

**TOWN OF WEBSTER**  
**Office of Selectmen**  
**945 Battle Street/Rte. 127**  
**Webster, NH 03303**

7:03 P.M. Selectmen's Meeting – October 18, 2010

Present: Chairman David Klumb; Selectman George Hashem and Selectman George Cummings.

The Board signed the payroll and check manifests.

The Board signed the following for Mrs. Jones:

- Selectman Cummings made a motion to accept the minutes of October 4, 2010 as written. There was no second. As Selectman Hashem had not reviewed them, Selectman Cummings then made a motion to table the minutes until the next meeting; seconded by Selectman Hashem and approved;
- Signed the amended "Investment Policy" as prepared by Mary Smith. The Board is required to review the policy annually;
- The State of New Hampshire Election "Warrant" for the November 2, 2010 general election; and
- An annual leave slip for Mrs. Jones.

Financial Administrator Wendy Pinkham advised that the "Wage, Salary & Benefits Survey" is on disc only. She will make copies of the disc for the Board. She and Chairman Klumb signed the "Letter of Representation" for the auditors. She advised that the auditors had apologized as it should have been sent for signature when the draft of the audit was received last July.

Police Chief Dupuis advised or presented the following:

- A request for annual leave for Lieutenant Phil Mitchell;
- The semi-monthly Police Department report;
- The Town participated in the "Safe Commute Program" last Tuesday during normal morning and afternoon commuting hours. This generated calls a few days later to the State Police inquiring about the presence of police. Chief Dupuis advised that warnings were issued and that hours would be changed around so that the police would be out in the early morning more often;
- Saturday, October 23, 2010 from 9:00 A.M. to noon the Merrimack County Sheriff's Office will host an "Open House" at their new facility at the Gerrish Manor in Boscawen;
- Chief Dupuis has adopted a new policy pursuant to RSA 173-B:5 X (b) which allows the Police Department to charge an annual fee for the storage of firearms. He advised that the evidence room is lacking some of the safety equipment needed and would like to use any funds collected towards the needed updates. He advised that firearms, drugs or money should not be stored on the shelf as they are now. When asked, he did advise that it took a Court Order to have guns returned to the owner. Discussion ensued regarding what accounts are currently in place for funds collected and whether they could be co-mingled i.e. the Drug Forfeiture Fund or the Pistol Permit Fund. Chief Dupuis finally requested that any funds collected be put in the general fund.

Fire Chief Colin Colby reported 143 calls to date. Last week he did the Annual Fire Safety Inspection at the Elementary School with Deputy Chief Adam Pouliot. The few issues found will be addressed by the school. Today the Fire Department attended and made a presentation at the Elementary School for Fire Prevention Week. The Board signed Purchase Order #24 for the Fire Department to Ossipee Mountain Electronics, Inc. in the amount of \$2,669.40 for pagers and related expenses.

Mary Welch provided the September reconciliation.

Dave Murray, representing the local snowmobile clubs, met with the Board, as he did last year, seeking permission to cross over the Town owned property known as Map 6 Lot 41 on Pleasant Street. The snowmobile route goes from Corn Hill Road to Allen Road/Pleasant Street. The objective is to divert traffic from Walker Pond and Huntoon Pond because of liability issues and the use of grooming equipment. He advised that Warner and Boscawen share 70 miles of trails that cross through Webster. He is proposing improvements at the "Town Pit" (Map 6 Lot 41) such as a culvert or a small

bridge, as there is a deep ravine where one could get hurt. They also propose to trim small trees with a diameter of 2" to 3" to allow for clearance of the groomer. He has talked to all the other abutters and to Road Agent Emmett Bean. He is asking the Board to give Mr. Bean permission to be involved in the project, which the Board agreed to, and assured that any work would be done to Mr. Bean's satisfaction. Selectman Cummings asked if the area in question was flagged. It is not. Mr. Murray advised that he works closely with DES when needed. The Board reviewed RSA 41:11-a as adopted at the 2010 Town Meeting. Selectman Hashem made a motion to grant the requested permission to the snowmobile clubs for a period of one year; seconded by Selectman Cummings and approved. A letter will be forthcoming. Mr. Murray advised that the clubs have a 5-year contract with the City of Concord and will provide a copy to the Town to see if it could be adapted for use by Webster. Selectman Klumb requested that Mr. Murray come to the next meeting at the Pillsbury Lake District on the second Wednesday of November to bring them up to date, which he will do.

