

**Office of Select Board
945 Battle Street/Rte. 127
Webster, NH 03303**

6:30 pm – Select Board’s Meeting – July 21, 2014

Select Board present: Chairman Roy Fanjoy, Selectman Donovan and Selectman Johnson.

The Select Board signed or acknowledged the following for Administrative Assistant Judith Jones:

- Selectman Donovan made a motion to accept the 7/07/14 Select Board minutes as written; seconded by Selectman Johnson and approved.
- Selectman Johnson made a motion to accept the 7/14/14 Select Board Work Session minutes as written; seconded by Chairman Fanjoy and approved.
- Signed Permit for Travel Trailer for John Pazzani – Map 4-38.
- Signed two Committee Appointment sheets as previously voted.
- Selectman Donovan, pursuant to RSA 31:95-e, made a motion to accept from Knoxland Equipment for the PSB a Husqvarna Commercial push mower model W21 serial #968999286 valued at \$600; seconded by Selectman Johnson and approved.
- Vacation leave request for Mrs. Jones.
- Letter to Postmaster Nicole French re: request to place a USPS postal box at Town Hall.
- Town Counsel requested available dates from the Board for another property inspection at Azmy’s. Available are August 6th to 8th.
- The “Incoming Document Management Policy” was sent to Counsel for review.
- Later in the evening it was decided that Mrs. Jones would work on an easement deed between the Town and owners regarding dry hydrants and fire ponds. Chief Rob Wolinski will put together a list of all locations of hydrants and fire ponds.

The Select Board signed or acknowledged the following for Financial Administrator Wendy Pinkham:

- Signed the June bank reconciliations.
- Updated monthly budget sheets were provided. Discussion ensued regarding any areas of concern.

The Select Board signed or acknowledged the following for Police Chief Robert Dupuis:

- 82 calls for service with highlights read.
- A large amount of debris consisting of old papers about old bridges, pictures, etc. was found on Clothespin Bridge Road just before the bridge. He requested this be put in the Grapevine in hopes of finding an owner.
- Requests by Lieutenant Philip Mitchell and Officer Dan Shapiro for vacation leave.
- Reported on the Delinquent Dog License Warrant progress.
- He attended a user’s meeting at County Dispatch re: a program for tablets in cruisers run by a server strictly for these. Tablets are \$860, mounting is \$1,000 and \$1,500 for the IMC program. There may be an annual costs for support from IMC. Tablet prices from Mainstay are \$603. Soon it will be a requirement to go paperless with information fed directly to the Court. Currently the State uses this process and all other Departments are following. He will research further information on this.
- He received a grant for \$500 for a PBT, a breathalyzer machine used in the field, valued at \$500. This will be on the next agenda for acceptance.
- After discussion the Board signed PO #23 for the PD to 1-2-3 Lock – Key & Security for 1 IEI Hubmax 3 access control (door locks) in the amount of \$4,015.35. Selectman Johnson made a motion to withdraw \$4,015.35 from the Police Equipment CR; seconded by Selectman Donovan and approved.
- There was a trial last Thursday regarding over-weight vehicles, which the Court took under advisement; no results yet received.

7:07 pm Chairman Fanjoy opened the bid for the Town Hall Painting project. Selectman Johnson said he would like to seek further references and do more research. No decision was made.

The Select Board signed or acknowledged the following for Fire Chief Rob Wolinski:

- 105 calls for service to date.
- Colin Colby requested six month leave of absence for personal reasons.
- He thanked Selectman Johnson for mowing the Public Safety Building.
- NH DMV is proposing to move the vehicle safety inspection month from March to August or September for the Fire Trucks, etc.
- Engine 2 was taken to Bradford for the July 4th Parade.
- Valley Fire Equipment loaned a hose tester; have tested 40 lengths and discarded six due to failure. Testing will continue until complete.
- Mutual-aid training with Salisbury on June 30th for a rural water supply drill.
- Mutual-aid training with Salisbury on July 10th at the Fire Station for Swift Water Awareness, provided by the Fire Compact. Nine Webster Members and five Salisbury Members attended. He thanked the Lady’s Auxiliary for providing snacks and drinks for the event.
- Two Members are signed up to take the EVDT Class scheduled for August, thus allowing them to become driver/operators for the Department.
- Chief Wolinski talked with Architect Frank Anzalone in regards to extending the PSB roof only 3 feet and not the original 4 feet.
- Selectman Donovan discussed easements for the dry hydrants and fire ponds on private property, not only to get the water but to make repairs, etc. and will need a list from Chief Wolinski of locations. A sample was received to adapt to Webster’s needs.

District Senator Andrew Hosmer recapped the State Senate action this past session, which including Medicaid, health care providers, insurance, new gas tax, etc. then opened discussion to the public. Selectman Johnson discussed the Payment in Lieu of Taxes from the Dam, encouraging that this be revisited for full compensation. Selectman Donovan inquired about fines issued for moving violation, with no amount received by the towns, though the towns may incur expenses attending court relative to the tickets, which Senator Hosmer was unaware but took note of. Chairman Fanjoy inquired about any “Town Meeting” format to meet with the public. Senator Hosmer will schedule a time to be in Grapevine.

