

**TOWN OF WEBSTER**  
**Office of Selectmen**  
**945 Battle Street/Rte. 127**

5:05 P.M. Selectmen's Meeting – May 24, 2011 – Work Session

Present: Chairman George Cummings, Selectman Hashem and Selectman Bruce Johnson. The purpose of this meeting was to work on the specifications for the Town Hall roofing project.

Butch Thornton and Ron Frost were present to help develop specifications for the project, neither are potential bidders on the project. Robert Lake was present, having done the original Town Hall project, is a knowledgeable resource and is interested in bidding the project. Also present was Robert Pearson, also knowledgeable in roofing.

Chairman Cummings has spoken with several folks since the last meeting regarding roofing. He passed out copies of those specifications originally written by Mr. Lake with notes that he had added as well as notes from Mr. Thornton. The goal is to get more details on those elements and to look at options to do the project that might be better and more cost effective. He discussed the louvers, vents, the chimney cap and the rotted boards under the soffit on the back of the buildings, realizing that some of these items would not be considered as part of a roofing project. He then discussed the insulation and the past problems with ice backup. Selectman Hashem noted that Mrs. Jones met with someone last week, but was not sure if they had been back. Chairman Cummings and Mr. Thornton discussed keeping the roof as a separate project from the other non-roof improvements, to be done hopefully by the end of the season. Selectman Hashem inquired as to who would coordinate the repairs discussed. Discussion ensued with the general consensus that the work needs to be done this year. Discussion ensued as to how best to write the specifics for the request for bid(s), any schedule desired, and what should be looked for in the response(s).

Discussion ensued on the specifics to be spelled out regarding each item in the specs.

Chairman Cummings will take the current paperwork home and redo it to distribute for further review.

6:29 P.M. Selectman Hashem made a motion to adjourn the meeting; seconded by Selectman Johnson and approved.

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George C. Cummings, Chairman

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George K. Hashem

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Bruce G. Johnson

BOS/jj

BOS Initials:

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G. C. Cummings

G. K. Hashem

B. G. Johnson