

**Town of Webster  
Office of Select Board  
945 Battle Street/Rte. 127  
Webster, NH 03303  
Final Minutes - May 26, 2015**

Present: Bruce Johnson, Roger Becker, Michael Borek, Judy Jones, Wendy Pinkham, Robert Dupuis, Rob Wolinski, Tara Gunnigle, Catherine Michaud, John Pearson and Leslie Palmer

Chairman Johnson opened the meeting at 4:30 PM.

Chairman Johnson announced that tonight's meeting will be Judy Jones' last. He again thanked her for her years of service to the Town and wished her well. He also noted that tonight marks the first meeting of the new Administrative Assistant Leslie Palmer. Going forward, Select Board meetings will begin at 4:30 PM.

The Board signed the following for Administrative Assistant Judith Jones:

- Chairman Johnson made a motion to accept the 5/11/15 Select Board minutes as amended; seconded by Selectman Becker and approved.
- Selectman Becker made a motion to unseal and accept the non-public 5/11/15 Select Board minutes, session I, as written; seconded by Chairman Johnson and approved.
- Sick leave request, approved by the Board
- Four abatements; the Select Board concurred with the assessor's recommendation to approve three and deny one abatement.
- Settlement paperwork
- Two taxpayer letters
- LUCT Warrant and four bills
- Webster Subdivision Regulation update

Financial Administrator Wendy Pinkham presented the following to the Board:

- Five forest fire bills
- One Intent to Cut
- One Intent to Excavate
- Timber Tax Warrant and five timber tax bills
- Payroll and Accounts Payable manifests

Police Chief Robert Dupuis presented or advised the Board of the following:

- 51 calls for service in the past two weeks, with highlights read.
- In response to a complaint regarding 33 Centennial Dr., it was determined that the property does not fit the statute for a junkyard.
- Annual leave request, approved by the Board.
- PO #14 for purchase of a new radio for Police car 2.
- It was determined this week that the water going to the toilets in the Public Safety building is hot, which may account for the high propane usage in the building. A plumber will be contacted to take a look at the problem and prepare an estimate to repair.
- Two shields for crowd control have been donated to the Town at an approximate value of \$300.00. The acceptance of the donation will take place at the next Select Board meeting.

Fire Chief Rob Wolinski presented or advised the Board of the following:

- 5 service calls for brush fires and one call for a house fire on Pleasant St. this past week.
- He will get pricing for replacement forestry hoses needed.
- Chief Wolinski will attend a brush fire critique in Tilton/Northfield on May 27<sup>th</sup>.
- The state is shutting down online permits for Class 4 fires; residents are to contact the Fire Warden.
- The Fire Department is hosting an OHRV certification class on July 18<sup>th</sup> from 8:00 AM to 3:00 PM.
- Safety improvements are going well; two propane leaks have been found.
- Chief Wolinski thanked those involved with the replacement of the fire fighter flags at the cemeteries last week.

- Norm Provencher is retiring from the Fire Department effective the last week of June.
- PO #15 for the purchase of a safety cabinet
- The department received a call concerning overnight parking at the boat ramp. Police Chief Dupuis will follow up.
- It was confirmed that the State has not posted a weight limit on Clothespin Bridge Rd.
- Discussion followed regarding the hiring of someone to mow the lawn. Administrator Pinkham will contact Primex regarding liability and will continue to work with Chief Wolinski on the hiring process.

The theme of this year's Old Home Day Parade will be the 100<sup>th</sup> birthday of Tasha Tudor. The committee will also coordinate activities with the Library's Summer Reading program.

Webster Elementary School students will participate in a Memorial Day ceremony on Friday, May 29<sup>th</sup> at the Old Webster Meeting House.

Administrator Pinkham brought forward an invoice for Road Agent Emmett Bean regarding the White Plains Project. The Board will discuss the project further at the next meeting. Administrator Pinkham will contact Engineer Erin Darrow regarding the likelihood of successfully obtaining a grant for the project as well as the timeframe for receiving the grant money.

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Old Business:

- Tara Gunnigle met with the Board regarding her previous request that the Select Board write a letter of retraction to the original letter written and signed by then Chairman Roy Fanjoy. Selectman Becker provided a draft letter for Ms. Gunnigle's review. She did not agree with the language in the letter. Selectman Becker and Ms. Gunnigle will meet to draft a letter to be reviewed by Town counsel. Once complete, it will be brought before the entire Board for review.

New Business:

- Catherine Michaud met with the Select Board to discuss a zoning violation. Ms. Michaud's home contains an accessory apartment as defined by the Zoning Ordinance. Her only recourse is to apply for a special exception from the Zoning Board. Ms. Michaud indicated that she will file the necessary paperwork and go before the Zoning Board.

Chairman Johnson opened the meeting to Public Comment.

John Pearson discussed a case of fraud which he claims the Webster Police Department did not follow up on. He provided the Board a written statement of complaint and indicated that he would like the State Police to respond.

Ms. Gunnigle commented that the new Select Board meeting time of 4:30 PM makes it difficult for working residents to attend. Chairman Johnson explained that the time change came in response to a Select Board member's request and will allow for greater efficiency for Board members as well as Town employees.

Items tabled until the next Board meeting include the review of the Efficiency Statement, Select Board By-Laws and Returned Check Policy.

5:59 PM, Selectman Becker made a motion to adjourn; seconded by Selectman Borek and approved.