Terri Page, Regional Transportation Coordinator for Midstate Coordinating Council, did a presentation of services in Merrimack County, working

R. E. Fanjoy

M. W. Donovan

B. G. Johnson

with CNHRPC and LRPC, with a goal towards better community transportation through existing and new resources i.e. Driver Volunteer Program. She provided several pamphlets that can be found on their website at midstatercc.com or 225-3295. Discussion ensued.

Ron Finlayson met with the Board re: taxes on a parcel on Lake Winnepocket owned by six families, with several in attendance and speaking, relative to the recent increase due to the Board's decision to return the lake's land assessments to the 2013 PO-1 values. He had met with Assessor Jeff Earls to have the 2013 revaluation numbers reviewed and ultimately reduced, now negated by the Board's recent decision. Their current recourse is to file an abatement for 2014. Selectman Donovan requested that Mrs. Jones get additional information regarding this property as to why Mr. Earls came to the assessment change made during the Public Hearings in August 2013 and his recommendation. No decisions were made.

Bob Pearson met with the Board now that the Police Chief's investigation relative to the Police Advisory Commission was complete. Chairman Fanjoy had contacted the County Attorney and the Secretary of State as to whether any action would be taken by them regarding letters cc'd to them from Mr. Pearson and Mr. Johnson and the response was that there would be no investigation. Mr. Pearson requested permission of the Board to go to Town Counsel as Selectman Johnson had been previously allowed to go to Counsel regarding correspondence between him and Selectman Johnson. Mr. Pearson asked about the outcome of that meeting. Selectman Johnson said that this was not public information. Mr. Pearson inquired about the "Incoming Document Management Policy" and was informed that has been sent to Counsel for review. Discussion ensued. The decision was for Mr. Pearson to contact NHMA Legal Services first.

Road Agent Mr. Bean advised or discussed with the Board the following:

- Thanked the Board for the use of the PSB for a presentation by Bruce Davis relative to roads and highways held 7/16/14.
- Inquired about an Easement deed for the fire pond on Pleasant Street. Discussion ensued. Decision was for Mrs. Jones to draft an easement, specific to Pleasant Street, expected to be adapted for use at other sites, to be reviewed by Mr. Bean and then sent to Counsel for review.

Chairman Fanjoy opened up comments or questions from the public relative to this meeting so far. Comments were taken from Barbara Mock, Sue Roberts who also requested a non-public session stating the purpose at a later time this evening, Lynmarie Lehmann, Richard Inman, Chief Dupuis, Kevin Sullivan, Greg Roberts, Tara Gunnigle and Mr. Pearson with some responses given from the Board.

Old Business:

- Architect Frank Anzalone sent a second contract for signature for the Construction Drawings Phase of the PSB project. Discussion ensued. The decision was for Selectman Johnson to obtain further information regarding the second contract for \$9,270.
- Selectman Fanjoy recommended the Board reconsider Mr. Pearson's earlier request. He then made a motion to allow Mr. Pearson to go to Town Counsel; seconded by Selectman Donovan. Selectman Johnson shared concerns that Mr. Pearson go to NHMA first and that a Selectman accompany him to Counsel. A vote was then taken and was unanimous. Chairman Fanjoy or Selectman Donovan will accompany Mr. Pearson and make arrangements.
- Chairman Fanjoy had research on Windsor Terrace regarding road issues. The Board will meet with the Road Agent August 24th at 3:00 pm for a work session to convene at Windsor Terrace and continue on to review Clothespin Bridge for decking and Clothespin Bridge Road re: drainage issues. Mr. Bean invited Jere Buckley to attend. This meeting will be posted.
- The Select Board will hold the August 4th meeting at the Old Meeting House. Change of location will be posted.
- Mr. Buckley will provide the Board with a letter relative to the Assessors response regarding changes made to the Manual.
- Mr. Bean will remove two dead pine trees in the Park area. The Board ordered the park closed until complete. Chief Dupuis will tape off the area and notice will be posted.
- Polling hours will not be changed at this time.
- The septic issue on Centennial Drive has been cleared per correspondence from the Department of Environmental Services.
- No action will be taken regarding a residential matter on Lake Road until a court decision is rendered.
- A Junkyard License for Copart will be prepared for Board signature as the current one expires on August 8th.

New Business:

- The Planning Board's request to go to Town Counsel was granted. The PB Chairman will set a date and invite a Select Board Member to attend.
- A quote is expected from Huckleberry for a replacement furnace at the Town Hall.

10:00 pm Selectman Donovan made a motion to go into nonpublic session pursuant to RSA 91:A:3 II (a) to discuss personnel issues and (c) matters that may adversely affect one's reputation with Sue Roberts and Police Chief Dupuis; seconded by Selectman Johnson. Roll call: Chairman Fanjoy – yes; Selectman Donovan – yes and Selectman Johnson – yes.

10:28 pm Chairman Fanjoy reconvened the meeting.

Immediately following Selectman Donovan made a motion to adjourn this meeting; seconded by Selectman Johnson and approved.

Roy E. Fanjoy, Chairman
SB/ jj

Mason W. Donovan

Bruce G. Johnson

R. E. Fanjoy

M. W. Donovan

B. G. Johnson