2011 was sent via e-mail and read by all. Chief Dupuis made a motion to accept the minutes as written; seconded by Chief Colby and approved.

Mrs. Blanchette referred to the notes written by Secretary Judith Jones regarding the Town of New Durham, Safety Program Guidelines adopted by the JLMC and Board of Selectmen. She had compared New Durham's policy to Webster's and made note of the pages that differed.

Mr. O'Keefe advised that he had looked at our policy and noted that there were quite a few things missing. There are portions that talk about Department of Labor Standards. He had made a copy of the Town of Hill that was submitted to The Department of Labor and accepted. He left a paper copy as well as a disc for the Committee. He realized that it could not be done in one evening. He left it to the Committee to review the Hill document, noting that it could work for Webster. He did not that there were some things that could be left out. He and Hill worked together to make changes that were acceptable. He did review ours, but noted things that the Department of Labor may questions; i.e. new standards for traffic control; standards regarding contractors of large projects over \$100,000 including the requirement that the contractors' staff have passed the OSHA site safety training, etc.

Chief Dupuis discussed the traffic safety controls he had discussed with DOT. He also said that the State cannot mandate things that would incur costs by the towns. Mr. O'Keefe advised that DOL said that the standards have been in their rules for years, prior to the ruling just not strictly enforced. He advised that LGC was just the messenger.

Chairman Blanchette then suggested that the Committee have another meeting after reviewing the Hill policy. Mr. O'Keefe indicated that he could take another look at it and make it applicable to Webster.

Chief Dupuis recommended that Mrs. Jones e-mail the copy of the Hill policy for the members to review. Mr. O'Keefe offered to e-mail the policy to the members if Mrs. Jones sent him a copy of everyone's e-mail.

Chief Colby noted that Mrs. Jones had pointed out a building checklist that might be useful to Webster. Mr. O'Keefe noted that he had something relative to LAB 1400 noting he has a document he could send that would cover everything regarding that.

Mr. O'Keefe noted that there had not been any claims to review.

Mr. O'Keefe recommended some kind of training in any of the departments, perhaps a half hour that would allow Webster to show they have done some training to report to DOL. He recommended the harassment training, about an hour and a half, that he could shorten a bit. He noted that DOL likes to see that program done every few years. He noted that it could be done during the day. Chief Colby indicated that he would be interested in that. Chief Dupuis indicated that it had been done at the Selectmen's Office not long ago. (Certificates given to those attending show that it was in July 2010). Mr. O'Keefe recalled several programs that he has done in Webster in the last few years. He offered day or night classes to help accommodate the Town's schedule. Mrs. Blanchette recommended sometime in January or February. When some dates are available, Mr. O'Keefe will be contacted by e-mail to confirm if that would work. January 19, 2012 at 7:00 PM to 8:30 PM was then booked for the Fire Department. This will be their regular meeting at the Fire Station. Chief Colby will confirm via e-mail with Mr. O'Keefe.

Chief Colby noted that the propane company had not put a dog house over where they were requested to do so. Mrs. Blanchette recommended asking the Selectmen to put in a request. No decision was made.

Chief Dupuis reported that he had been to Public Service meeting in Manchester regarding LED's. He advised that Gil-manton has invited all to go through there facility, which is all LED's and has resulted in a considerable savings. Chief Colby indicated that he looked into LED replacements for the tanker, but the proposal was \$2,500 for after-market. Mr. O'Keefe noted that there were actually so bright that they could be blinding, to which Chief Dupuis agreed.

7:22 P.M. Chief Dupuis made a motion to adjourn the meeting; seconded by Chief Colby and approved.

Respectfully submitted,

Judith Jones, Secretary

DRAFT