

**Office of Select Board
945 Battle Street/Rte. 127
Webster, NH 03303**

Select Board Meeting – September 2, 2014 (Tuesday)

6:31 pm Select Board present: Chairman Roy Fanjoy, Selectman Bruce Johnson and Selectman Roger Becker.

The Board signed the following for Administrative Assistant Judith Jones:

- Selectman Johnson made a motion to accept the 8/18/14 minutes as written; seconded by Selectman Becker and approved.
- The non-public minutes of 8/18/14 are on hold until amended.
- Selectman Becker made a motion to accept the 8/28/14 work session minutes as written; seconded by Chairman Fanjoy and approved.
- After discussion of possible interfund transfers to reimburse the Highway Block Grant Labor budget #431406-638 due to expenses for removal of trees of \$1,500 and repairs to the fire pond of \$3,800. A motion was made by Selectman Johnson to remove \$1,000 from the dry hydrant Capital Reserve; seconded by Selectman Becker and approved. Financial Administrator Wendy Pinkham advised that this was not necessary at this time as long as the Board agreed to mention any interfund transfer later in the year. Selectman Becker agreed and no action was taken at this time. Mrs. Pinkham will keep the Board informed as to when there might be a need for any interfund-transfer.
- Selectman Johnson made a motion, pursuant to RSA 31:95-e, to accept a gift of an historic wooden Town Line sign from Mason Donovan valued at \$89.40; seconded by Selectman Becker and approved.
- Chairman Fanjoy signed a letter to DOT requesting permission for the erection of the historic wooden Town Line sign.
- Chairman Fanjoy signed the 911 Dispatch Verification letter.
- Selectman Johnson nominated Ronal Leland to the Energy Committee with no expiry term; seconded by Selectman Becker and approved. Committee appointment sheets were signed for Roger Becker and Jake Drown to the Hazard Mitigation Committee with no expiry dates as voted on 8/18/14.
- A Veteran's Exemption.
- A deed waiver for Map 10-1-107 for the Tax Collector.
- The MS-1 "Summary Inventory of Valuation" for mailing to DRA.

The Board signed the following for Financial Administrator Mrs. Pinkham:

- July reconciliation for Treasurer.
- Intent to Cut for PSNH – Map UTIL-4 in the Dustin Road area.
- The monthly budgets were provided.

Police Chief Robert Dupuis presented or advised the Board of the following:

- 47 calls for service in the last two weeks with highlights read.
- PO #28 for the PD to Sig Sauer Academy for training for Officer Shapiro on 11/24 & 11/25/14 in the amount of \$370.
- Requested a non-public session later.
- Speed trailer is being used in Webster on Bashan Hollow Road.

Fire Chief Rob Wolinski presented or advised the Board of the following

- 118 total calls for the year.
- Hose testing continues.
- The Captain is working on a quote for an exterior head and radio for Engine 2.
- A CPR/AED public class will be held on 9/11/14 from 6 to 9 pm at the PSB at a cost of \$25.
- A "100 Nights to Remember" to honor all services will be at the Boscawen Veteran's Cemetery on 9/11/14 at 6:00 pm.
- He thanked Lieutenant Philip Mitchell and all the Police Department for recent quick medical responses aiding the FD.
- PO #27 for FD to Bound Tree Medical for 3 embroidered high visibility parkas w/logos in the amount of \$709.17.
- Selectman Johnson advised Chief Wolinski that he has been in touch with the architectural firm re: the PSB and was advised that the project is on tract. The firm has many contacts to make for bid requests when ready.

Kath Rago, running for State Senate, introduced herself and provided contact information, background and goals should she be elected. Selectman Johnson made comments about downshifting from State to local communities and the need for change.

Department representation at the Hazard Mitigation Committee was discussed. Committee Chairman John Clark stressed the need for more Department Heads to attend for better planning and possible grant opportunities. Chairman Fanjoy will contact the Road Agent to advise him of the next meeting on 9/10/14 at 7:00 pm. Discussion ensued.

Old Business:

- Copart license to be on 9/15/14 agenda.
- The Board has requested that Jeff Earls, Cross Country Appraisals, respond regarding changes to manual by 9/12/14.
- Work on the Administrative Assistant job description draft to continue.

R E Fanjoy

B G. Johnson

R. A. Becker

- Discussed the Speed limit signs to be put up on Bashan Hollow and Gerrish Road. Signs will be ordered as necessary.

John Clark expressed safety concerns relative to Old Home Day and the dance conducted on Allen Road. Mrs. Pinkham will e-mail him the insurance information received from the Town's insurer Property Liability Insurance. Discussion ensued.

Chairman Fanjoy opened the floor for public comments made by Mr. Clark.

New Business:

- After receiving an e-mail complaint about unregistered vehicles on 8/20/14, Selectman Johnson viewed the property and found no apparent issues on Deer Meadow Road across from the Fish & Game Boat Ramp in the Pillsbury Lake District. Mrs. Jones will forward this e-mail to Chief Dupuis so he may further investigate the issue.
- The new furnace for the office will be installed on 9/25 & 9/26. Mainstay Technologies will move the server into Mrs. Pinkham's office on 9/10/14 so it will be out of the way during the furnace installation and then will move it back later.
- The Select Board has been requested and accepted an invitation to attend the Old Home Day Meeting on 9/8. This meeting will be posted to include attendance by the Board. The Fire Chief and Police Chief will try to be present. Discussion ensued.
- A request from Cozy Pond Camping Resort to add additional sites to the existing campground was referred to the Zoning Board of Adjustment.
- A request from Infinigy for a Microwave Dish addition to the cell tower on Pearson Hill will be reviewed on 9/15/14 after a full set of drawings for the proposed Dish, as has been requested, are received.

Chairman Fanjoy discussed a letter received expressing concerns about sightings, possibly rats, in the vicinity of 138 Deer Meadow Road. He has walked by the area several times and not seen anything. He requested Chief Dupuis to keep an eye on the area for any issues.

Chairman Fanjoy received an e-mail relative to a possible zoning violation or Shoreland Protection violation due to construction of a garage/pole barn less than 50' from the property line at 4 Kimball Lane. Mrs. Jones will send a letter requesting the owner come to the 9/15 Select Board Meeting for discussion and to bring a sketch of the project.

An anonymous letter regarding a septic system on Battle Street was received. The property in question has an "Approval for Construction" from June 2014 though no "Approval for Operation" has been received.

Reminder: the MOU between the Board and the Wescott's on Mt. Vernon Terrace needs the Wescott's signature, which is to be notarized, so that it may be recorded. This will be on the 9/15 Select Board Agenda.

Chairman Fanjoy opened the floor for public comments made by Barbara Brown.

8:09 pm Selectman Becker made a motion pursuant to RSA 91:A 3 II (b) to go into non-public session with Chief Dupuis for the purpose of discussing the hiring of personnel; seconded by Selectman Johnson Roll call – Chairman Fanjoy – yes; Selectman Johnson – yes and Selectman Becker – yes. Mrs. Pinkham and Mrs. Jones attended this meeting.

8:58 pm Chairman Fanjoy reconvened the meeting advising that the Board voted to seal the minutes for 30 days.

8:59 pm Selectman Johnson made a motion to adjourn; seconded by Selectman Becker and approved.

Roy E. Fanjoy, Chairman
SB/jj

Bruce G. Johnson

Roger A. Becker

R E Fanjoy

B G. Johnson

R. A. Becker