Ellen Cilley presented the Selectmen with a formal letter requesting "...the Town of Webster to maintain and store complete audio recordings of all Public Selectmen Meetings for a period of not less than one year and not more than two years." Mrs. Cilley noted that she had been told that the tapes were not kept upon advice of Town Counsel. Chairman Klumb advised that the purpose of taping the minutes was for the purpose of transcribing the minutes then the tapes are reused, however not until the minutes are approved. Selectman Cummings said that he had no problem with keeping the tapes. Selectman Hashem's concern was that things might be taken out of context. Discussion ensued. Finally Mrs. Cilley requested that the Board ask the Town's Attorney for a response. The Board's decision was to give a copy of the letter to Attorney Mayer when they next meet with him. Mrs. Cilley indicated that she had done research as to how other town's handle any recorded material and would bring in the results.

Chairman Klumb read the one offer for the used lawn mower from Gordon Welch for \$75.00. Selectmen Hashem made a motion to accept the highest and only bid; seconded by Chairman Klumb and approved.

The agenda listed a letter received from Dot Proulx to the Board offering the Supervisors of the Checklist the donation of a fully functional desktop computer with an approximate value of \$550. Selectman Hashem made a motion to accept the aforementioned gift; seconded by Selectman Cummings and approved. There was concern expressed about whether this computer would be compatible with the current server. Mrs. Jones advised that Mainstay Technology would be on-site tomorrow and this issue could be resolved.

Mike Wright from the Town of Boscawen has requested a contact name for the perambulation of the Webster/Boscawen Town Lines to be done with Boscawen's Selectman Craig Saltmarsh. Selectman Cummings volunteered. The Board noted that the 2007 perambulation paperwork with the Town of Salisbury was never completed. Chairman Klumb advised that he had done that perambulation and that he had notes.

8:07 P.M. As Fire Chief Colby had requested a non-public session to discuss personnel issues, Selectman Cummings made a motion to go into non-public session pursuant to RSA 91-A:3 II (a) with Fire Chief Colby for the purpose of discussing personnel issues; seconded by Selectman Hashem. Roll call: Chairman Klumb – yes; Selectman Hashem – yes and Selectman Cummings yes. Mrs. Jones was requested to attend.

Chief Colby wanted the Board to know that he had an application from someone to become a Webster Firefighter. He advised that all applicants are required to fill out an application, provide a criminal records check and a driving records check. The application is then reviewed by the Standing Committee. As he had concerns regarding the results of the records check, he called the Local Government Center and talked with Attorney Paul Sanderson, to inquire whether he needed to state a reason for denial of the application when and if an applicant is not accepted. Attorney Sanderson recommended that the non-acceptance could indicate that the criminal background check was unacceptable. The Board agreed with Chief Colby and Attorney Sanderson.

8:15 P.M. Chairman Klumb reconvened the meeting. He advised that the Board reviewed an application for a firefighter with the Fire Chief which was rejected by the Fire Department. There were no names mentioned and the minutes were not sealed.

Bruce Johnson thanked Fire Chief Colby for doing the presentation at the school. The firefighters were dressed in gear to show the children what they look and sound like. He felt that the presentation was very beneficial for the children to see what a fireman looks like and sounds like when responding so that they would not be so frightened.

Peter Austin recently opened a winery as his home on Battle Street. He is planning a "Wine Tasting" event on October 31<sup>st</sup> from 1:00 P.M. to 5:00 P.M. He asked permission of the State Liquor Commission to extend his wine tasting area by a 30' x 40' area outside to accommodate the event. The Commission advised him that he needed a letter from the Selectmen and the Fire Department for this assembly before the State could approve the event. Selectman Cummings made a motion to send a letter of approval; seconded by Selectman Hashem and approved. The letter will be written so that the Board and the Fire Chief can sign it at tomorrow night's meeting.

Police Chief Dupuis asked when Halloween would be celebrated. The Town usually refers to the school for the time, but normally Webster observes Halloween on the 31<sup>st</sup>. After a suggestion from Mrs. Pinkham, Chief Dupuis will call WMUR to post the information.

8:27 P.M. Selectman Hashem made a motion to adjourn; seconded by Selectman Cummings and approved.

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David E. Klumb, Chairman

George K. Hashem

George C. Cummings

BOS/jj