

TOWN OF WEBSTER
Office of Selectmen
945 Battle Street/Rte. 127
Webster, NH 03303

Webster Board of Selectmen's Meeting – June 1, 2010 (Tuesday)

7:00 P.M. The Board signed the payroll and check manifests.

The Board signed the following for Administrative Assistant Judith Jones:

- Chairman Klumb tabled the minutes of April 5, 2010 to be considered at a later meeting;
- Selectman Hashem made a motion to accept the May 17, 2010 Selectmen's Minutes as written; seconded by Selectman Cummings and approved.

The Board signed the following for Financial Administrator Wendy Pinkham:

- Purchase Order #14 for the Selectmen's Office for cartridges to Advantage Laser Products, Inc. in the amount of \$250.00
- Purchase Order #15 for the Police Department for letterhead, envelopes and business cards to Print Solutions in the amount of \$406.29;
- Purchase Order #16 for the Public Safety Building for repair of damage to one of the overhead doors to Crawford Overhead Door Co. in the amount of \$1,066; and
- A medical leave slip.

Mrs. Pinkham inquired as to the purchase price of the propane tanks as the Board had requested. The two underground tanks at the Public Safety Building would be \$2,900 each. Our supplier recommended that they just pick up the above ground tank at the Town Hall though he suggested that it might be purchased for around \$1,900, but would have to get back to Mrs. Pinkham to confirm.

Mrs. Pinkham discussed her findings regarding the request for direct deposit for payroll. She explained how it would work; software needed; any associated costs; paperwork, etc. She is waiting for a return call from the bank for additional information.

The Board reviewed the heating fuel bids received from the School District. Mrs. Pinkham would like to make some calls on her own to check on pricing before a decision is made. She will also be seeking bids for propane. No final decision was made.

Police Chief Dupuis reported that the Open House last Saturday at the Fire and Police Department went very well and there was a good attendance.

Chief Dupuis met with the Army Corps of Engineers. They are preparing a Memorandum of Understanding between the Corps and the Town for the Board's review, hopefully by the next meeting, regarding police patrol of the Federal Property. If all is acceptable, the Corps would like to start the new process in July.

Chief Dupuis advised that Motor Vehicle activity has been down, but criminal activity is up. Recent activities included one harassment; three thefts; nine forgeries; criminal mischief; criminal trespass; sex offender registrations; pistol permits for a total of 23 criminal related items. He will also be attending a training with the Local Government Center.

The Highway Safety Committee met on May 20th at the Public Safety Building. Road Agent Emmett Bean referred to the Board of Selectmen's vote to move the Yield Sign from Deer Meadow Road to the intersection of Corn Hill Road and Clothespin Bridge Road as had been requested by Robert Lake. The Committee did an on site visit. Several alternatives were discussed including changing the configuration of Deer Meadow Road from

a Y shape to a T shape and putting a Stop or Yield sign at the end of Deer Meadow Road. When asked if Mr. Bean had any idea of the cost for this type of change; he indicated that it would depend on who did the work. Chief Dupuis felt that switching the Yield signs around would be more confusing and take folks some time to get used to. Mr. Bean recommended that the Selectmen talk to Mr. Lake and tell him that there would be no change or the alternative would be to place a Stop sign on Deer Meadow. Mr. Bean preferred to leave it alone, noting that there have been no serious accidents that he, the Police or the Fire Department could recall. Discussion continued with comments and suggestions received from Mary Welch, Chief Dupuis, Fire Chief Colin Colby, Carol Creighton and Members of the Board. Selectman Cummings made a motion to reference the Safety Committee's report and leave the intersection as is; seconded by Selectman Hashem. This motion is to rescind the motion made on February 22, 2010 regarding the change to the Yield sign. Chief Dupuis will provide the Board with a written copy of the Committee's report from the May 20th meeting.

After review of the Work Hour Policy for the Police Department, Chief Dupuis provided the Board with a recommended paragraph to replace the second and third paragraph of the original Policy. Discussion ensued regarding policies in general; evaluations of the Police employees; etc. The Board agreed to have Chief Dupuis' recommended changes incorporated into the current policy so that the Board could review the amendment at the next meeting.

Fire Chief Colby advised that there have been 71 calls to date and that there will be boat training on Thursday. He advised of damage to the overhead doors at the Fire Department with an estimate of \$1,066 to repair for which a Purchase Order was signed earlier.

Mr. Bean has finished the ditching on White Plains Road and has continued onto Lake Road. He located a boundary marker that had been broken off several years ago and was able to talk with the owner and show him the location, which pleased the property owner.

Mr. Bean was approached by Bill Fifield who told him that he was approached by the new owners of the home on the Class VI portion of Pond Hill Road to do work on the road. Mr. Fifield was inquiring if it was okay for him to do this work. It seems that the new owners received permission from landowner Peter Austin to put back the water-bars along that portion of the road. Discussion ensued. Chairman Klumb noted that any upgrading of a Class VI road is at the landowner's peril. The Town has not given any permission to do work on this road. Jere Buckley commented on his knowledge of the culvert on the road after the Board inquired about it.

Treasurer Mary Welch discussed the need to distribute the Impact Fees collected before the end of the six year time frame when any remaining funds would need to be returned. She asked that Mrs. Pinkham put a request in writing for the distribution of the school portion, which is needed before the end of June.

Robert Harrison requested to repurchase his property recently taken by tax lien deed. Selectman Hashem made a motion to assess all back taxes, expenses and the 15% repurchase allowed by Statute; seconded by Selectman Cummings. Mrs. Jones will write a letter to Mr. Harrison listing all expenses.

The Board discussed the relatively new DES rules from 2008, of which the Board was not previously aware, regarding the expansion or increase of living area of any home that would now require a current septic design be on file. Mrs. Jones will call the Town's attorney to find out what the Town's obligation would be regarding the new rules.

The Board approved the needed repairs to the cement steps leading into the Library's main door and a hole in the tar of the walkway.

Mr. Bean, after speaking with someone who recently attended a class regarding the DES rules governing the replacement of culverts over year-long flowing streams, advised that the initial fee for the engineer was \$5,000. Replacements used to cost between \$1,500 to \$2,500 for labor and the culvert. Now for the same work it would cost approximately \$15,000 to \$18,000. Mr. Bean advised that the only way he could change an existing culvert now was if it were washed out and needed an emergency fix.

Mr. Bean requested better communication whereby he receives copies of all new or replaced driveway permits approved in the Town. Copies will now be provided to him. He advised of a new driveway on Corn Hill Road of which no one had any knowledge. The Planning Board will be made aware of this.

The Board discussed the 2009 abatement received whereby the applicant was seeking tax relief. After reviewing the request and meeting with the applicant, Selectman Cummings recommended that the Board allow the taxes to be deferred in 2010 pursuant to RSA 72:38A with an annual review of the circumstances. Selectman Cummings then made a motion to deny the 2009 abatement request; seconded by Selectman Hashem and approved. Selectman Cummings will do further research on the deferment before the Board makes a decision.

Chairman Klumb advised that the Board met with the new owner of the campground at the Town Attorney's Office this morning. Both parties are working on an amicable resolution. Public comments were taken from Guy Larochelle; Gordon Welch; Bob Drown; Mary Welch; Chief Dupuis and Jaye Bowe.

8:25 P.M. Selectman Hashem made a motion to adjourn; seconded by Selectman Cummings and approved.

David E. Klumb, Chairman

George K. Hashem

George C. Cummings

BOS/jj