



**Towns – Shared Services Joint Discussion
Meeting Summary
July 14, 2011**



Salisbury	Andover	Boscawen	Webster
K. Ross-Raymond K. Sheldon P. Ballou M. Warren K. Downes B. MacDuffie	D. Gross J. Johnson V. Michcon D. Hadley	R. Sanborn L. Carey	G. Cummings B. Johnson W. Pinkham R. Dupuis

General Public: Marcia Murphy, Shirley Johnson, Sandy Miller

Salisbury Selectman Ken Ross-Raymond opened meeting at 6:00 PM. Salisbury, Boscawen, Webster and Andover represented at this meeting. Purpose to discuss the aspect of shared services.

Boscawen Selectman Lorri Carey gave a quick overview. Primary goal is sharing municipal services to save money. Need to determine which departments within municipalities have interest in shared services.

General discussion followed. Each town to identify needs, areas of purchasing collaboration and coming up with vendor lists, possibilities of sharing equipment and identifying equipment; determine is towns are willing to share public safety services; IT support; work with MVSD, County, etc to utilize low bids for supplies; fuel; etc.

Subcommittees Established:

Review of IT Support: Karen Sheldon, Salisbury and Robert Dupuis, Webster. Karen will work putting together a list of equipment each town has, get list of IT support now used by each town so vendors of all towns can be interviewed regarding discounted costs if all towns utilize same vendor.

Review of local Highway Issues: Roger Sanborn, Boscawen and Road Agents from each town to meet and discuss issues – August 11th - 7 PM at Salisbury Safety Complex. Roger Sanborn to make contact with the town road agents.

Review of Office Supplies: Lorri Carey, Boscawen to work with MVSD after receiving a list of supplies used by each town. Office staff from each town to get this information to her at myflower@tds.net by July 28th. Pete Ballou, Salisbury will be checking with Merrimack County re supply orders as well.

Full Group to meet again in September. Second Thursday, September 8th available – at Safety Building Complex in Salisbury at 6:30 PM.

Other Miscellaneous discussion:

- Andover asked about how other towns handle animal control. General discussion re: perhaps appointing someone for all towns – such as a state licensed trapper.
- Salisbury AA asked Boscawen if they have a household hazardous waste day and is there a possibility Salisbury could be included.
- Webster Selectman Johnson noted he has spoken with LGC who are beginning to start to talk about shared services as well. Group suggested LGC representative be invited to September meeting. Bruce to follow up with LGC.

Selectman Roger Sanborn thanked Salisbury for hosting tonight's meeting. Meeting adjourned at 7:00 PM.

Respectfully submitted:

Kathie Downes
Municipal Office Assistant