

**Office of Select Board
945 Battle Street/Rte. 127
Webster, NH 03303**

Select Board Meeting – August 18, 2014

6:31 pm Select Board present: Chairman Roy Fanjoy, Selectman Bruce Johnson and Selectman Roger Becker.

The Board signed the following for Administrative Assistant Judith Jones:

- Selectman Johnson made a motion to accept the 8/4/14 minutes as written; seconded by Chairman Fanjoy and approved.
- Selectman Johnson made a motion to accept the non-public session minutes of 8/4/14 as written; seconded by Chairman Fanjoy and approved. These minutes are sealed.
- Selectman Johnson made a motion to accept the 8/7/14 work session minutes as written; seconded by Chairman Fanjoy and approved.
- Selectman Johnson made a motion to accept the 8/7/14 non-public work session minutes as written; seconded by Chairman Fanjoy and approved.
- Selectman Johnson made a motion to accept the 8/12/14 work session minutes as written; seconded by Chairman Fanjoy and approved.
- A Memorandum of Understanding between the Town and the Wescott's of 10 Windsor Terrace relative to the right-of-way for a snowplow turnaround was signed.
- Selectman Johnson made a motion to withdraw \$110.31 from the Legal Fund Capital Reserve for legal services provided in July; seconded by Selectman Becker and approved.
- MS-1 Extension request form until September 15th.
- Initialed the date of expiration on the appointment sheet for Selectman Becker to read 2015 not 2016.
- Intent to Cut for the Society for the Protection of NH Forests – Map 3-1.
- The July bank reconciliation for Financial Administrator Wendy Pinkham and Treasurer Mary Smith.
- Vacation leave slip for Mrs. Jones for seven days: 9/12; 9/15-9/19 and 9/22.

Police Chief Robert Dupuis presented or advised the Board of the following:

- Proof of delivery of letter to Craig Norris of Deer Meadow Road.
- Signed Officer Daniel Shapiro's request for vacation on 9/6 and 9/7.
- 34 calls for service in the last two weeks with highlights read.

Fire Chief Rob Wolinski presented or advised the Board of the following

- Eight calls for service in the last two weeks. This brings the annual total of 114 to date.
- A volunteer helped with the lawn mowing at the Public Safety Building, was thanked and will return again.
- He advised of new FD Emergency Medical Service Member Therese Larson, who took the course on her own.
- Worked with Mainstay Technologies to resolve computer issues, now resolved.
- Hose testing has continued indicating there may be a need to order some new hose replacements soon to have as spares.
- Added the Fire & Police Patches to the PSB sign. The sign is showing signs of deterioration and may need replacing in a few years.
- Inquired about progress of the PSB safety improvements. Selectman Johnson advised that it is moving forward on the original timetable set.
- He thanked the Old Home Day Committee for all their work. For safety reasons Chief Wolinski is looking for a better solution as to where to line up the trucks for the parade noting Hopkinton and Boscawen participated this year.
- Board signed PO #26 for PD to All Signs Co. for fire plates (top & bottom) and 9" reflective Webster Fire Patch Stickers in the amount of \$259.50.

Road Agent Emmett Bean presented or advised the Board of the following:

- Pleasant Street project is pretty much ready for tar; did the pipes at the fire pond and cut the trees in the Park.
- ED Sweatt said they would call and have someone come to see him tomorrow to go over Clothespin Bridge repairs and give him a quote.
- R&D Paving to meet him on Thursday to give him a quote for paving on Pleasant Street and he will ask for a quote to do a swale on Clothespin Bridge Road.
- He has not heard back from Jeff Dearborn with a quote regarding removal of trees on Clothespin Bridge Road.
- He thanked the Board for taking the time to work with him regarding plowing issues on Mt. Vernon Terrace.
- Mr. Bean inquired about the Clothespin Bridge project saying that Selectman Johnson had asked for a quote. Selectman Johnson clarified that he was looking for confirmation that the plan the Board, Jere Buckley and Mr. Bean had set was the best plan in order to better present it at Town Meeting for funding. Discussion ensued. Mr. Bean was confident with his ability to present the project for funding. Selectman Johnson was fine with that.
- Mr. Bean plans on road side mowing and hauling of winter sand soon.
- Chairman Fanjoy noted missing street signs; Mr. Bean will check to see what he needs for the new 25MPH signs on Gerrish & Bashan Hollow Road; Designated Scenic Road signs will be considered for the 2015 budget.

