

**Town of Webster
Office of Select Board
945 Battle Street/Rte. 127
Webster, NH 03303**

Select Board Meeting – May 11, 2015 – As Amended 5.26.15

Select Board present: Chairman Bruce Johnson, Selectman Michael Borek and Selectman Roger Becker.

6:30 pm Selectman Johnson brought the meeting to order. He advised that the Board has chosen Leslie Palmer as the new Administrative Assistant. She will continue as the Welfare Director for Webster. Mrs. Palmer is expected to be at the next Board meeting on Tuesday, May 26th which will begin at 4:30 pm.

Police Chief Robert Dupuis presented or advised the Board of the following:

- 46 calls for service in the past two weeks, with highlights read.
- A company contracting with Unitil will be at the Public Safety Building tomorrow for an energy loss audit.
- The contractors doing the safety improvements at the PSB found a leak in the propane line, now repaired. This may account for any increased use of propane.
- The Pest Control Service found issues with rodents and moths in the drains, now corrected. They expressed concern regarding the space under the doors recommending that the issue be fixed.
- Chairman Johnson inquired about the needs for summer mowing at the PSB, making suggestions. Both Chief Dupuis and Fire Chief Rob Wolinski indicated that clean-up from the winter is needed.
- Chairman Johnson inquired about the fee charged for a police report. Chief Dupuis advised that it is \$25 for this report.
- Chief Dupuis has looked at 33 Centennial Drive regarding vehicles and has not completed his review.
- He advised the Board that a family member passed and he will not be available for the next few days, but has arranged for Police coverage for the Town.

The Board signed the following for Administrative Assistant Judith Jones:

- Chairman Johnson made a motion to accept the 4/22/15 Select Board work session minutes as written; seconded by Selectman Becker and approved.
- Chairman Johnson made a motion to unseal and accept the non-public 4/22/15 Select Board minutes as written; seconded by Selectman Borek and approved.
- Selectman Becker made a motion to accept the 4/23/15 Select Board work session minutes as written; seconded by Selectman Borek and approved.
- Chairman Johnson made a motion to unseal and accept the non-public 4/23/15 Select Board work session minutes, seconded by Selectman Becker and approved.
- Chairman Johnson made a motion to accept the minutes of the 4/27/15 Select Board Meeting as written; seconded by Selectman Becker and approved. Selectman Borek was not in attendance.
- Chairman Johnson made a motion to unseal and accept the non-public 4/27/15 Select Board work session minutes as written; seconded by Selectman Becker and approved. Selectman Borek was not in attendance.
- Chairman Johnson made a motion to accept the work session Select Board minutes of 4/29/15 as written; seconded by Selectman Becker and approved. Selectman Borek was not in attendance.
- Chairman Johnson made a motion to accept the work session Select Board minutes of 5/4/15 as written; seconded by Selectman Becker and approved. Selectman Borek was not in attendance.
- Chairman Johnson signed a letter to the City of Concord re: possible changes of Copart's traffic pattern to include routes from Deer Meadow Road into Concord.
- The Board was advised of the need to sign the first tax bill Warrant when prepared by 5/15/15.

Financial Administrator Wendy Pinkham presented the following to the Board:

- The April bank reconciliation.
- Reviewed and voted on three quotes from PRIMEX, a change in insurance carrier for Workers Comp, Property Liability and Unemployment Comp. The quotes are comparable to the current carrier. If the Board approves, she will go forward to the next step. Travelers Insurance through CGI Business Insurance is working on a quote but does not offer 100% vehicle replacement cost.
- The Board signed the letter of withdrawal/termination from Property-Liability Trust, Inc. with an effective date of June 30, 2015.
- The Board approved of going forward with the office computer server replacement by Mainstay.
- Signed an Intent to Cut for Jeffrey and Catherine Evans – Map 3-46-1.

Fire Chief Rob Wolinski presented or advised the Board of the following:

- 15 calls for service in the past two weeks.
- Pricing for a Hazard Material Cabinet are \$600-\$700. Will get a Purchase Order when a decision is made.
- Noted Astro Radios previously received from a Grant in 2000, having recently replaced the ambulance one; no longer have parts available. Contacted Beltronics, can get used radios, programmable and usable Astro radios for \$250 each. Requested to purchase one or two and will get a PO if necessary. Request approved by the Board.
- Clean-up is being done at the PSB on the inside with paint, floors, etc.
- PO #13 for the FD to Bergeron Protective Clothing in the amount of \$316.
- He will get pricing for replacement forestry hoses needed.

Road Agent Bean presented or advised the Board of the following:

- He met with Erin Darrow, Engineer and Grant Writer, the Planning Board and many others at the proposed Bashan Hollow Road site. He provided information to the Board for their review that he received this afternoon from Ms. Darrow. More discussion will be needed before a decision is made. Dick Inman attended meeting at Bashan Hollow, noting that the work was extensive, but felt the estimates were reasonable for the scope of work proposed noting they could be more costly later. Selectman Becker will review the information received.
- Has done ditching and clean-up in many areas in Town.

