

**Office of Select Board
945 Battle Street/Rte. 127
Webster, NH 03303**

4:07 pm – Select Board’s Meeting – June 9, 2014 Work Session

Select Board present: Chairman Roy Fanjoy, Selectman Donovan and Selectman Johnson.

Cemetery Commissioner Brenda Silver and Town Clerk Michele Derby met with the Board to discuss the new process regarding issuance of Cemetery Deeds and the \$250 fee to be collected. Selectman Donovan advised that the Cemetery Commissioners would handle the applications; then pass the fee and deed on to the Town Clerk. Funds would then be deposited; \$200 for Cemetery Care and \$50 for administrative fees, and the deeds would be kept in the vault room from this time forward. Regarding existing lots, a deed or letter could be provided without charge as time allows or requests received. Ms. Silver and Ms. Derby provided a samples – one is a deed to the lot to be signed by the Select Board and the other for the actual burial accompanied by the Rules and Regulations. Ms. Derby would like to add questions pertaining to her duties as Town Clerk to the burial form. The decision for the style of deed was to use the example of the Town of Newfield. The files will start with 2014 for any newly created deeds and the file will include a record of those already buried this calendar year. General cemetery care and other discussion ensued

Frank Anzalone, of Architects and Planners, met with the Board regarding engineered drawings needed for the Public Safety Building for the safety improvements. Selectman Johnson advised of the issues that needed to be addressed. Mr. Anzalone will look at the building and then provide ideas for solutions that would leave the building in tact as much as possible. Selectman Johnson checked references provided by Mr. Anzalone and had positive responses. Selectman Donovan will forward Mr. Anzalone contact info for Hutter, original contractors for the building. Discussion continued on present safety issues and possible solutions. Selectman Johnson had a draft of the bid sheet request for proposals. It was agreed that the Police and Fire Departments and the Select Board would need to meet to discuss options available. Selectman Johnson made a motion to contract with Frank Anzalone Associates, Architects and Planners, for \$3,625 to do the design development for work on the Safety Building; seconded by Selectman Donovan and approved. Mr. Anzalone will send a draft for review by the Select Board to Mrs. Jones within a week for review and allow any changes needed by the Board. When the documents are signed, Mrs. Jones will send them out as directed by the Board.

Selectman Donovan inquired if the Board would send a letter of recommendation for Karin Page, as recommended by School Board Member Tom Godfrey and he, to be Webster’s School Board Representative as Mr. Godfrey, due to work schedule conflicts, is expected to resign at the School Board Meeting tonight. Ms. Page has attended numerous School Meetings and has two school age children, though not in the District. Though the Board had no objections, the preference was to get the word out to other Webster residences that may have an interest as well. Selectman Donovan sent an e-mail to the School Board with the Board’s thoughts should the School Board not take any immediate action tonight. It was noted that the replacement would only serve until the next annual School election.

Representative of Copart John Kostros met with the Board as requested by the them earlier this year so as to review any issues and work together with the business. The following discussion ensued:

- The Junkyard renewal application received appears to need revisions, which Mr. Kostros will take care of. The current license expires on June 30th.
- Traffic impact discussion relative to the increase of traffic; difficulty when passing a vehicle; fluids leaking on roads – Mr. Kostros indicating that carriers may already have cars loaded prior to arriving at Copart; number of daily deliveries; etc.
- Weight Limit Posted roads and the resulting difficulties due to abutting town’s postings as well as Webster’s.
- Number of daily deliveries to the site, originally indicated to be 10; appearing to far exceed expectations.
- Lack of any engineer studies on some roads as had been discussed earlier, but never done; possibility of closing Bashan Hollow and Gerrish Road to through trucking; possible permanent posting of weight limit over culverts on those roads – possible other solutions to keep traffic from Copart off these roads i.e. directions or maps, etc.
- Current capacity – Mr. Kostros indicated this to be at 1/3 with 20 cars daily average delivery; not expected to increase in the near future.
- Anticipated Site Plan Review application with Planning Board.
- Copart had no other concerns to address at this time.

Selectman Johnson recommended that the Board revisit plans to close Gerrish and Bashan Hollow Road to through trucking. The decision was for Mrs. Jones to contact Town Counsel for guidance to complete this process.

Planning Board Chairman Sue Rauth and Co-Chairman Sue Roman discussed the anticipated Site Plan Review application from Copart, stressing the importance of a completing it correctly to Mr. Kostros so as to be efficient in the processing. Mr. Kostros will work on this as well, noting that he will provide a complete set of pictures of the site for the PB's review. Ms. Roman inquired as to whether there were contracts signed with the haulers, which Mr. Kostros indicated yes saying that they were not site specific (Webster only). Ms. Roman recommended that there could be conditions attached to the contracts i.e. roads not to travel. Mr. Kostros will check into this. Ms. Roman's noted the need to comply with Best Management Practices and the need for verification of this before the PB meeting, reiterated by Selectman Donovan. Mr. Kostros will check this as well. Discussion ensued.

Lieutenant Philip Mitchell provided the Police Department report to the Select Board for Police Chief Robert Dupuis:

- Noted 10-days since the last Select Board Meeting, with no numbers given for services rendered.
- The AED pads used at a recent event have been replaced and are all set in the cruisers.
- PO #19 for PSB to All Brite Cleaning & Restoration for commercial cleaning of building in the amount of 41,464.35.

Ms. Roman advised the Board that four PB members went to the NH Municipal Association to discuss specifics as to the parameters of Copart's anticipated Site Plan Review Application, indicating that the PB could request engineer studies. She indicated that the PB was trying to be sensitive to the needs of Copart and the Town. She questioned the Board regarding an explanation of the meaning of grandfathering. Chairman Fanjoy indicated that a lot would be contingent on the Site Plan Review findings. Discussion ensued.

Lt. Mitchell indicated that the Class VI portion of Gerrish Road had been blocked to through traffic by rocks. Chairman Fanjoy requested that Lt. Mitchell ask someone to talk with the owners of the property where the rocks are located to resolve the issue, advising them that the road needs to be opened.

6:04 pm Selectman Donovan made a motion to adjourn; seconded by Selectman Johnson and approved.

Roy E. Fanjoy, Chairman
SB/ jj

Mason W. Donovan

Bruce G. Johnson