R E Fanjoy

B G. Johnson

R. A. Becker

Tara Gunnigle reported that the Old Home Day Dance went well as did all the other activities, inquiring about alcohol at the 2015 dance. Chairman Fanjoy advised that Town liability was questioned, with Ms. Gunnigle advising that the Town was covered through Town insurance. Chairman Fanjoy was not sure about other owners of property on Allen Road and their liability. Chief Dupuis recommended a better location for the 5K race other than Rte. 127. Chairman Fanjoy said that the Board will discuss these issues in the spring.

Old Business:

- Revisited quote for furnaces from Huckleberry, which will remain status quo. Mrs. Jones will call them about an additional propane tank to the existing 500 gallons.
- Jere Buckley’s 7/23/14 e-mail to the Board regarding deficiencies in the Assessing manual for 2013 will be sent to Jeff Earls at Cross Country for a response.
- Selectman Johnson presented drafts of job descriptions for the Administrative Assistant and Financial Administrator asking the Board for any input. Chairman Fanjoy stressed the need for computer skills of word, excels, Tyler Technologies accounting, cross training, FEMA, etc. Selectman Johnson will make changes for approval.
- The Road Agent will put up 25 MPH signs on Bashan Hollow Road and Gerrish Road; no decision on through trucking. Discussion ensued. Central NH Regional Planning will be contacted regarding best location for truck traffic in Town. Chairman Fanjoy advised that the Planning Board has a Site Plan Review scheduled for Copart on Thursday. Selectman Johnson will send road information he has from CNHRPC to the office and Board.
- Selectman Johnson made a motion to accept Rob Wolinski’s resignation from the Hazard Mitigation Committee and to appoint Jake Drown in his place – no expiry term; seconded by Selectman Becker and approved. Selectman Johnson made a motion to accept Les Silver’s resignation from the Parks Committee, Mason Donovan’s resignation from the Haz. Mit. Committee and the Agricultural Commission; seconded by Selectman Becker with the Board’s regrets. Selectman Johnson made a motion to appoint Roger Becker to the Haz. Mit. Committee – no expiry term; seconded by Chairman Fanjoy and approved.

Selectman Johnson had a draft for the Town Hall Painting Project for review. There were no changes other than push the bid date to 9/26/14 and will need Chairman Fanjoy’s signature. Selectman Johnson will send out the bid specs, it will be on the website and available at no cost.

Chairman Fanjoy advised that the Board is waiting for a date to revisit the Azmy property and a court date on 9/2/14.

Chairman Fanjoy opened discussion for public comments, which were made by Greg Roberts, Tara Gunnigle, and Richard Inman.

New Business:

- Selectman Johnson made a motion to approve a request for proration of taxes for a home, to \$31,125, on 93 NH Drive that burned and was a total loss on 7/2/14 after a lightning strike; seconded by Selectman Becker and approved.
- The MOU between the School Board and the Town regarding plowing, mowing, field use, parking and septic system was voted on and signed by the School Board and now by the Board.
- Mr. Bean inquired about the dumpster recently moved at the school which would interfere with plowing. He prefers it be at the original location. The Board will check on this.
- The Board was updated on plans for the 2015 IT potential budget needs and the next site visit planned.
- Former Selectman Mason Donovan offered to donate another wooden historic Town Line sign between Boscawen/Webster, which will be on the next agenda for acceptance. The Road Agent will install the sign.
- Selectman Johnson has contacted Salisbury to do the perambulation of the Town Lines if done before school starts. If not, Chairman Fanjoy will complete this or some other designee.
- Reminder that Senator Hosmer and State Representatives will be at the Town Hall for open discussion tomorrow at 6:00 pm.

Chairman Fanjoy opened discussion for public comments, which were made by Tara Gunnigle, and Jere Buckley.

8:09 pm Selectman Johnson made a motion pursuant to RSA 91:A 3 II (a) to go into non-public session for the purpose of discussing personnel issues with Fire Chief Wolinski; seconded by Selectman Becker. Roll call – Chairman Fanjoy – yes; Selectman Johnson – yes and Selectman Becker – yes.

8:20 pm Chairman Fanjoy reconvened the meeting advising that the Board voted to seal the minutes.

Chairman Fanjoy advised of the need to do an interfund transfer of \$5,300 due to the emergency repairs to the fire pond on Pleasant Street and removal of trees in the park. Chief Wolinski offered \$1,000 from the Dry Hydrant/Repairs Capital Reserve and Chairman Fanjoy offered \$500 from the Emergency Management line. Review of this will continue.

8:24 pm Selectman Johnson made a motion to adjourn; seconded by Selectman Becker and approved.

Roy E. Fanjoy, Chairman
SB/jj

Bruce G. Johnson

Roger A. Becker

R E Fanjoy

B G. Johnson

R. A. Becker