Treasurer Mary Smith noted that funds are tight. She noted that there was \$2,600 plus from impact fees for the Municipal Building. Mrs. Pinkham noted that there were some plans for use of these funds forthcoming and improvements are expected for handicap access later on.

Chairman Johnson addressed the Select Board only, advising that he would not accept comments at this time, in preparation for the next meeting agenda item with Tara Gunnigle regarding the Select Board's letter written and advice received from Town Counsel, recapping Counsel's advice. He continued by saying that he had re-read information presented on this topic, etc. He therefore made a motion that the Select Board follow the advice of Town Council and not invite further discussion on the subject and that if Ms. Gunnigle would like to pursue this further that she request her attorney to contact Town Counsel; seconded by Selectman Becker to open discussion. Discussion ensued. No vote was taken. Therefore, Ms. Gunnigle was allowed to address the Board, at which time she explained her concerns regarding the lack of the Board's action on doing "homework" on the whole incident and relative to a second Health Inspector's report which was undated. Selectman Borek requested a date for the second report, which will be requested from the Health Officer. Ms. Gunnigle is requesting a retraction of the letter signed by then Chairman Fanjoy indicating that this letter will be brought up in court, advising that a retraction would be needed at that time. Relative comments on this subject were made by the Board, Ms. Gunnigle, Jon Pearson, Mr. Inman, Sue Roberts and Fire Chief Wolinski. Selectman Becker requested that Ms. Gunnigle write down the series of events of the entire incident by next Monday and send it to Mrs. Jones to be forwarded to the Board for their review. The decision was for the Board to review this issue prior to the next meeting and make a decision.

Old Business:

- The Board will consider meeting with Maria Letourneau liaison from Eversource (PSNH) at a later date.
- No responses from those potential reappointments to Boards and Committees at this time. Chairman Johnson made a motion to appoint Leslie Palmer to the Hazard Mitigation Committee with no term; seconded by Selectman Becker and approved.
- Mrs. Jones facilitated a meeting between the Health Officer and those filing a complaint regarding a resident.
- The Board agreed to the disposal of a donated copier, which will be done as soon as possible.

New Business:

- Discussed putting up the donated "Welcome to Webster" sign, which must be overseen by DOT – no date set to do this.
- Mrs. Jones will send to a letter to a resident on Pleasant Street asking them to come before the Board regarding a possible Zoning Violation relative to an accessory apartment they may have at their residence.
- The Select Board Bylaws are being updated.
- The Board briefly discussed the tax deeded list from the Tax Collector provided on 5/6/15 and any future steps to be taken.

Chairman Johnson opened the meeting to Public Comment.

- Dick Inman again questioned if there was ever a formal vote taken to not reappoint the Police Advisory Committee, again asking when the decision was made. Chairman Johnson responded to the circumstances surrounding the decision to not reappoint this Committee. Discussion ensued. Mr. Inman would like to see the Board apologize to the Committee Members for not living up to the mission statement. Selectman Borek suggested that he be allowed to do some homework and to further review this. Sue Roberts commented on the shredded document and gave her opinion. No other decisions were made.
- Jere Buckley commented on the Pond Hill Road repairs noting that the UPS driver commented that the dirt roads were in better condition than most towns.
- Carol Bogrett inquired about the possible restriction of thru traffic on Manchester Drive. Research and discussion with the Police Chief were recommended. No decisions were made.
- Ms. Gunnigle inquired as to the combined part-time positions to create a full-time position – Mrs. Pinkham advised the Police Secretary and PSB custodian as well as an elected position made it full-time. Ms. Gunnigle also requested that the sign post that was in front of the Town Hall be reset and that fencing be continued from the corner of the Library down the lawn (this is being considered).

8:52 pm Chairman Johnson made a motion to go into non-public session pursuant to RSA 91-A:3 II (a) "...compensation of any public employee..." to meet with Michele Derby; seconded by Selectman Borek. Roll Call: Chairman Johnson – yes; Selectman Borek – yes and Selectman Becker – yes. Mrs. Jones was requested to attend.

9:08 pm Chairman Johnson reconvened the meeting, advising that the Board voted to seal the minutes. Immediately following, Chairman Johnson made a motion to go into non-public session pursuant to RSA 91-A:3 II (c) "...Matters, which if discussed in public, would likely affect adversely the reputation of any person..."; seconded by Selectman Becker. Roll call: Chairman Johnson – yes; Selectman Borek – yes and Selectman Becker – yes. Mrs. Jones was invited to attend.

9:15 pm Chairman Johnson reconvened the meeting advising that the Board voted to seal the minutes. Immediately following, Selectman Becker made a motion to adjourn; seconded by Chairman Johnson and approved.

Bruce G. Johnson
SB/jj

Michael P. Borek

Roger A. Becker